



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Draft Common Council

Wednesday, November 17, 2021

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 7:00 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Meltzer.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Alderperson Martin and Alderperson Reed appeared virtually.

Present: 16 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Michael Smith, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Joe Prohaska, Alderperson Chad Doran and Mayor Jake Woodford

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All departments were represented.

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[21-1613](#)

Common Council Meeting Minutes of November 3, 2021 and November 10, 2021

Attachments: [CC Minutes 11-3-21.pdf](#)
[CC Minutes 11-10-21 Budget Adoption.pdf](#)

Alderperson Fenton moved, seconded by Alderperson Hartzheim, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Michael Smith, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Joe Prohaska and Alderperson Chad Doran

Abstained: 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[21-1620](#)

Information Technology Director Recommendation

Attachments: [IT Director Recommendation to Council.pdf](#)

Alderperson Fenton moved, seconded by Alderperson Prohaska, that the Recommendation be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Michael Smith, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Joe Prohaska and Alderperson Chad Doran

Abstained: 1 - Mayor Jake Woodford

[21-1619](#)

COVID-19 Report

Attachments: [COVID-19 Common Council Update 111721.pdf](#)

H. PUBLIC PARTICIPATION

There was no one signed up to speak for Public Participation.

I. PUBLIC HEARINGS

[21-1546](#)

Public Hearing for Rezoning #11-21, Lightning Drive/CTH JJ Annexation, from Temporary (AG) Agricultural District to P-I Public Institutional District

Attachments: [RZ #11-21_Notice of Public Hearing.pdf](#)

The Public Hearing was held. No one spoke during the hearing.

[21-1547](#)

Public Hearing for Rezoning #12-21, Ziegler Mackville Rd & EE Annexation, from Temporary (AG) Agricultural District to R-1B Single Family District

Attachments: [RZ #12-21 Notice of Public Hearing.pdf](#)

The Public Hearing was held. No one spoke during the hearing.

J. SPECIAL RESOLUTIONS

[21-1618](#)

Resolution Assigning Polling Places as a result of Redistricting

Attachments: [Polling Place Assignment Resolution 2022.pdf](#)

Aldersperson Prohaska moved, seconded by Aldersperson Hartzheim, that the Resolution be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Matthew Reed, Aldersperson Alex Schultz, Aldersperson Michael Smith, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Joe Prohaska and Aldersperson Chad Doran

Abstained: 1 - Mayor Jake Woodford

K. ESTABLISH ORDER OF THE DAY

[21-1580](#)

R/B-Approve 15 MPH speed limit designation on Washington Street from Story Street to Bennett Street.

Attachments: [800 W. Washington Speed Limit.pdf](#)

This item was referred to the Municipal Services Committee by Aldersperson Smith, due back on 11/22/2021.

[21-1578](#)

R/B-Proposed changes to Municipal Code Section 9, Division 3-Central Business District Street Vendors.

Attachments: [Municipal Code Section 9 Division 3 changes.pdf](#)

This item was referred to the Municipal Services Committee by Aldersperson Fenton, due back on 11/22/21.

[21-1565](#)

Action Item: Acre of Art Season III - Request for Extension of 2-Year Exhibition - "Gyan/Gesture of Conscience" Sculpture - Jones Park

Attachments: [Gyan-Gesture of Conscience Sulpture-Jones Park.pdf](#)

Aldersperson Prohaska moved, seconded by Aldersperson Hartzheim, that the Extension Request be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Matthew Reed, Aldersperson Michael Smith, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Joe Prohaska and Aldersperson Chad Doran

Abstained: 2 - Aldersperson Alex Schultz and Mayor Jake Woodford

[21-1566](#)

Action Item: Acre of Art Season III - Request for Extension of 2-Year Exhibition - "To the Moon Alice" Sculpture - Vulcan Heritage Park

Attachments: [To The Moon Sculpture-Vulcan Heritage.pdf](#)

Aldersperson Fenton moved, seconded by Aldersperson Prohaska, that the Extension Request be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Matthew Reed, Aldersperson Michael Smith, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Joe Prohaska and Aldersperson Chad Doran

Abstained: 2 - Aldersperson Alex Schultz and Mayor Jake Woodford

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Aldersperson Hartzheim moved, Aldersperson Prohaska seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 15 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Joe Martin, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Matthew Reed, Aldersperson Alex Schultz, Aldersperson Michael Smith, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Joe Prohaska and Aldersperson Chad Doran

Abstained: 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[21-1579](#) Request for approval for staff to develop a Parklet Policy.

