



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, November 6, 2023

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Firkus, Fenton, Hartzheim and Van Zeeland

Excused: 1 - Croatt

4. Approval of minutes from previous meeting

[23-1345](#)

10/23/23 Meeting Minutes

Attachments: [MeetingMinutes Oct-23-23.pdf](#)

Hartzheim moved, seconded by Fenton, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Fenton, Hartzheim and Van Zeeland

Excused: 1 - Croatt

5. **Public Hearing/Appearances**

6. **Action Items**

[23-1346](#)

Request to award Health Department Furniture Remodel to Nordon Business Environments in the amount of \$250,887.34.

Attachments: [2023 Health Department Furniture Sole Source.pdf](#)

Fenton moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Fenton, Hartzheim and Van Zeeland

Excused: 1 - Croatt

[23-1358](#)

Request to accept 2022 WIPPI Energy Efficiency Grant in the amount of \$72,564 for the Appleton Water Treatment Plant Kathabar Replacement Project.

Attachments: [2023 WIPPI EE Grant Award.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Fenton, Hartzheim and Van Zeeland

Excused: 1 - Croatt

7. Information Items

[23-1347](#)

Contract 120-22 was awarded to RJM Construction, LLC. for the 2022 AWWTP F1 Building Renovation Project in the amount of \$271,840 with a 15% contingency of \$40,776. Three change orders were issued in the amount of \$12,505. Payments to date total \$264,974. Request to issue the final contract payment of \$19,371.

This item was presented

[23-1348](#)

Contract 115-22 was awarded to RJM Construction, LLC. for the 2022 Telulah Pavilion Renovation Project in the amount of \$160,322 with a 12% contingency of \$19,239. Three change orders were issued in the amount of \$31,686. Payments to date total \$138,045.67. Request to issue the final contract payment of \$53,912.24

This item was presented

[23-1349](#)

Contract 32-23 was awarded to Northeast Asphalt, Inc. for the 2023 Water Plant Hardscapes Project in the amount of \$522,443 with a 15% contingency of \$78,336. Four change orders were issued in the amount of \$60,330. Payments to date total \$524,495.81. Request to issue the final contract payment of \$58,277.31.

This item was presented

[23-1350](#)

Change Order #2 to Staab Construction contract as part of the AWWTP Phase I Belt Filter Press Equipment Upgrades Project totaling \$6,625 resulting in a decrease in contingency from \$782,175 to \$775,550.

Attachments: [Staab_Ph1BFP_Change Orders No2.pdf](#)

This item was presented

[23-1359](#)

Contract 152-21 was awarded to Carl Bowers & Sons Construction for Sequoia Drive Sewer, Water and Grade & Gravel Construction in the amount of \$801,025 with a 5% contingency of \$40,000. Payments to date total \$745,209.09. Request to issue the final contract payment of \$46,209.98.

This item was presented

8. Adjournment

Hartzheim moved, seconded by Van Zeeland, that this meeting be adjourned.

Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Fenton, Hartzheim and Van Zeeland

Excused: 1 - Croatt