



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Common Council

Wednesday, November 15, 2023

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 7:00 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Hartzheim.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Present: 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt, Alderperson Chad Doran and Mayor Jake Woodford

Excused: 2 - Alderperson Israel Del Toro and Alderperson Vaya Jones

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All Departments were represented.

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[23-1391](#)

Common Council Meeting Minutes of November 1, 2023

Attachments: [CC Minutes 11-1-23.pdf](#)

Alderperson Hartzheim moved, seconded by Alderperson Fenton, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

Excused: 2 - Alderperson Israel Del Toro and Alderperson Vaya Jones

Abstained: 1 - Mayor Jake Woodford

[23-1392](#)

Common Council Meeting Minutes of Budget Adoption on November 8, 2023

Attachments: [CC Minutes 11-9-23 Budget Adoption.pdf](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Fenton, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

Excused: 2 - Aldersperson Israel Del Toro and Aldersperson Vaya Jones

Abstained: 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

H. PUBLIC PARTICIPATION

I. PUBLIC HEARINGS

[23-1209](#)

Public Hearing for Comprehensive Plan Map Amendment #2-23 St. Therese Congregation from Public/Institutional Land Use to Mixed-Use Land Use

Attachments: [Public Hearing Notice Comp Plan Amend #2-23.pdf](#)

The Public Hearing was held, no one spoke during the hearing.

[23-1210](#)

Public Hearing for Rezoning #8-23 St. Therese Congregation from PD/C-O Planned Development Overlay #17-02/Commercial Office District to C-1 Neighborhood Mixed Use District

Attachments: [RZ #8-23 Notice of Public Hearing.pdf](#)

The Public Hearing was held, no one spoke during the hearing.

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[23-1318](#)

Class "B" Beer and "Class B" Liquor License application for KMG Capitol Centre, LLC Michael Gonnering, Agent, located at 725 W Capitol Drive, contingent on approval from all departments.

Attachments: [Capitol Centre.pdf](#)

Aldersperson Croatt moved, seconded by Aldersperson Hartzheim, that the License be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

Excused: 2 - Aldersperson Israel Del Toro and Aldersperson Vaya Jones

Abstained: 1 - Mayor Jake Woodford

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Aldersperson Fenton moved, Aldersperson Schultz seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

Excused: 2 - Aldersperson Israel Del Toro and Aldersperson Vaya Jones

Abstained: 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[23-1339](#)

Approve the request to award the contract for 2023 Land Acquisition Services for various locations to Vogels Buckman Appraisal Group, in an amount not to exceed \$5,500.

Attachments: [Award Memo to Municipal Services for Real Estate Acquisition 2023.pdf](#)

This Report Action Item was approved

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

3. MINUTES OF THE CITY PLAN COMMISSION

[23-1170](#)

Request to approve Comprehensive Plan 2010-2030 Future Land Use Map Amendment #2-23 for the subject parcel located at 213 E. Wisconsin Avenue (Tax Id #31-6-0313-00) from future Public/Institutional land use designation to future Mixed-Use land use designation as shown on the attached map and approve the attached Resolution

Attachments: [StaffReport_St.Theresa_CompPlan+Rezoning_For10-11-23.pdf](#)
[MemotoCouncil_CompPlanAmend#2-23andRezoning#8-23_For11-15-23.pdf](#)

This Report Action Item was approved.

[23-1172](#)

Request to approve Rezoning #8-23 for the subject parcel located at 213 E. Wisconsin Avenue (Tax Id #31-6-0313-00), including to the center line of the adjacent right-of-way, as shown on the attached maps, from PD/C-O Planned Development Overlay #17-02/Commercial Office District to C-1 Neighborhood Mixed Use District

Attachments: [StaffReport_St.Theresa_CompPlan+Rezoning_For10-11-23.pdf](#)
[MemotoCouncil_CompPlanAmend#2-23andRezoning#8-23_For11-15-23.pdf](#)

This Report Action Item was approved.

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[23-1343](#)

Reid Golf Course 2024 Rate Policy

Attachments: [2024 Reid Rates Policy.docx](#)
[Reid Rate Policy 2024 DRAFT.docx](#)
[Reid Rate Policy 2024 REDLINE.docx](#)

This Report Action Item was approved.

5. MINUTES OF THE FINANCE COMMITTEE

[23-1346](#)

Request to award Health Department Furniture Remodel to Nordon Business Environments in the amount of \$250,887.34.

Attachments: [2023 Health Department Furniture Sole Source.pdf](#)

This Report Action Item was approved.

