



MEMORANDUM

"...meeting community needs...enhancing quality of life."

TO: Community and Economic Development Committee
FROM: Nikki Gerhard, Community Development Specialist
DATE: June 17, 2020
RE: 2019 Consolidated Annual Performance and Evaluation Report (CAPER)

The City of Appleton has prepared its 2019 Consolidated Annual Performance and Evaluation Report (CAPER) as required by the U.S. Department of Housing and Urban Development (HUD). The CAPER discusses Community Development Block Grant (CDBG) activities undertaken by the City of Appleton during the 2019 Program Year (April 1, 2019 - March 31, 2020).

The CAPER was available May 8 - June 7, 2020, for public comment. No comments were received.

Comments on the CAPER will also be accepted during a public hearing that will be held during the June 17, 2020 Common Council meeting. The primary function of this hearing is to obtain citizen comments on the submission.

The City considers all public input received before preparing its final submission, in addition to providing HUD with a summary of such comments as they relate to the 2019 CAPER. The CAPER is due to HUD by June 29, 2020.

A copy of the CAPER may be found online at <https://www.appleton.org/government/community-and-economic-development/grants-administration/news-announcements-6880> or a copy is available for viewing at the First Floor Customer Service area at City Hall.

Staff requests that CEDC approve the 2019 CAPER.

If you have any questions, please contact me at (920) 832-6469 or nikki.gerhard@appleton.org. Thank you!