



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Monday, August 22, 2022

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[22-1066](#) August 8, 2022 Finance Committee minutes

Attachments: [MeetingMinutes Aug 08-2022-02-21-02.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[22-1067](#) Request to reject bids from Cardinal Construction Co, Inc and Frank O Zeise Construction Co, Inc for the 2022 Telulah Pavilion Renovation Project

Attachments: [2022 Telulah Pavilion Project \(Reject Bids\).pdf](#)

[22-1068](#) Request to reject bid from Cardinal Construction, Inc in the amount of \$631,600 for the Appleton Wastewater Treatment Plant F1-Building Remodeling Project

Attachments: [2022 F1-Building Remodeling Project \(Reject Bids\).pdf](#)

[22-1069](#) Request to reject bids from Otis Elevator Company and Frank O Zeise Construction Co, Inc for the 2022 Appleton Red Ramp Elevator Upgrades Project

Attachments: [2022 Red Ramp Elevator Project \(Reject Bids\).pdf](#)

[22-1070](#) Request to reject bid from the Wilson Group, Inc in the amount of \$173,086 for the Appleton Wastewater Treatment Plant 2022 Asbestos Remediation Project

Attachments: [2022 AWWTP Asbestos Remediation Project \(Reject Bids\).pdf](#)

[22-1082](#) Request to reject bids from B & P Mechanical, Inc, Great Lakes Mechanical, Inc, Rohde Brothers, Inc, August Winter and Sons, Inc and Belonger Corporation, Inc for the 2022 Appleton Wastewater Treatment Plant H & J Buildings HVAC Upgrades Project

Attachments: [2022 AWWTP H J Buildings HVAC Upgrades Project \(Reject Bids\).pdf](#)

[22-1073](#) Request to approve the Wastewater Treatment Plant's F-1 Building Remodeling Project Engineering Services Amendment #1 increasing the McMahon's total contract amount by \$20,000 from \$24,500 to \$44,500

Attachments: [2022 AWWTP F-1 Building Design Contract Ammendment.pdf](#)

[22-1083](#) Request to award the ARPA Grant Administration contract to Booth Management Consulting, LLC for a project total not to exceed \$150,000

Attachments: [ARPA Grant Administration.pdf](#)

[22-1100](#) Request to approve the allocation of excess General Fund balance at December 31, 2021 and the following related 2022 Budget amendments:

General Fund

Transfer Out - IT Capital Projects Fund	+\$	550,000
Public Works Department	+\$	150,000
General Administration	+\$	50,000
Public Works and Park & Recreation Departments	+\$	150,000
General Fund Balance - Reserve for Contingencies	+\$	275,000
General Fund Balance	-\$	1,175,000

IT Capital Projects Fund

Transfer In - General Fund	+\$	550,000
Machinery & Equipment	+\$	550,000

to allocate excess general fund balance at 12/31/21 per City Fund Balance Policy (2/3 vote of Council required)

Attachments: [2022 Excess Fund Balance Memo.pdf](#)

6. Information Items

[22-1071](#) Contract 59-21 was awarded to Cardinal Construction Co for the 2021 AWWTP Lower Substation Building Renovation Project in the amount of \$303,395 with a contingency of \$36,407. Two change orders were issued that total \$30,724 to lower the top elevation of the mixed liquor channel and installing new building windows. Payments to date total \$317,413.42. Request to issue the final contact payment of \$16,705.98

[22-1072](#) Contract 153-21 was awarded to Van Ert Electric Company, Inc for the Green Ramp Lighting Upgrades Project in the amount of \$84,500 with a contingency of \$5,507. One change order was issued in the amount of \$5,000 to install additional lights on the third floor lobby, fourth floor lobby, and north exterior wall. Payments to date total \$80,275. Request to issue the final contract payment of \$9,225

[22-1074](#) Contract 1-22 was awarded to Van Ert Electric Co., Inc for the 2021 Lighting Upgrades Project in the amount of \$83,450 with a contingency of \$6,000. Once change order was issued in the amount of \$4,241 to install additional light fixtures in the S-Building basement and M-K tunnel. Payments to date total \$81,929.23. Request to issue the final contract payment of \$5,762.06

[22-1075](#) Contract 59-21 was awarded to Cardinal Construction for \$303,395 with a contingency of \$36,407 for WWTP Electrical E Building. Change orders were approved totaling \$30,724. Final contract amount is \$334,119 with a contingency of \$5,683. Payments issued to date total \$317,413.42. Request final payment of \$16,705.98

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions regarding this agenda, please contact Director Jeri Ohman at (920) 832-5742.