



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final City Plan Commission

*Any questions about items on this meeting are to be directed
to the Community and Economic Development Department,
920-832-6468.*

Tuesday, March 13, 2018

4:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 4:02 p.m.

2. Roll call of membership

Present: 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Martin

Excused: 1 - Palm

Others present:

Jill Hendricks, Emerald Valley Estates LLC

3. Approval of minutes from previous meeting

[18-0358](#)

City Plan Minutes from 2-27-18

Attachments: [City Plan Minutes 2-27-18.pdf](#)

**Uslabar moved, seconded by Martin, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Martin

Excused: 1 - Palm

4. Public Hearings/Appearances

[18-0359](#)

Text amendments to Chapter 23 Zoning Ordinance of the Municipal Code relating to Article VI. Commercial Districts, Section 23-114 CBD Central Business District, as identified in the attached staff report (Associated with Action Item #18-0360)

Attachments: [InformalPublicHearingNotice_ZOTextAmendments_Sec23-114.pdf](#)

This public hearing was held, and no one spoke on the item.

[18-0361](#)

Repeal and recreate Article XIV. Signs of Chapter 23 Zoning Ordinance of the Municipal Code, as identified in the attached documents (Associated with Action Item #18-0362)

Attachments: [InformalPublicHearingNotice_ZOTextAmendments_SignCode.pdf](#)

This public hearing was held, and no one spoke on the item.

5. Action Items

[18-0363](#)

Request to approve the Fourth Addition to Emerald Valley Final Plat as shown on the attached maps and subject to the attached conditions

Attachments: [StaffReport_FinalPlat_4thAddEmeraldValley_3-13-18.pdf](#)

Martin moved, seconded by Buetow, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Martin

Excused: 1 - Palm

6. Information Items

[18-0360](#)

Request to approve text amendments to Chapter 23 Zoning Ordinance of the Municipal Code relating to Article VI. Commercial Districts, Section 23-114 CBD Central Business District, as identified in the attached staff report

Attachments: [StaffReport_TextAmendment_GroundFloorResInCBD_For03-13-18.pdf](#)

Proceeds to Council on April 4, 2018.

Martin moved, seconded by Rabec, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Martin

Excused: 1 - Palm

[18-0362](#)

Request to repeal and recreate Article XIV. Signs of Chapter 23 Zoning Ordinance of the Municipal Code, as identified in the attached documents

Attachments: [StaffReport_DraftTextAmendments_SignCode_3-13-18.pdf](#)
[Chapter 23-500_Sign Amendments_Marked_Verson_3-13-18_DRAFT.pdf](#)
[Chapter 23-500_Sign Amendments_Clean_Verson_3-13-18_DRAFT.pdf](#)

Proceeds to Council on April 4, 2018.

Martin moved, seconded by Uslabar, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Martin

Excused: 1 - Palm

7. Adjournment

Martin moved, seconded by Uslabar, that the meeting be adjourned at 4:10 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Mayor Hanna, Buetow, Uslabar, Rabec and Martin

Excused: 1 - Palm