



*"...meeting community needs...enhancing quality of life."*

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 11/22/2021

RE: Action: Award the City of Appleton's "2021 Wastewater Lighting Upgrades Project" to Van Ert Electric Co., Inc. in the amount of \$83,450 with a contingency of \$6,000 for a project total not to exceed \$89,450

The 2021 Capital Improvement Plan includes \$125,000 to install new lighting fixtures at the Wastewater Treatment Plant. Of that amount, \$23,200 has been utilized for professional services, leaving a balance of \$101,800 for construction. This project includes replacing existing light fixtures that are inefficient and are at the end of their useful life.

The bids were received as follows:

<b>Van Ert Electric Co., Inc.</b>	<b>\$83,450</b>
Elmstar Electric Corporation	\$128,438

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Van Ert Electric Co., Inc. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Van Ert Electric Co., Inc. in the amount of \$83,450 plus a contingency of \$6,000 only to be utilized as needed.

Please contact me at 832-5572 or at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions.