



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Municipal Services Committee

Monday, October 6, 2025

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chair Fenton called the meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

4. Approval of minutes from previous meeting

[25-1189](#)

Minutes from September 22, 2025

Attachments: [09-22-25 MSC Minutes.pdf](#)

Firkus moved, seconded by Stancil-Martin, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

5. Public Hearing/Appearances

6. Action Items

[25-1190](#)

Long Term Temporary Occupancy Permit for Construction Dumpster at 1808 W Pine Street through December 22, 2025.

Attachments: [VKB Homes Street Occupancy 1808 W Pine St.pdf](#)

Firkus moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[25-1192](#)

Long Term Temporary Occupancy Permit Extension 25-033-T on Superior Street and on College Avenue for 222 W. College Avenue through December 31, 2025.

Attachments: [Hoffman Street Occupancy Extension 25-033-T.pdf](#)

Firkus moved, seconded by Schultz, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[25-1195](#)

Small Business Saturday 2025 Parking Request.

Attachments: [Small Business Saturday Parking Request ADI.pdf](#)

Meltzer moved, seconded by Schultz, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[25-1196](#)

Approve 1st Revision to State/Municipal Agreement (SMA) for the design and construction of the Olde Oneida Street Bridge over the Power Canal.

Attachments: [1st Revision SMA Olde Oneida St Bridge.pdf](#)

Firkus moved, seconded by Schultz, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[25-1197](#)

Approve Comet Ridge Plat New Street Design Parameters.

Attachments: [Comet Ridge Road Designs w Plat.pdf](#)

Firkus moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

7. Information Items

8. Adjournment

Meltzer moved, seconded by Schultz, that the meeting be adjourned at 5:06 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus