



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Safety and Licensing Committee

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Wednesday, September 28, 2016

6:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*The meeting was called to order by Chair Lobner at 6:00 p.m.*

2. Roll call of membership

**Present:** 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams

3. Approval of minutes from previous meeting

[16-1474](#)

Approval of September 14, 2016 Minutes.

**Attachments:** [S&L Minutes 9-14-16.pdf](#)

**Meltzer moved, seconded by Konetzke, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams

4. **Public Hearings/Appearances**

5. **Action Items**

[16-1522](#)

Operator's License application of Kyle J. Marx, 2206 E. John St.

**Attachments:** [Kyle J Marx.pdf](#)  
[SL Denials- K. Marx.pdf](#)

*Mr. Marx was in attendance and addressed the Committee stating that he didn't know he had to disclose his convictions on the application.*

**Konetzke moved, seconded by Jirschele, that the Operator License be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams

[16-1457](#)

Operator's License application of Donald R. Hayden, W4082 Rock Road.

**Attachments:**     [Donald R. Hayden.pdf](#)  
                              [SL Denials- D. Hayden.pdf](#)

*The Motion to recommend approval failed 2/3.*

*Mr. Hayden was in attendance and addressed the Committee stating that he is working to get his life back on track and needs the license in order to advance at his current employer. Mr. Hayden brought three individuals with him that spoke in favor of him receiving the license:*

*Patricia Stirn, 3320 E Paris Way #9, Appleton- Current Supervisor  
Jolene Birlton, 930 Roosevelt St, Kaukauna -Current Manager  
Holly Tank, W4082 Rock Rd, Appleton -friend and Former Supervisor*

**Meltzer moved, seconded by Konetzke, that the Operator License be recommended for approval. Roll Call. Motion failed by the following vote:**

**Aye:** 2 - Konetzke and Meltzer

**Nay:** 3 - Lobner, Jirschele and Williams

[16-1436](#)

Operator's License application of Michelle L. Tegen, 1556 E. Moon Beam Trail.

**Attachments:**     [Michelle Tegen.pdf](#)  
                              [Tegan denial.pdf](#)

*Ms. Tegen was in attendance and addressed the Committee regarding her record and why she feels she is eligible for an operator's license.*

**Williams moved, seconded by Konetzke, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams

[16-1520](#)

Revised Special Event Policy

**Attachments:**     [Special Event Policy 9-23-16.pdf](#)  
                              [Special Event Policy - Jan. 2010.pdf](#)  
                              [Special Events Expense 2015.pdf](#)  
                              [Special Event Policy Update Memo to S&L.pdf](#)  
                              [Special Event Policy 9-23-16 Redlined.pdf](#)

**Jirschele moved, seconded by Meltzer, that the Policy be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams

**Balance of the action items on the agenda.**

Konetzke moved, Jirschele seconded, to approve the report. The motion carried by the following vote:

**Aye:** 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams

[16-1464](#)

Operator's Licenses

**Attachments:**     [Operator's Licenses for 9-28-16 S & L.pdf](#)

**This Report Action Item was recommended for approval.**

[16-1470](#)

"Class B" Beer/Liquor License application of Taste of Thai Appleton LLC, d/b/a Taste of Thai, Natcha Jitmaiwong, Agent, 321 E. College Ave., contingent upon approval from all departments.

**This Report Action Item was recommended for approval.**

[16-1519](#)

Kennel License application of Woof Lodge & Rescue, Khrysta M. Plamann, Applicant, 2705 S. Lake Park Rd., contingent upon approval from all departments.

**This Report Action Item was recommended for approval**

[16-1497](#)

Secondhand Article License application of Kay Jewelers, 3845 E. Calumet St., Megan L. Stepniewski, Applicant, contingent upon approval from all departments.

**This Report Action Item was recommended for approval.**

[16-1489](#)

"Class B" Beer/Liquor License - Change of Agent of Applebee's, John L. Chastain, Agent, 3040 E. College Ave., contingent upon approval from the Police Department.

**This Report Action Item was recommended for approval.**

[16-1469](#)

Class "A" Beer License - Change of Agent of Kwik Trip, Matthew A. Oetzel, Agent, 2120 E. Edgewood Dr., contingent upon approval from the Police Department.

**This Report Action Item was recommended for approval.**

[16-1488](#) "Class A" Beer/Liquor License - Change of Agent of Walgreens, Jason J. Jarmuskiewicz, Agent, 729 W. Northland Ave, contingent upon approval from the Police Department.

**This Report Action Item was recommended for approval.**

[16-1471](#) Special Class "B" Beer License applications filed after the agenda was published.

**This Report Action Item was recommended for approval.**

**6. Information Items**

[16-1367](#) Special Events:  
The Artery Pulse Young Professional's Network - August 27, 2016  
Casa Hispana Latino Fest - September 10, 2016  
St. Pius X Eucharistic Procession - September 10, 2016  
License to Cruise and Octoberfest - September 23, & 24, 2016

[16-1472](#) Director's Reports:  
City Clerk  
Fire Chief  
Police Chief

**Attachments:** [Police Weekly Report - Week 31.pdf](#)

[16-1473](#) Police Department information on liquor law violation convictions.

**7. Adjournment**

**Konetzke moved, seconded by Meltzer, that the meeting be adjourned at 7:00 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Lobner, Jirschele, Konetzke, Meltzer and Williams