



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, May 4, 2022

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[22-0580](#) Common Council Meeting Minutes of Organizational Meeting and Council Meeting on April 20, 2022

Attachments: [CC Minutes 4-20-22 Organizational.pdf](#)
[CC Minutes 4-20-22.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[22-0595](#) Proclamations:
- Asian & Pacific Islander Heritage Month
- Hmong American Day
- Municipal Clerks Week
- Neurofibromatosis Awareness Day
- Nurses Month
- Teacher Appreciation Week

Attachments: [Asian and Pacific Islander Heritage Month Proclamation.pdf](#)
[Hmong American Day Proclamation.pdf](#)
[Municipal Clerks Week Proclamation.pdf](#)
[Neurofibromatosis Awareness Day Proclamation.pdf](#)
[Nurses Month Proclamation.pdf](#)
[Teacher Appreciation Week Proclamation.pdf](#)

[22-0500](#) Resolution #2022-05 - A Resolution Adopting the Calumet County Hazard Mitigation Plan

Attachments: [Memo for Appleton Hazard Mitigation Plan Resolution Calumet.pdf](#)
[Calumet County Hazard Mitigation Plan Resolution.pdf](#)

Legislative History

4/27/22 Safety and Licensing recommended for approval
Committee

[22-0517](#) 2022-2023 Alcohol License Renewal applications, contingent upon approval from all departments by 12:00 p.m. on June 30, 2022.

Attachments: [2022-23 Alcohol License Renewals.pdf](#)

Legislative History

4/27/22 Safety and Licensing recommended for approval
Committee

[22-0549](#) Fire Department Table of Organization Change

Attachments: [04-11-22_AFD_TO_Change.pdf](#)
[Public Education Specialist Civilian Fire Inspector.pdf](#)

Legislative History

4/27/22 Safety and Licensing recommended for approval
Committee

[22-0479](#) "Class A" Liquor License application for Swami LLC d/b/a Northland Citgo, Kanu B Patel, Agent, located at 800 E Northland Ave, contingent upon approval from the Inspections department.

Attachments: [Northland Citgo.pdf](#)

Legislative History

4/27/22 Safety and Licensing recommended for approval
Committee

[22-0480](#) Class "B" Beer and "Class B" Liquor License Change of Agent application for Chester's Pub LLC d/b/a Chester's Pub, Tiffani Daul, New Agent, located at 2611 N Richmond St.

Attachments: [Tiffani Daul S&L.pdf](#)

Legislative History

4/27/22 Safety and Licensing recommended for approval
Committee

[22-0482](#) "Class A" Liquor License application for Kavya Gas Inc d/b/a Badger Mobil, Jayant Patel, Agent, located at 1201 N Badger Ave, contingent upon approval from the Fire and Inspections departments.

Attachments: [Badger Mobil.pdf](#)

Legislative History

4/27/22 Safety and Licensing recommended for approval
Committee

[22-0483](#)

Class "B" Beer License application for Appleton Axe LLC (previously known as Breakout Green Bay LLC) d/b/a Appleton Axe, Patrick Van Abel, Agent, located at 1400 W College Ave Suite B1.

Attachments: [Appleton Axe.pdf](#)

Legislative History

4/27/22 Safety and Licensing recommended for approval
Committee

3. MINUTES OF THE CITY PLAN COMMISSION

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[22-0550](#)

Request to approve a resolution authorizing the City Mayor and City Clerk to execute the Principal Forgiven Financial Assistance Agreement that contains the terms and conditions of the Safe Drinking Water Loan Program and award of \$505,000 for the Project

Attachments: [DNR Resolution.pdf](#)

Legislative History

4/25/22 Finance Committee recommended for approval

[22-0551](#)

Request to award Unit D-22 Sidewalk Construction to Al Dix Concrete, Inc in an amount not to exceed \$368,000

Attachments: [Award of Contract Unit D-22.pdf](#)

Legislative History

4/25/22 Finance Committee recommended for approval

[22-0552](#)

Request to award Unit E-22 Miscellaneous Concrete & Street Excavation Repairs to Al Dix Concrete, Inc in the amount of \$452,850 with a 2.2% contingency of \$10,000 for a project total not to exceed \$462,850

