

**INTER-GOVERNMENTAL AGREEMENT  
FOR HIGHWAY IMPROVEMENT PROJECTS**

Description: John Street (CTH "KK") from Banta Court to Matthias Street

The City of Appleton, through its undersigned duly authorized officers or officials hereby request Outagamie County to initiate and affect the highway improvements.

**PROPOSED IMPROVEMENTS:**

Reconstruct John Street from Banta Court to Mathias Street to a two-lane roadway with bike lanes, sidewalks and a roundabout at the John Street/South River Street intersection in 2016.

**TERMS AND CONDITIONS:**

1. The City of Appleton will be the lead agency for this project.
2. All plans and specifications for the improvements will be provided for Outagamie County's review and approval.
3. The City of Appleton will conduct the necessary public hearings.
4. The project cost in the agreement is an estimate. The County will be invoiced periodically based on actual costs incurred.
5. County share of storm sewer is the cost equivalent to a 24" storm sewer.
6. Jurisdictional transfer will occur upon completion of the John Street Project in late 2016.
7. Outagamie County and City of Appleton will continue to work in good faith toward a jurisdictional transfer of the remainder of CTH "KK" between John Street and STH 441.

**COST ESTIMATE AND PARTICIPATION**

PHASE	ESTIMATED COST			
	Estimated Cost	County	City	% County Share
Preliminary Engineering	\$50,000	\$25,000	\$25,000	50%
R/OW Acquisition Roadway	\$40,000	\$20,000	\$20,000	50%
<b>CONSTRUCTION:</b>				
Roadway	\$2,230,000	\$1,338,000	\$892,000	60%
Sidewalk	\$180,000	\$108,000	\$72,000	60%
Storm within Roadway	\$325,000	\$100,000	\$225,000	31%
Contingencies	\$50,000	\$25,000	\$25,000	50%
Construction Engineering	\$50,000	\$25,000	\$25,000	50%
<b>CONSTRUCTION TOTAL:</b>	<b>\$2,835,000</b>	<b>\$1,596,000</b>	<b>\$1,239,000</b>	
<b>TOTAL PROJECT COST:</b>	<b>\$2,925,000</b>	<b>\$1,641,000</b>	<b>\$1,284,000</b>	

Inter-Governmental Agreement for Highway Improvement Projects

John Street (CTH "KK")

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This request is subject to the terms and conditions listed above, and is made by the undersigned under proper authority to make such request and upon acceptance by Outagamie County shall constitute agreement between City of Appleton and Outagamie County.

Signed on behalf of  
Outagamie County

Signed on behalf of  
City of Appleton

\_\_\_\_\_  
Alvin Geurts  
Highway Commissioner

\_\_\_\_\_  
Timothy Hanna  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dawn Collins  
City Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tony Saucerman  
Finance Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jim Walsh  
City Attorney

\_\_\_\_\_  
Date



## MEMO

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TO: Al Geurts, Director of Public Works, Outagamie County

FROM: Paula Vandehey, Director of Public Works

SUBJECT: Proposal for jurisdictional transfer of John Street (College Avenue to Calumet Street) from Outagamie County to the City of Appleton upon completion of the street reconstruction project.

DATE: February 13, 2015

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Currently, there are over 14 miles of Outagamie County Trunk Highways within the City of Appleton's corporate limits. Many of these streets continue to function as county highways, while some of them have evolved into functioning as more urbanized local roads. The City and County have been working towards jurisdictional transfers of highways in the College Avenue/John Street area since 2006 as outlined in the attached memo dated September 20, 2006.

John Street (College Avenue to Calumet Street) is a 30 mph urban roadway with numerous access points due to the residential nature of the street. The City is interested in pursuing this transfer for the following reasons:

1. Less confusion to customers needing both City and County permits to do work within the street right-of-way (Example: Property owner replacing a lateral needs a City permit for lateral work and County permit for street excavation).
2. City would receive eligible revenue for accepting jurisdiction of these streets.
3. City would no longer need to apply for, and pay for, permits to do work within these roadways,
4. Access to these roadways would become City jurisdiction.

The major disadvantage to accepting a jurisdictional transfer is that future reconstruction costs would be 100% City responsibility. Because the proposed transfer would occur with the reconstruction of the majority of John Street, this would not be an issue for that segment of roadway for 30+ years. However, the 2016 John Street Reconstruction Project stops at the Matthias Street intersection as the pavement between Matthias Street and Calumet Street is currently in good condition. In exchange for also accepting a jurisdictional transfer of that segment of John Street in its current condition, we would request that a segment of Calumet Street (CTH KK) that remains County Highway at this time, be replaced with new concrete per the attached drawing solely at Outagamie County expense.

**RECOMMENDATION**

For the above stated reasons, I recommend the City accept the jurisdictional transfer of John Street from College Avenue to Calumet Street under the following conditions, and as outlined in the attached Inter-Governmental Agreement:

1. Transfer occurs upon completion of the John Street Reconstruction Project (late 2016).
2. Outagamie County agrees to pay **50%** of costs to reconstruct John Street between Banta Court and Matthias Street, as would be typical for a County Highway Project.

**AND**

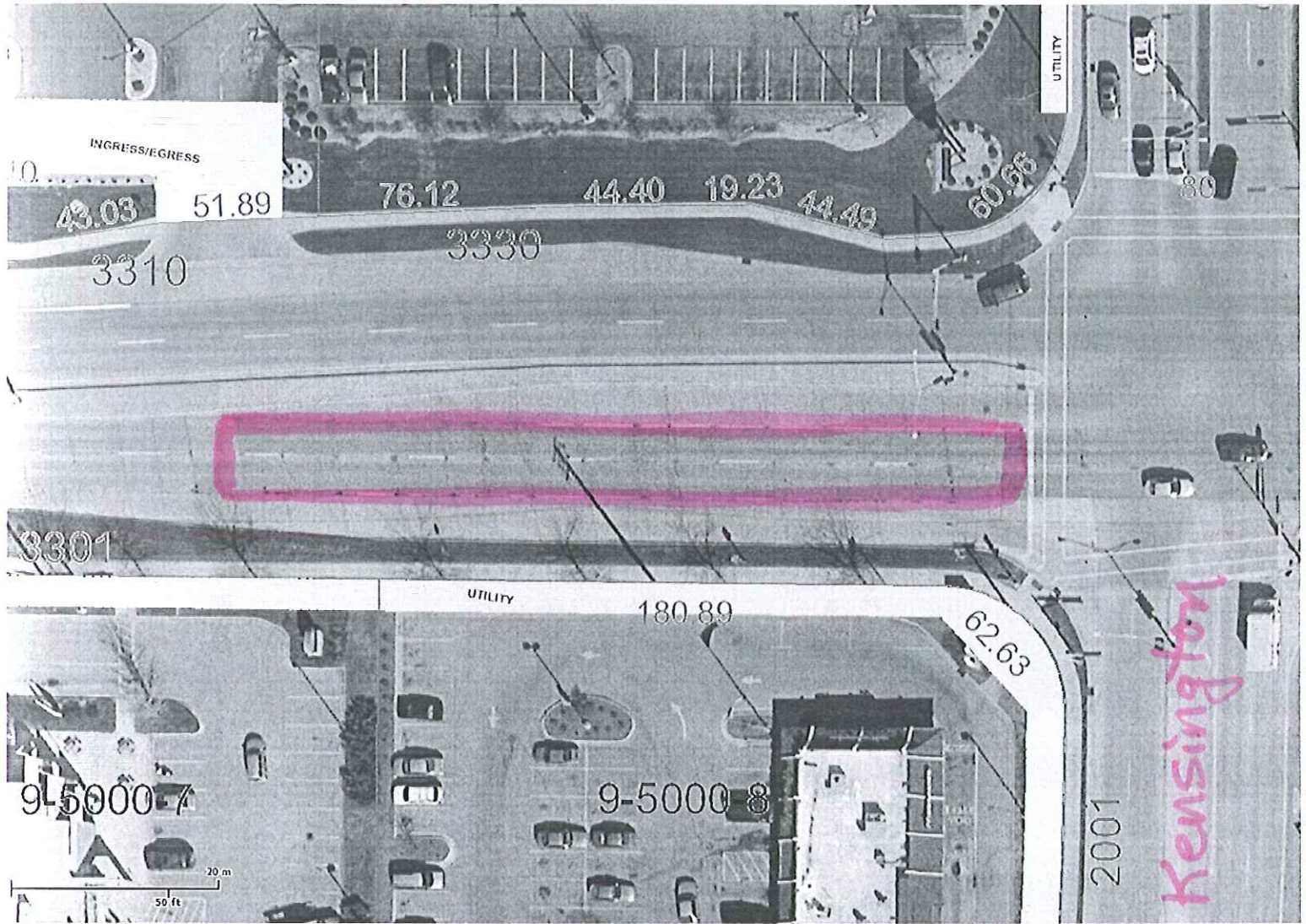
Outagamie County agrees to pay an additional **10%** of the cost of this project as an incentive for the City to agree to the jurisdictional transfer.

