



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, March 7, 2022

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

*Firkus and Fenton virtual appearance.*

**Present:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

3. Approval of minutes from previous meeting

[22-0284](#)

Minutes from February 21, 2022

**Attachments:** [Minutes from 2-21-22.pdf](#)

**Siebers moved, seconded by Doran, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

4. **Public Hearings/Apearances**

5. **Action Items**

[22-0213](#)

Resolution #3-R-22 regarding Municipal Code Chapter 12, Article III,  
Weeds and Wild Growth.

**Attachments:** [Resolution #3-R-22.pdf](#)  
[Resolution #3-R-22-Memo.pdf](#)

*The motion to recommend for denial failed by a 2-3 vote.*

**Siebers moved, seconded by Doran, that the Report Action Item be  
recommended for denial. Roll Call. Motion failed by the following vote:**

**Aye:** 2 - Doran and Siebers

**Nay:** 3 - Firkus, Prohaska and Fenton

*The motion to recommend for approval failed by a 2-3 vote.*

**Prohaska moved, seconded by Fenton, that the Report Action Item be**

recommended for approval. Roll Call. Motion failed by the following vote:

**Aye:** 2 - Prohaska and Fenton

**Nay:** 3 - Firkus, Doran and Siebers

*Motion to amend by substitution to enact a No Mow May consistent with the rules that we have used the previous two years.*

**Firkus moved, seconded by Siebers, that the Report Action Item be approved as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Firkus, Prohaska and Siebers

**Nay:** 2 - Doran and Fenton

[21-0868](#)

Request from Blue Sky Contractors for a street occupancy permit for four parking stalls (CAW 310, 312, 314 & 316) for the commercial development project at 318 W. College Avenue be approved from June 14, 2021 through October 29, 2021 (except for September 24th and 25th).

**Siebers moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0289](#)

Request from Creative Downtown Appleton Inc. for a street occupancy permit for the College Avenue beautification strip between Drew Street and Badger Avenue for the following events:

May 20, 2022: Student Art

June 17, 2022: Street Music Week Finale

July 15-16, 2022: Chalk Walk

August 19-20, 2022: Paint Out

**Attachments:** [Downtown Creates Event Series Memo.pdf](#)

[Street Occ Permit-Creative Downtown.pdf](#)

**Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0290](#)

Request from Creative Downtown Appleton Inc. for a street occupancy permit for Sidewalk Sales on the College Avenue beautification strip (not sidewalk area) from Drew Street to Badger Avenue on May 20, 2022; June 17, 2022; July 15-16, 2022 and August 19-20, 2022.

**Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0291](#)

Request from Bolton & Menk, Inc. for a street occupancy permit for balconies to extend into the Washington Street right-of-way 3 feet, with a minimum 28 foot clearance and a canopy to extend 8" into the Washington Street right-of-way with an 8'8" clearance.

**Attachments:** [Street Occ Permit-Bolton & Menk Inc.pdf](#)

**Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0302](#)

Approve changes to intersection traffic control at the Lindbergh Street/Summit Street intersection. Follow-Up to Six-Month Period.

**Attachments:** [Lindbergh St-Summit St.pdf](#)

**Siebers moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0303](#)

Approve New parking restriction on the 1300 block of N. Summit Street (at Wisconsin Avenue). Follow-Up to Six-Month Trial Period

**Attachments:** [1300 N Block of N. Summit St.pdf](#)

**Siebers moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[22-0304](#)

Approve Parking restriction change on the 1300 block of W. Harris Street (west of Mason Street). Follow-Up to Six-Month Trial Period

**Attachments:** [1300 block of W. Harris Street.pdf](#)

*Held until next meeting.*

**Siebers moved, seconded by Prohaska, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

## 6. Information Items

[22-0292](#)

City of Appleton Parking Utility 2021 Annual Report.

*Attachments:* [Parking Utility 2021 Annual Report.pdf](#)

[22-0204](#)

Discussion of desired process for possible redesign of Soldier Square per Resolution #5-R-19.

*Attachments:* [Resolution #5-R-19.pdf](#)

[22-0210](#)

Review Crosswalk Installation Evaluation Guidance Flowchart.

*Attachments:* [Crosswalk Installation Evaluation .pdf](#)

[22-0309](#)

Inspections Division Permit Summary Comparison Report for February 28, 2022.

*Attachments:* [Inspection Divison Comparison Report-Feb 2022.pdf](#)

## 7. Adjournment

**Siebers moved, seconded by Prohaska, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers