



May 26, 2022

To: Finance Committee
City of Appleton Common Council

From: Ronald C. McDonald, General Manager *REM*

Subject: Approve budget amendment for the 2022 Transit Center Needs Assessment and Master Plan project.

Background:

Valley Transit's Transit Center is located at 100 E. Washington Street in downtown Appleton. The Transit Center was constructed in 1989 and is approximately 5,700 square feet. In concert with the College North Neighborhood Plan, Valley Transit is hiring an architectural firm to conduct a site assessment and create a master plan for the Transit Center facility in accordance with Federal Transit Administration Guidelines. The Master Plan will be the basis used to obtain federal funding for a future Joint Development Transit Center Project.

The FTA provides capital funds as an 80/20 grant; 80% grant funded and 20% local match. The local share will be paid through a combination of existing local share and Valley Transit's depreciation fund. The costs associated with this grant are as follows:

80% funding from FTA:	\$143,480
20% local match:	<u>\$ 35,870</u>
Total eligible project cost:	\$179,350

Recommendation:

Approve budget amendment for 2022 Transit Center Needs Assessment and Master Plan project in the amount of \$179,350.