



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Monday, May 8, 2017

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[17-634](#) April 25, 2017 Finance Committee minutes.

Attachments: [MeetingMinutes25-Apr-2017-04-27-33.pdf](#)

4. Public Hearings/Apearances

5. Action Items

- [17-549](#) Request to approve professional services contract with von Briesen & Roper, S.C. for Phase V services related to the financing of the Fox Cities Exhibition Center and approve the related 2017 Budget adjustment below:

Exhibition Center Capital Projects Fund

Consulting Services	+\$462,500
Debt Proceeds/Room Tax	+\$462,500

to provide funding for consulting services related to the financing of the Fox Cities Exhibition Center.

Attachments: [Memo to Finance Von Briesen Phase V Engagement Letter2.pdf](#)
[Engagement Agreement - Loan Documents and Closing.PDF](#)
[FCEC Professional Services Agreement, Phase IV 3-01-2016.pdf](#)

Legislative History

4/25/17	Finance Committee	recommended for approval
5/3/17	Common Council	referred to the Finance Committee

[17-632](#) Request to approve bid packages and project related expenses into the Guaranteed Maximum Price Amendment to Miron Construction for the Fox Cities Exhibition Center for a contract not to exceed \$5,458,967.

Attachments: [2017 Expo Center Bid Package #5 .pdf](#)

[17-633](#) Request to reject bids from H.J. Martin & Sons, Inc. and Bernie's Equipment for not meeting the bidding guidelines. In addition, reject bids from Martell Construction which substantially exceeded our budgeted amount. The scope will be reviewed and modified to rebid.

Attachments: [2017 Expo Center Bid Package #5 \(002\).pdf](#)

6. Information Items

[17-545](#) Set Meeting Day and Time

Meetings will be held on the second and fourth Monday of each month at 5:30pm

Legislative History

4/25/17	Finance Committee	held
	5 or 5:30 on Monday	

[17-631](#) Director's Reports:
Finance
Legal Services

[17-635](#)

The following 2017 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Library

Reimbursements - Friends of the Library	+\$26,000
Administration Expenses	+ \$3,575
Children's Services Expenses	+\$14,700
Community Partnership Expenses	+ \$5,900
Network Services Expenses	+ \$1,825

to record funds received from the Friends of the Appleton Public Library

Reimbursements - OWLS	+\$24,500
Training - Administration	+ \$3,500
Materials - Materials Management	+\$21,000

to record funds received from the Outagamie Waupaca Library System (OWLS)

Reimbursements - United Way	+\$14,502
Supplies - Children's Services	+\$14,502

to record funds received from the United Way

General Fund - Fire Department

Donations	+ \$684
Equipment	+ \$684

to record contribution from Winnebago County for rescue equipment

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions on agenda, please contact Tony Saucerman at (920) 832-6440.