Attachments: [Award of Contract Unit E-22.pdf](#)

Legislative History

4/25/22 Finance Committee recommended for approval

[22-0553](#) Request to award Unit Y-22 Lead/Galvanized Water Service Replacement to VanRite Plumbing, Inc in the amount of \$443,550 with a 12.7% contingency of \$56,450 for a project total not to exceed \$500,000

Attachments: [Award of Contract Unit Y-22.pdf](#)

Legislative History

4/25/22 Finance Committee recommended for approval

[22-0557](#) Request to approve change to the Valley Transit Table of Organization (appears on the Human Resources/Information Technology Committee agenda as well)

Attachments: [Memo to Modify TO by adding a Safety and Compliance Specialist.pdf](#)

Legislative History

4/25/22 Finance Committee recommended for approval

[22-0558](#) Request to approve Valley Transit Contract Amendment request by Lamers Bus Lines

Legislative History

4/25/22 Finance Committee recommended for approval

[22-0559](#) Request to award the 2022 Ellen Kort Peace Park River Trail project contract to Triple P Inc d/b/a Peters Concrete Company in the amount of \$464,131 with a 10% contingency of \$46,413 for a project not to exceed \$510,544

Attachments: [Ellen Kort Peace Park Trail Project Finance Memo .pdf](#)

Legislative History

4/25/22 Finance Committee recommended for approval

[22-0560](#) Request to approve the following 2022 Budget amendment:

Water Utility Fund

Lead Service Replacement	+\$255,000
Other Reimbursement Revenue	+\$505,000
Water Utility Fund Balance	+\$250,000

to allow for acceptance of the Principal Forgiveness Safe Drinking Water Loan and to increase funding for the contract to be issued to VanRite Plumbing to complete lead service replacements (2/3 vote of Council required)

Attachments: [Budget Adjustment Lead Service Line Replacement Memo.pdf](#)

Legislative History

4/25/22 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**7. MINUTES OF THE UTILITIES COMMITTEE**

[22-0556](#) Approve the acceptance of the Department of Natural Resources Safe Drinking Water Loan Program Grant of \$505,000 for replacement of private lead service lines in Appleton.

Legislative History

4/26/22 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[22-0562](#) Request to approve to add a Safety and Compliance Specialist position to the table of Organization at Valley Transit.

Attachments: [VT Safety Officer Memo.pdf](#)
[VT Safety and Compliance Specialist JD.pdf](#)
[Valley Transit Draft TO 4-21-22.pdf](#)

Legislative History

4/27/22 Human Resources & Information Technology Committee recommended for approval

[22-0564](#) Request to approve the Fire department to change the Civilian Fire Protection Engineer to a Public Education Specialist/Civilian Fire Inspector.

Attachments: [Fire Memo TO Change 4.27.22.pdf](#)
[Public Education Specialist_Civilian Fire Inspector.pdf](#)

Legislative History

4/27/22 Human Resources & Information Technology Committee recommended for approval

[22-0570](#) Request to approve the addition of .20 FTE HR/IT Administrative Support Assistant in the Information Technology Department.

Attachments: [2022 Request for IT Administrative Support Assistant.pdf](#)
[2022 HR IT Admin JD.pdf](#)
[2022 Information Technology TO Draft 4-27-22.pdf](#)

Legislative History

4/27/22 Human Resources & Information Technology Committee recommended for approval

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[22-0514](#) Valley Transit Contract Amendment Request by Lamers Bus Lines

Legislative History

4/26/22 Fox Cities Transit Commission recommended for approval

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[22-0579](#) Ordinances #34-22 to #40-22

Attachments: [Ordinances to Council 5-4-22.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

[22-0597](#) Request to withdraw Resolution #4-R-22 Clean Water & Treaty Rights

Attachments: [#4-R-22 Clean Water & Treaty Rights.pdf](#)

[Resolution 4-R-22 Withdrawal Memo.pdf](#)

R. OTHER COUNCIL BUSINESS

[22-0598](#) Request to Suspend the Council Rules to cancel the July 6, 2022 Common Council meeting.

S. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.