[23-1358](#)

Request to accept 2022 WIPPI Energy Efficiency Grant in the amount of \$72,564 for the Appleton Water Treatment Plant Kathabar Replacement Project.

Attachments: [2023 WIPPI EE Grant Award.pdf](#)

This Report Action Item was approved.

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

[23-1336](#)

Approval to single source and award 2023D Stormwater Consulting Services contract with raSmith for Construction Related Services for Unit H-23 Lightning Drive Phase 1 in an amount not to exceed \$80,510.

Attachments: [2023D Single Source H-23 CRS raS award util memo.pdf](#)

This Report Action Item was approved.

[23-1357](#)

Authorization to opt-out of 3M and Du Pont PFAS class action settlements.

Attachments: [PFAS - Memo to Utilities Committee - 11-03-2023.pdf](#)

This Report Action Item was approved.

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[23-1366](#)

Request to Over hire Executive Assistant to the Police Chief.

Attachments: [Exec Asst SL.pdf](#)

This Report Action Item was approved.

[23-1367](#)

Request to Approve the APPA 2024 - 2026 Contract Changes.

Attachments: [Appleton Professional Police Association TA 10 24 23.pdf](#)
[APPA 2020.pdf](#)

This Report Action Item was approved.

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[23-1393](#) Ordinances #156-23 and #157-23

Attachments: [Ordinances to Council 11-15-23.pdf](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Schultz, that the Ordinances be approved. Roll Call. Motion carried by the following vote:

Aye: 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

Excused: 2 - Aldersperson Israel Del Toro and Aldersperson Vaya Jones

Abstained: 1 - Mayor Jake Woodford

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

[23-1405](#) Resolution #R-12-23 Closure of the Whitman Yard Waste Site

Attachments: [#12-R-23 Closure of Whitman Yard Waste Site.pdf](#)

[23-1407](#) Resolution #13-R-23 To Use ARPA Funding for Flock License Plate Reading Cameras for APD

Attachments: [#13-R-23 ARPA Funds for Flock License Cameras for APD.pdf](#)

[23-1408](#)

Resolution #14-R-23 Changing the Timeline for Budget Delivery to the Common Council

Attachments: [#14-R-23 Change Budget Delivery to Council Timeline.pdf](#)

R. OTHER COUNCIL BUSINESS

[23-1390](#)

Reconsideration of Item# 23-1246 Approval of Alderperson Salaries

Alderperson Fenton moved, seconded by Alderperson Van Zeeland, that the Item be reconsidered. Roll Call. Motion carried by the following vote:

Aye: 7 - Alderperson Vered Meltzer, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Alex Schultz, Alderperson Nate Wolff, Alderperson Sheri Hartzheim and Alderperson Chad Doran

Nay: 6 - Alderperson William Siebers, Alderperson Brad Firkus, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Kristin Alfheim and Alderperson Christopher Croatt

Excused: 2 - Alderperson Israel Del Toro and Alderperson Vaya Jones

Abstained: 1 - Mayor Jake Woodford

[23-1246](#)

Approval of Alderperson Salaries.

Attachments: [HR-IT - Alderperson Raises Deadlines.pdf](#)
[Alderperson Compensation Survey.pdf](#)
[Elected Alderperson Salaries.pdf](#)
[Salary Info. Distributed by Alder Van Zeeland.pdf](#)

Alderperson Doran moved, seconded by Alderperson Hartzheim, that the Alderperson Salaries be amended to remove the parking pass, and increase the monthly salary by \$20. Roll Call. Motion failed by the following vote:

Aye: 4 - Alderperson Patrick Hayden, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

Nay: 9 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Kristin Alfheim and Alderperson Nate Wolff

Excused: 2 - Alderperson Israel Del Toro and Alderperson Vaya Jones

Abstained: 1 - Mayor Jake Woodford

Alderperson Fenton moved, seconded by Alderperson Schultz, that the Alderperson Salaries be approved (as they came out of Committee- no increase). Roll Call. Motion carried by the following vote:

Aye: 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

Excused: 2 - Alderperson Israel Del Toro and Alderperson Vaya Jones

Abstained: 1 - Mayor Jake Woodford

S. ADJOURN

Alderperson Hartzheim moved, seconded by Alderperson Wolff, that the meeting be adjourned at 7:25 p.m. Roll Call. Motion carried by the following vote:

Aye: 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

Excused: 2 - Alderperson Israel Del Toro and Alderperson Vaya Jones

Abstained: 1 - Mayor Jake Woodford

Kami Lynch, City Clerk