



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Agenda - Final-revised Common Council

---

Wednesday, May 15, 2019

7:00 PM

Council Chambers

---

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[19-0675](#) Common Council Meeting Minutes of May 1, 2019

**Attachments:** [CC Minutes 5-1-19.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[19-0677](#) Creative Economy Week Proclamation

[19-0678](#) National Public Works Week Proclamation

[19-0679](#) The Anthony 'Tony' and Shirley Awofenso Proclamation

[19-0680](#) Hmong American Day Proclamation

[19-0698](#) Police Week Proclamation

[19-0676](#) Committee Reappointments

**Attachments:** [COMMITTEE REAPPTS 051519.pdf](#)

- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS

[19-0514](#) Public Hearing on Special Resolution 1-P-19; Concrete Pavement, Sidewalk Construction, and Driveway Aprons  
Evergreen Drive - Richmond Street to Haymeadow Avenue  
Purdy Parkway - Applehill Boulevard to Tiburon Lane

**Attachments:** [1-P-19 Public Hearing Notice.pdf](#)

[19-0516](#) Public Hearing on Special Resolution 2-P-19; Sidewalk Construction  
Hall Avenue - Woodland Avenue to Grant Street

**Attachments:** [2-P-19 Public Hearing Notice.pdf](#)

[19-0389](#) Public Hearing: Street Vacation, E. Kimball St. W. of Allen St.

**Attachments:** [Public Hearing - E.KimballSt\\_WestofAllen.pdf](#)

#### J. SPECIAL RESOLUTIONS

[19-0515](#) Final Resolution 1-P-19 Concrete Pavement, Sidewalk Construction, and Driveway Aprons

**Attachments:** [1-P-19 Final Resolution.pdf](#)

[19-0517](#) Final Resolution 2-P-19 for Sidewalk Construction

**Attachments:** [2-P-19 Final Resolution.pdf](#)

[19-0623](#) Final Resolution for Street Vacation for E. Kimball Street, West of Allen Street

**Attachments:** [Kimball Street - Final Resolution.pdf](#)

#### K. ESTABLISH ORDER OF THE DAY

#### L. COMMITTEE REPORTS

#### 1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[19-0483](#) R/B-Request from Creative Sign, on behalf of Refuge Foundation for the Arts and Fox Communities Credit Union, for Street Occupancy Permits to install 4'X9' "Appleton" signs in the three (3) locations identified on S. Memorial Drive, E. College Avenue and S. Oneida Street.

**Attachments:** [Creative sign on behalf of Refuge Foundation for The Arts & Fox Communities](#)

**Legislative History**

4/8/19	Municipal Services Committee	recommended for approval
4/17/19	Common Council	referred to the Municipal Services Committee <i>This Items was referred back to Committee by Alderperson Schultz.</i>
4/22/19	Municipal Services Committee	held <i>Hold until May 6th meeting.</i>
5/6/19	Municipal Services Committee	recommended for approval

[19-0594](#)

Request from the Fox River Academy Stormwater Representative Team for a Street Occupancy Permit to paint stormwater awareness murals on the sidewalk near Fox River Academy.

**Attachments:** [Fox River Academy-Street Occupancy Permit.pdf](#)

**Legislative History**

4/22/19	Municipal Services Committee	held <i>Hold until May 6th meeting.</i>
5/6/19	Municipal Services Committee	recommended for approval <i>Locations to be approved by Public Works.</i>

[19-0637](#)

Newberry Street, from Schaefer Street to 900' east of Briarcliff Drive, be reconstructed with concrete pavement and curb and gutter to a width of 40' from back of curb to back of curb, which is the same width as the existing street.

Newberry Street will consist of 2-11' travel lanes (1 lane in each direction), 6' bike lanes along both sides of the street, and a 2.5' buffer between the travel lanes and bike lanes. On-street parking will be eliminated along the entire project length.

New 5' concrete sidewalk will be constructed along the south side of Newberry Street, from approximately 350' east of Cambridge Drive to approximately 900' east of Briarcliff Drive (city limits).

The intersection of Newberry Street and Kensington Drive will remain as an all-way stop controlled intersection.

**Legislative History**

5/6/19	Municipal Services Committee	recommended for approval
--------	------------------------------	--------------------------



5/8/19 Safety and Licensing recommended for approval  
Committee

[19-0615](#)

Class "B" Beer and "Class B" Liquor license - Change of Agent application for Applebee's Neighborhood Grill & Bar, located at 3040 E. College Ave, contingent upon approval from the Police Department.

**Attachments:** [Jeremy A Fischer S&L 5-8-19.pdf](#)

**Legislative History**

5/8/19 Safety and Licensing recommended for approval  
Committee

[19-0616](#)

Class "B" Beer and "Class B" Liquor license - Change of Agent application for Asian Thai, located at 201 W. Northland Ave, contingent upon approval from the Police Department.

