



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Agenda - Final-revised Common Council

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Wednesday, October 18, 2023

7:00 PM

Council Chambers

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- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[23-1206](#) Common Council Meeting Minutes of October 4, 2023

**Attachments:** [CC Minutes 10-4-23.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS

[23-1136](#) Public Hearing for Rezoning #7-23 Prospera Annexation (4704 N. Ballard Rd) from Temp AG Agricultural District & R-1A Single Family District to C-2 General Commercial District

**Attachments:** [RZ #7-23 Notice of Public Hearing.pdf](#)

- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS
- 1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

[23-1175](#) Request from Alan Schmidt at 508 W. Wisconsin Avenue for a Terrace Occupancy Permit to keep an existing terrace flower garden in the street terrace along N. Alvin Street.

**Attachments:** [2023.10.03 508 W. Wisconsin Ave Terrace Occupancy Permit.pdf](#)

**Legislative History**

10/9/23	Municipal Services Committee	recommended for approval
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[23-1176](#) Request from Appleton Downtown Inc. for free ramp and meter parking on Small Business Saturday, November 25, 2023.

**Attachments:** [ADI Small Business Sat request.pdf](#)

**Legislative History**

10/9/23	Municipal Services Committee	recommended for approval
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[23-1128](#) Resolution #10-R-22, Alternate Lawe Street Truck Route.

**Attachments:** [2023.09.20 MSC Lawe Street Truck Route Memo.pdf](#)

[Lawe Street Attachments.pdf](#)

[10-R-22 Amended.pdf](#)

[AMENDED 10-R-22 Staff Memo.pdf](#)

[WisDOT functional class map appleton.pdf](#)

[10-R-22 Email Feedback 2023.09.25.pdf](#)

**Legislative History**

9/25/23	Municipal Services Committee	recommended for approval
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9/25/23	Municipal Services Committee	amended
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*Meltzer/Siebers Motion to Amend adding additional criteria for staff to review. 3/2 passes.*

10/4/23	Common Council	referred to the Municipal Services Committee
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*This item was referred back to Committee by Alderperson Siebers.*

10/9/23	Municipal Services Committee	denied
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**2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE**

**3. MINUTES OF THE CITY PLAN COMMISSION**

[23-1118](#) Request to approve Rezoning #7-23 for the subject parcels located at 4704 N. Ballard Road (Tax Id #31-1-8008-00), including to the centerline of the adjacent right-of-way, and the adjacent land locked parcel directly to the east (Tax Id #31-1-8007-00), as shown on the attached maps, from Temporary AG Agricultural District and R-1A Single-Family District to C-2 General Commercial District

**Attachments:** [StaffReport\\_4704NBallardRdandParceltoEast\\_Rezoning\\_For9-27-23.pdf](#)

**Legislative History**

9/27/23 City Plan Commission recommended for approval  
*Proceeds to Council on October 18, 2023.*

**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**

**5. MINUTES OF THE FINANCE COMMITTEE**

[23-1197](#) Request to approve the following budget amendment:

2023 Jones Park Shade Project	-\$37,400
2022 City Hall Remodel Project	+\$37,400

for additional project costs (2/3 vote of Council required)

**Attachments:** [City Hall Renovation Project Budget Adjustment.pdf](#)

**Legislative History**

10/9/23 Finance Committee recommended for approval

[23-1236](#) Request to award an American Rescue Plan Act grant to Thompson Center on Lourdes, Inc. in the amount of \$1,000,000.

**Attachments:** [Thompson Center on Lourdes.pdf](#)

**6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

[23-1199](#) Request to approve the Neighborhood Grant Program request submitted by the Historic Central Neighborhood

**Attachments:** [Memo\\_RequestForTNGP\\_HistoricCentral\\_For10-11-23.pdf](#)

[ApplicationSubmittedByHistoricCentralNeighborhood\\_10-02-23.pdf](#)

[HistoricCentral\\_BoundaryMap.pdf](#)

[SubjectAreaMap\\_HistoricCentral\\_TNGP.pdf](#)

[NGP\\_Support\\_Letter\\_HCN.pdf](#)

**Legislative History**

10/11/23 Community & Economic Development Committee recommended for approval

**7. MINUTES OF THE UTILITIES COMMITTEE**

[23-1180](#) Approval to single source and award 2023C Stormwater Consulting Services Contract for assistance with the Interstate 41 Reconstruction Project to Brown and Caldwell in an amount not to exceed \$50,000.