**AND**

Outagamie County agrees to replace a segment of Calumet Street with new concrete per the attached drawing.

3. Outagamie County and the City of Appleton will continue to work in good faith toward a jurisdictional transfer of the remainder of CTH "KK" between John Street and STH 441. The terms and conditions will be determined at a later date as the project scope and year of reconstruction is identified.

City of Appleton  
brought to you by Appleton GIS





## MEMO

TO: Al Geurts, Outagamie County Highway Commissioner

FROM: Paula Vandehey, Director of Public Works

SUBJECT: Outagamie County Trunk Highways within the City of Appleton's corporate limits.

DATE: September 20, 2006

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### **BACKGROUND**

Currently, there are 16.8 miles of Outagamie County Trunk Highways within the City of Appleton's corporate limits. Many of these streets continue to function as county highways, while some of them have evolved into functioning as more urbanized local roads.

Local roads are constructed and maintained by the City. Under the present system of shared revenue, the State issues the City approximately \$2,506,050 on the share of costs allocation that equates to about \$8,727 per eligible mile. This revenue is generated through State motor fuel taxes and vehicle registration fees.

County highways within the City are typically constructed with 50% City and 50% County funds. The County is charged with the maintenance of these facilities, however their maintenance responsibilities do not include street sweeping.

The existing Outagamie County Trunk Highways within the City of Appleton include:

- CTH "EE" (Ballard Road)
- CTH "JJ" (Edgewood Drive)
- CTH "OO" (Northland Avenue)
- CTH "CE" (College Avenue)
- CTH "BB" (Prospect Avenue)
- CTH "KK" (Calumet Street & John Street)
- CTH "A" (Lynndale Drive)
- CTH "E" (Ballard Road)

Outagamie County has requested the City of Appleton consider the concept of the County Trunk Highway designation being removed, and jurisdiction being transferred to the City of Appleton, on the following segments of roadway:

- CTH "CE" from John Street to HWY 441 (1.4 miles)
- CTH "KK" from College Avenue to HWY 441 (1.9 miles)

East Central Wisconsin Regional Planning Commission supports the transfer of these two segments of County Highway to the City because they believe the City can provide maintenance in a more cost-effective manner in an urbanized area. (Copy of letter is attached.)

### **ANALYSIS**

The City already incurs costs for County Highways within the corporate limits for services such as police, fire, street sweeping and signage, but is not getting the eligible revenue because these streets are not under our jurisdiction. If the 3.3 miles in question became City jurisdiction, the City would incur the additional expenses of roadway maintenance (street patching and snow & ice control) but would also receive the corresponding eligible revenue for the additional street miles.

Advantages to accepting the jurisdictional transfer include:

1. Less confusion to customers needing both City and County permits to do work within the street right-of-way (Example: Property owner replacing a lateral needs a City permit for lateral work and County permit for street excavation).
2. City would receive eligible revenue for accepting jurisdiction of these streets.
3. City would no longer need to apply for, and pay for, permits to do work within these roadways,
4. Access to these roadways would become City jurisdiction.

The major disadvantage to accepting a jurisdictional transfer is the future reconstruction costs would be 100% City responsibility. Because the proposed transfer would occur with the reconstruction of College Avenue and a section of John Street, this would not be an issue for 25+ years for these segments.

### **RECOMMENDATION**

For the above stated reasons, I recommend the City accept the jurisdictional transfer under the following conditions, and as outlined in the attached Inter-Governmental Agreement:

1. Transfer occurs upon completion of College Avenue Street Reconstruction Project (late 2009).
2. Outagamie County agrees to pay 50% of local share to reconstruct the College/John/Walter intersection, as would be typical for a County Highway Project.
3. Outagamie County agrees to pay 50% of local share to reconstruct College Avenue between College/John/Walter intersection and Matthias Street; and John Street between College Avenue and lower John Street, as would be typical for a County Highway Project.

#### **AND**

Outagamie County agrees to pay an additional 10% of the local share of this project as an incentive for the City to agree to the jurisdictional transfer.

4. Outagamie County and the City of Appleton will continue to work in good faith toward a jurisdictional transfer of CTH "KK", from CTH "CE" to STH "441." The terms and conditions will be determined at a later date as the project scope and year for reconstruction is identified.