**Attachments:** [Xue Chun Liu S&L 5-8-19 .pdf](#)

**Legislative History**

5/8/19 Safety and Licensing recommended for approval  
Committee

[19-0619](#)

Reserve "Class B" Liquor and Class "B" Beer license application for Thai Ginger Bistro LLC, Bounpheng Luangpraseuth, Agent, located at 1619 W College Ave Ste F, contingent upon approval from all departments.

**Attachments:** [Liquor License-Thai Ginger Bistro.pdf](#)

**Legislative History**

5/8/19 Safety and Licensing recommended for approval  
Committee

[19-0631](#)

Operator's Licenses

**Attachments:** [Operator's Licenses for 5-8-19 S&L.pdf](#)

**Legislative History**

5/8/19 Safety and Licensing recommended for approval  
Committee

[19-0633](#)

Renewal Operator's Licenses

**Attachments:** [RENEWAL Licenses for 5-8-19 S & L.pdf](#)

**Legislative History**

5/8/19 Safety and Licensing recommended for approval  
Committee

[19-0634](#) Farm Market Renewal Application for Appleton Downtown Inc., Djuanna Hugdahl, 333 W College Ave Suite 100, contingent upon approval of all departments.

**Attachments:** [ADI Farm Market.pdf](#)

**Legislative History**

5/8/19	Safety and Licensing Committee	recommended for approval
--------	--------------------------------	--------------------------

[19-0635](#) Farm Market Renewal Application, Long Cheng Marketplace, Maiyoua Thao, 1804 S. Lawe St, contingent upon approval from all departments.

**Attachments:** [Long Cheng Farm Market.pdf](#)

**Legislative History**

5/8/19	Safety and Licensing Committee	recommended for approval
--------	--------------------------------	--------------------------

[19-0636](#) Farm Market Renewal Application for Festival Foods, Kyle Nelson, 1200 W. Northland Ave, contingent upon approval from all departments.

**Attachments:** [Festival Farm Market.pdf](#)

**Legislative History**

5/8/19	Safety and Licensing Committee	recommended for approval
--------	--------------------------------	--------------------------

3. **MINUTES OF THE CITY PLAN COMMISSION**
4. **MINUTES OF THE PARKS AND RECREATION COMMITTEE**
5. **MINUTES OF THE FINANCE COMMITTEE**
6. **MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**
7. **MINUTES OF THE UTILITIES COMMITTEE**

[19-0628](#) Approval to single source and award 2019P stormwater consulting services contract for Kernan Ravine Final Design and Construction Related Services with Brown and Caldwell in an amount not to exceed \$42,100.

**Attachments:** [2019P Kernan Ravine Final Design CRS BC Award Memo.pdf](#)

**Legislative History**

5/7/19	Utilities Committee	recommended for approval
--------	---------------------	--------------------------

[19-0629](#) Amend 2019K stormwater consulting services contract for development of the stormwater management plan and design for the Bluff Site Development Area with McMahon Associates in an amount not to exceed \$39,500.

**Attachments:** [2019K Oneida St SWMP Amendment Memo.pdf](#)

**Legislative History**

5/7/19 Utilities Committee recommended for approval

**8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

**10. MINUTES OF THE BOARD OF HEALTH**

[19-0447](#) MT Pockets Noise Variance Request

**Attachments:** [MT Pockets Noise Variance Request.pdf](#)

[MT Pockets Noise Complaints.pdf](#)

[MT Pockets Conversation 2018.pdf](#)

**Legislative History**

4/10/19 Board of Health held

5/8/19 Board of Health recommended for approval

[19-0474](#) Resolution #1-R-19 relating to e-cigarettes

**Attachments:** [#1-R-19 E-Cigarettes.pdf](#)

[Aldersperson Joe Martin-Request.pdf](#)

[Appleton Area School District- Electronic Cigarettes Memo.pdf](#)

**Legislative History**

4/10/19 Board of Health held

5/8/19 Board of Health recommended for approval

[19-0626](#) Public Health Accreditation Board-Request for Submittal

**Attachments:** [PHAB Five Tier Accreditation Fee Schedule.pdf](#)

[PHAB Application Tip Sheet.pdf](#)

**Legislative History**

5/8/19 Board of Health recommended for approval

**M. CONSOLIDATED ACTION ITEMS**

**N. ITEMS HELD**

O. ORDINANCES

[19-0670](#) Ordinances 50-19 to 55-19

***Attachments:*** [Ordinances going to Council 5-15-19.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

[19-0681](#) Suspension of the Council Rules to allow for the rearrangement of the meeting schedule for the month of July.

S. ADJOURN

Kami Lynch, City Clerk

*Reasonable accommodations for persons with disabilities will be made upon request and if feasible.*