



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Utilities Committee

---

Tuesday, December 10, 2019

5:00 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

*Chairperson Meltzer called the Utilities Committee Meeting to order at 5:00 p.m.*

2. Roll call of membership

*Aldersperson Fenton arrived at 5:04 p.m.*

**Present:** 4 - Meltzer, Firkus, Fenton and Otis

**Excused:** 1 - Reed

3. Approval of minutes from previous meeting

[19-1838](#)

Approval of the November 12, 2019 Utilities Committee Meeting Minutes.

**Attachments:** [November 12, 2019 Utilities Committee Meeting Minutes.pdf](#)

**Firkus moved, seconded by Otis, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Meltzer, Firkus and Otis

**Excused:** 2 - Reed and Fenton

4. Public Hearings/Appearances

5. Action Items

[19-1842](#)

Award of 2020A Stormwater Consulting Services Contract for 2020 Stormwater Management Plan Reviews to Brown and Caldwell in an amount not to exceed \$25,000.

**Attachments:** [2020A Plan Review Award Util Memo BC.pdf](#)

**Firkus moved, seconded by Otis, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Meltzer, Firkus and Otis

**Excused:** 2 - Reed and Fenton

[19-1843](#)

Award of 2020B Stormwater Consulting Services Contract for 2020 Stormwater Management Plan Reviews to raSmith in an amount not to exceed \$30,000.

**Attachments:** [2020B Plan Review Award Util Memo raSmith.pdf](#)

Firkus moved, seconded by Otis, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Meltzer, Firkus and Otis

**Excused:** 2 - Reed and Fenton

[19-1844](#)

Approval to Single-Source and Award 2019R Stormwater Consulting Services Contract for Lightning-French Drainage Corridor Study and 30% Preliminary Engineering to raSmith, Inc. in an amount not to exceed \$49,680.

**Attachments:** [2019R Lightning-French Corridor Approval Memo raSmith Final.pdf](#)

Firkus moved, seconded by Otis, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Meltzer, Firkus and Otis

**Excused:** 2 - Reed and Fenton

[19-1845](#)

Award Unit K-20 Native Landscape Management Contract to Applied Ecological Services, Inc. in an amount not to exceed \$226,460.

**Attachments:** [K-20 contract award util memo 12-03-2019 final.pdf](#)

Firkus moved, seconded by Otis, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Meltzer, Firkus, Fenton and Otis

**Excused:** 1 - Reed

## 6. Information Items

[19-1547](#)

Request to classify 7500 N. Purdy Parkway (parcel 31-1-9221-00) as commercial for stormwater billing purposes.

**Attachments:** [Memo 311922100.pdf](#)

[2019-10-22 MEU Holdings - Letter to Sue Olson.pdf](#)

*This item will be held until the Utilities Committee Meeting of January 14, 2020.*

[19-1864](#)

Biosolids Storage and Land Application Update.

*This item was discussed.*

[19-1867](#)

2020-2021 Joint Chemical Consortium Quotation Awards

**Attachments:** [2020-2021 Chemical Award Memo to UC 121019.pdf](#)

*This item was reviewed.*

[19-1846](#)

Monthly Reports for October 2019:

- Water Distribution and Meter Team Monthly

**Attachments:** [Water Main Breaks October 2019.pdf](#)

*This item was reviewed.*

## 7. Adjournment

**Otis moved, seconded by Firkus, that the Utilities Committee Meeting be adjourned at 5:11 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Firkus, Fenton and Otis

**Excused:** 1 - Reed