



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Monday, January 24, 2022

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

[22-0032](#) January 10, 2022 Finance Committee minutes

Attachments: [MeetingMinutes Jan-10-2022-10-15-49.pdf](#)

4. Public Hearings/Apearances

5. Action Items

[21-1787](#) Request to award contract for brand development services of \$58,700 and additional development and implementation preparation services of \$30,140 to Unlisted, LLC as part of the City's brand study, and approve the related 2022 Budget amendment

General Fund - Mayor's Office

Consulting Services	\$ 88,840
Fund Balance - Reserve for Brand Study	-\$ 88,840

To allocate funding for initial costs related to the City's brand study.

Attachments: [Memo to Finance Committee Re Brand RFP 01172022.pdf](#)

[Brand Study Recommendation Memo.pdf](#)

[CoA RFP for Rebranding Positioning and Marketing Services Final.pdf](#)

Legislative History

1/10/22 Finance Committee held

[22-0054](#) #2-R-22 Improve Communication, Technology, and Pedestrian Safety

Attachments: [#2-R-22 Communication, Technology Ped. Safety.pdf](#)

[22-0038](#) Request to award the City of Appleton's 2022 Pierce Park Hardscapes Reconstruction Project contract to Vinton Construction Co., in the amount of \$628,036 with a contingency of 11% for a project total not to exceed \$697,120

Attachments: [2022 Pierce Park Hardscape Renovation Project.pdf](#)

[22-0053](#) Request to award the City of Appleton's 2022 City Hall Common Space Remodel contract to Milbach Construction Services, Co in the amount of \$1,535,058 with a contingency of 10% for a contract total not to exceed \$1,688,564

Attachments: [2022 City Hall Remodel Project.pdf](#)

[22-0059](#) Request to approve the following 2022 Budget amendment:

General Fund - Human Resources Department

Consulting Services	+\$ 35,000
2021 Carryover Funds (General Fund Balance)	-\$ 35,000

to fund the cost of professional recruitment fees for the Public Works Director position (2/3 vote of Council required)

Attachments: [HR Memo.pdf](#)

6. Information Items

[22-0033](#) Contract 74-21 was awarded to Green Bay Pipe & TV for \$272,500 for Sewer Cleaning & Televising. Payments issued to date total \$244,854.52. Request final payment of \$27,207.82

[22-0034](#) Contract 61-21 was awarded to Schulze Exteriors, LLC for the 2021 Park Pavilions Roof Replacement Project in the amount of \$106,374 with a contingency of \$10,000. One change order was issued in the amount of \$9,958 to reconfigure downspouts and replace the rotten wood under the shingles. Payments to date total \$111,561.45. Request to issue the final contract payment of \$4,410.55

[22-0035](#) Change Order #5 to Staab Construction contract as part of the 2019 AWWTP Improvements Projects totaling \$15,110 resulting in a decrease in contingency from \$251,110 to \$236,000

Attachments: [220114_Finance Memo 2019 AWWTP Improvements Staab Change Order No5](#)
[2019 AWWTP Improvements Staab Change Order No5.pdf](#)

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.