



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Monday, September 20, 2021

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 4 - Meltzer, Reed, Siebers and Firkus

**Excused:** 1 - Van Zeeland

3. Approval of minutes from previous meeting

[21-1322](#)

August 23, 2021 Finance Committee minutes

**Attachments:** [MeetingMinutesAug-23-2021-09-07-00.pdf](#)

**Meltzer moved, seconded by Reed, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Reed, Siebers and Firkus

**Absent:** 1 - Van Zeeland

4. Public Hearings/Appearances

5. Action Items

[21-1323](#)

Request to approve Apple Fields Development Agreement

**Attachments:** [Apple Fields DA.pdf](#)

**Reed moved, seconded by Firkus, that the Report Action Item be  
recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Reed, Siebers and Firkus

**Absent:** 1 - Van Zeeland

[21-1324](#)

Request to award the Transportation Utility Funding Study to Ehlers/RA Smith consulting team in an amount not to exceed \$72,187

**Attachments:** [TUF Study Memo.pdf](#)

**Firkus moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Reed, Siebers and Firkus

**Absent:** 1 - Van Zeeland

[21-1325](#)

Request to award three (3) year contract to CliftonLarsonAllen LLP to provide audit services for the 2021, 2022 and 2023 annual audits

**Attachments:** [2021-2023 Audit Services.pdf](#)

**Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Reed, Siebers and Firkus

**Absent:** 1 - Van Zeeland

[21-1326](#)

CEA Review Committee minutes for August 23, 2021 meeting

**Attachments:** [CEA ReviewMeetingMinutes23-Aug-2021-09-25-38.pdf](#)

**Firkus moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Reed, Siebers and Firkus

**Absent:** 1 - Van Zeeland

## 6. Information Items

[21-1327](#)

Contract 51-21 was awarded to Sommers Construction Co. for the 2021 Parks Hardscapes Project - Pierce Park Path Improvements Project in the amount of \$28,935 with a contingency of \$7,000. One change order was issued in the amount of \$3,508 for additional excavation and topsoil. No Payments have been made to date. Request to issue the final contract payment of \$31,903.

**This Contract was received and filed**

[21-1328](#)

Contract 42-21 was awarded to Northeast Asphalt, Inc. for the 2021 Parks Hardscapes Project - AMP Parking Lot #3 Reconstruction Project in the amount of \$289,788.02 with a contingency of \$60,947.45. One change order was issued in the amount of \$60,947.45 to add additional Engineered Base Stabilizer (EBS) and drain tile. Payments to date total \$333,198.70. Request to issue the final contract payment of \$17,536.77.

**This Contract was received and filed**

[21-1329](#)

Contract 17-21 was awarded to AMA, Inc. for the 2021 Fire Station #2 & #3 HVAC Upgrades Project in the amount of \$78,053 with a contingency of \$8,000. Change orders totaled \$2,611.28. Payments to date total \$76,631.07. Request to issue the final contract payment including retainage of \$4,033.21.

**This Contract was received and filed**

[21-1330](#)

Change Order 4 for the Phase I Lake Station Construction Contract to Miron Construction Company in an amount of \$9,717.41 decreasing project contingency from \$143,349.92 to \$133,632.51

**Attachments:** [Change Order 4 - Lake Station Project 09-02-21.pdf](#)

**This Change Order was received and filed**

[21-1331](#)

Change Order 5 for the Phase I Lake Station Construction Contract to Miron Construction Company in the amount of \$185,444.33 decreasing project contingency from \$143,349.92 to (\$51,811.82)

**Attachments:** [Change Order 5 - Lake Station Project 09-10-21.pdf](#)

**This Change Order was received and filed**

## 7. Adjournment

**Reed moved, seconded by Meltzer, that the meeting be adjourned. Roll Call.**

**Motion carried by the following vote:**

**Aye:** 4 - Meltzer, Reed, Siebers and Firkus

**Absent:** 1 - Van Zeeland