Attachments: [Parklet Policy.pdf](#)

This Report Action Item was approved.

[21-1581](#) Approve parking restriction change on Atlantic Street, west of Lawe Street. (Follow-Up to Six-Month Trial Period.)

Attachments: [Atlantic St west of Lawe St parking restriction.pdf](#)

This Report Action Item was approved

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE**3. MINUTES OF THE CITY PLAN COMMISSION**

[21-1448](#) Request to approve Rezoning #11-21 to rezone the Lightning Drive/C.T.H. JJ (Right-of-Way) Annexation, formerly part of the Town of Grand Chute, consisting of approximately 12.6622 acres generally located east of North Ballard Road and north of East Edgewood Drive, as shown on the attached maps, from Temporary AG Agricultural District to P-I Public Institutional District

Attachments: [StaffReport_LightningDrive_JJAnnex_Rezoning_For10-27-21.pdf](#)

This Report Action Item was approved.

[21-1450](#) Request to approve Rezoning #12-21 to rezone the Ziegler Mackville Road & EE Annexation, formerly part of the Town of Center, consisting of approximately 1.4407 acres located at N2883 County Road EE, the southwest corner of North Ballard Road and East Mackville Road, including to the centerline of the adjacent N. Ballard Road right-of-way, as shown on the attached maps, from Temporary AG Agricultural District to R-1B Single-Family District

Attachments: [StaffReport_Ziegler_MackvilleRd_EEAnnex_Rezoning_For10-27-21.pdf](#)

This Report Action Item was approved.

[21-1556](#) Request to approve the Extraterritorial Preliminary Plat for Center Valley at 3800 located in the Town of Grand Chute as shown on the attached maps

Attachments: [StaffReport_CenterValleyat3800_PrePlat_For11-10-21.pdf](#)

This Report Action Item was approved.

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[21-1563](#) Action Item: Request Approval of Reid Golf Course 2022 Rates Policy

Attachments: [2022 Golf Rates Memo.doc](#)
[Reid Redline Policy.pdf](#)
[Reid Rate Policy 2022.docx](#)

This Report Action Item was approved.

[21-1564](#) Action Item: Request to Install Oversized Wooden Letters Spelling "RISE" Within Houdini Plaza

Attachments: [RISE-Houdini Plaza.pdf](#)

This Report Action Item was approved.

5. MINUTES OF THE FINANCE COMMITTEE

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[21-1558](#) Request to approve 2022-2023PY Community Development Block Grant (CDBG) Community Partner Allocation Recommendations

Attachments: [Alloc Recs Memo to CEDC 11-10-21.pdf](#)
[2022 CDBG Advisory Board Membership.pdf](#)
[2022 CDBG Community Partner Award Recommendations.pdf](#)
[2022 CDBG Simple Summary Award Recommendations.pdf](#)
[Draft CDBG Policy 11-17-2021.pdf](#)

This Report Action Item was approved.

[21-1559](#) Request to approve the proposed amendments to the CDBG Policy as outlined in the attached documents

Attachments: [Amend CDBG Policy Memo to CEDC 11-10-21.pdf](#)
[Draft CDBG Policy 11-17-2021.pdf](#)

This Report Action Item was approved.

[21-1560](#)

Request to approve a one (1) month extension to the Planning Option Agreement with Merge, LLC (d/b/a Merge Urban Development Group) for a potential mixed-use development located on the former Blue Ramp site

Attachments: [Merge Option Extension Memo_11-10-21.pdf](#)
[Merge Option Extension 2.pdf](#)
[Merge Option Extension 1.pdf](#)
[Merge Signed Planning Option 2-6-20.pdf](#)

This Report Action Item was approved.