**Attachments:** [2023C Single Source 41 Reconstruction Phase 2 BC award util memo.pdf](#)

**Legislative History**

10/10/23 Utilities Committee recommended for approval

[23-1181](#) Second amendment 2023A Stormwater Management Plan Review contract with Brown and Caldwell by an increase of \$20,000 for a total contract amount not to exceed \$75,000.

**Attachments:** [2023A SWM Plan Review BC 2nd Amendment Memo Util Cmte.pdf](#)

**Legislative History**

10/10/23 Utilities Committee recommended for approval

[23-1182](#) Approve wastewater rate increase of 7% for general service and special hauled waste service and increase compost fee to \$13/cu. yard to be effective January 1, 2024.

**Attachments:** [Memo 2024 Rate Increase.pdf](#)

[2024 Rate Sheet.pdf](#)

**Legislative History**

10/10/23 Utilities Committee recommended for approval

**8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

[23-1161](#) Lieutenant Over Hire Request.

**Attachments:** [Lt Overhire 2023.pdf](#)

**Legislative History**

10/11/23 Human Resources & Information Technology Committee recommended for approval

[23-1162](#) Elected City of Appleton Attorney Compensation for May 2024 term.

**Attachments:** [Elected COA Attorney Compensation for May 2024 Term.pdf](#)

**Legislative History**

10/11/23 Human Resources & Information Technology Committee recommended for approval

[23-1163](#) City of Appleton Mayor Compensation for April 2024 Term.

**Attachments:** [COA Mayor Compensation for April 2024 Term.pdf](#)

**Legislative History**

10/11/23 Human Resources & Information Technology Committee recommended for approval  
*Approval of compensation structure set forth in Director Ratchman's memorandum.*

*Payment structure as set forth in Director Ratchman's memorandum.*

**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

**10. MINUTES OF THE BOARD OF HEALTH**

[23-1152](#) AHD002\_Creation and Maintenance of Procedures

**Attachments:** [ADH002 Creation and Maintenance of Procedures 10.02.2023.pdf](#)

**Legislative History**

10/11/23 Board of Health recommended for approval  
*Mayor Woodford moved that the AHD002\_Creation and Maintenance of Procedures be approved. Motion carried by the following vote:*

[23-1012](#) Resolution #9-R-23 Mental Health Awareness & Services

**Attachments:** [#9-R-23 mental health awareness.pdf](#)

**Legislative History**

9/13/23 Board of Health recommended for approval  
*Presented by Alder Nate Wolff*

9/20/23 Common Council referred to the Board of Health  
*This item was referred back by Alderperson Katie Van Zeeland.*

10/11/23 Board of Health recommended for approval  
*Presented by Alder Nate Wolff.*  
*Alderperson Meltzer moved that the Resolution #9-R-23 Mental Health Awareness & Services be approved as amended. Motion carried by the following vote:*

10/11/23 Board of Health amended  
*Alderperson Meltzer moved, seconded by Werth, that the Resolution #9-R-23 Mental Health Awareness & Services be amended to include:*  
*"Therefore be it resolved that we reaffirm the \$1,000,000 ARPA allocation to mental health and we will divide this money amongst organizations in our community."*  
*Motion carried by the following vote:*

10/11/23 Board of Health amended  
*Alderperson Meltzer moved that the Resolution #9-R-23 Mental Health Awareness & Services be amended to replace "local mental health organizations" with "N.E.W. Mental Health Connection and its affiliated organizations". Motion carried by the following vote:*

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[23-1207](#) Ordinances #153-23 and #154-23

**Attachments:** [Ordinances to Council 10-18-23.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

*Reasonable accommodations for persons with disabilities will be made upon request and if feasible.*

*Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.*