



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Utilities Committee

Tuesday, March 11, 2025

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee Meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Meltzer, Doran, Firkus and Hayden

Excused: 1 - Heffernan

4. Approval of minutes from previous meeting

[25-0221](#)

Approval of the February 25, 2025 Utilities Committee Meeting Minutes.

Attachments: [February 25, 2025 Utilities Committee Meeting Minutes.pdf](#)

**Firkus moved, seconded by Hayden, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Meltzer, Doran, Firkus and Hayden

Absent: 1 - Heffernan

5. Public Hearing/Appearances

6. Action Items

[25-0222](#)

Award Meter Test Bench Upgrade to Core & Main in the amount of \$97,079 with a 10% contingency of \$9,708 for a project total not to exceed \$106,787.

Attachments: [Meter Test Bench Upgrade Award Memo 2025.pdf](#)

**Firkus moved, seconded by Hayden, that the Meter Test Bench Upgrade to Core & Main in the amount of \$97,079 with a 10% contingency of \$9,708 for a project total not to exceed \$106,787 be recommended for approval. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Meltzer, Doran, Firkus and Hayden

Excused: 1 - Heffernan

[25-0223](#)

Approve 2024 Annual Stormwater Report to WDNR (due 3/31/2025).

Attachments: [Draft 2024 MS4 Annual Report for UC review.pdf](#)

Firkus moved, seconded by Hayden, that the 2024 Annual Stormwater Report to WDNR (due by 3/31/2025) be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Doran, Firkus and Hayden

Excused: 1 - Heffernan

7. Information Items

8. Adjournment

Hayden moved, seconded by Firkus, that the Utilities Committee Meeting be adjourned at 4:35 p.m.. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Doran, Firkus and Hayden

Excused: 1 - Heffernan