7. **MINUTES OF THE UTILITIES COMMITTEE**

8. **MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

9. **MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

10. **MINUTES OF THE BOARD OF HEALTH**

[21-1570](#)

Weights & Measures Fee Proposals

Attachments: [Fee Proposals_2021.pdf](#)

This Report Action Item was approved.

[21-1596](#)

Neenah Weights & Measures Proposal

Attachments: [Neenah Weights & Measures Proposal.pdf](#)

This Report Action Item was approved.

M. **CONSOLIDATED ACTION ITEMS**

N. **ITEMS HELD**

[19-1886](#)

Request to rescind approval for "The Collective" sculpture within the E. College Avenue and N. Catherine Street right-of-way.

Attachments: [The Collective log of public dialogue-.pdf](#)
[Extension Support_McKee.pdf](#)
[Extension Support_Breseman.pdf](#)

Aldersperson Prohaska moved, seconded by Aldersperson Hartzheim, that the Request be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Michael Smith, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Joe Prohaska and Alderperson Chad Doran

Nay: 1 - Alderperson Kristin Alfheim

Abstained: 2 - Alderperson Alex Schultz and Mayor Jake Woodford

[21-1419](#)

Reserve "Class B" Liquor and Class "B" Beer License Permanent Premise Amendment application for Fox River Boat Holdings Co. d/b/a River Tyme Bistro, Candice Mortara, Agent, located at 425 W Water St Unit 100.

Attachments: [River Tyme Bistro S&L.pdf](#)
[Denial Recommendation -River Tyme Bistro.pdf](#)

This item was referred to the Safety and Licensing Committee by Alderperson Van Zeeland, due back on 12/8/2021.

O. ORDINANCES

[21-1617](#)

Ordinances #76-21 and #77-21

Attachments: [Ordinances going to Council 11-17-21.pdf](#)

Alderperson Hartzheim moved, seconded by Alderperson Fenton, that the Ordinances be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Michael Smith, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Joe Prohaska and Alderperson Chad Doran

Abstained: 1 - Mayor Jake Woodford

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

*Resolution #15-R-21
Honeybee Rescue Resolution*

*Date: November 17, 2021
Submitted By: Alderperson Meltzer – District 2, & Alderperson Schultz – District 9
Referred To: Board of Health*

*WHEREAS Honeybee rescue is a service provided for free by local beekeepers in order to provide an alternative to insecticides and relocate bees from undesired locations while preserving the safety of both humans and bees; and
WHEREAS the rescue process is physically challenging and the queen of the colony often does not survive the extraction, and a colony will die off without its queen; and
WHEREAS a nucleus colony is a very small hive that produces no honey, which is kept solely for the purpose of replacing failed queens; and
WHEREAS other circumstances such as severe weather events can cause a hive to fail and need a replacement queen, but replacement queens that can be purchased may not survive transit or may not arrive in time for a hive in crisis; and
WHEREAS the local beekeepers who perform rescues are the only individuals with the resources and opportunity to find a new home for a rescue colony and if necessary a new queen;*

THEREFORE BE IT RESOLVED THAT the City of Appleton make the following amendments to Sec 3-52(b) in the Municipal Code:

- 1. Amend "(5) honeybee hives may be maintained" to "(5) honeybee hives and (2) nucleus colonies may be maintained"*
- 2. Add to the end of Sec 3-52(b) the following language: "A beekeeper may temporarily exceed the allowable number of hives for a 30 day period in order to rescue a colony, to determine that it's disease-free, and to verify or establish a viable queen."*

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Alderperson Hartzheim moved, seconded by Alderperson Alfheim, that the meeting be adjourned at 7:31 p.m. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Joe Martin, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Matthew Reed, Alderperson Alex Schultz, Alderperson Michael Smith, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Joe Prohaska and Alderperson Chad Doran

Abstained: 1 - Mayor Jake Woodford

Kami Lynch, City Clerk