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**APPLETON PUBLIC LIBRARY**  
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**TO: Members of the Appleton Public Library Board of Trustees  
Members of the City of Appleton Common Council**  
**FROM: Dean Gazza, Director of Parks Recreation and Facilities Management  
Colleen Rortvedt, Library Director**  
**DATE: November 16, 2021**  
**RE: November Library Building Project Update**

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City staff continue to work with architects Skidmore, Owings and Merrill (SOM) on the library project. The following progress has been made in the past month:

#### **Design, Community Input and Communication**

- a. We are currently in the design development phase.
- b. SOM and BOLDT held in person meetings in Appleton to review current plans and meet with the move manager.
- c. The last three focus groups were held.
- d. Schedules are being developed for the next phase including more detailed interior design and work on furnishings and finishes.
- e. The architects continue to refine the design based on all the feedback they receive.

#### **2. Additional Site Assessment Updates**

Additional soil testing was completed to determine design for foundation and footings. Recent testing was better than anticipated which will allow us to use standard spread footings.

#### **3. Parking**

Meetings were held with the parking consultant, the Department of Public Works, SOM, Facilities Management, and library stakeholders including Trustees, Friends, staff and members of the Library Building Project Advisory Committee.

#### **4. Interim library needs**

We continue to evaluate the best option for a temporary library location and work through lease negotiations. The library has direction from the move manager to start making preparations as this will be an extensive process that involves careful decision making to understand what is moved, sold or disposed of in accordance with City of

Appleton and Library policies. Staff is also coordinating with the Outagamie Waupaca Library System (OWLS) on issues of technology relocation. Also, OWLS is currently a tenant in the library and will also be relocating to their own offices.

#### **5. College Avenue North Neighborhood Planning**

The College Avenue North Neighborhood Plan began work continues. RDG held a focus groups for library stakeholders including Trustees, Friends and members of the Library Building Project Advisory Committee and held a design studio in City Center November 9-10. The website [planappleton.com](http://planappleton.com) allows for community input as well.

#### **6. Budget and Funding**

The 2022 COA Budget was approved on 11/10/2021 providing \$10 million for 2022 with \$13,542,500 planned for 2023. The city has approved \$2 million in municipal ARPA funds for broadband network infrastructure at the facility. Staff will work with Friends of Appleton Public Library in the development of fundraising opportunities. Staff have also submitted a grant for the State of Wisconsin's Neighborhood Investment Fund Grant to help mitigate the negative effects of the pandemic.

Staff are working with SOM and Boldt on cost estimates and will be updating the City Council Finance Committee in Council Chambers on Monday, November 22 at 5:30pm. The meeting will be streamed on Granicus and will be archived to be viewed later.

**Stay up to date on the library project at [apl.org/planning](http://apl.org/planning) and sign up for email updates at [apl.org/email](http://apl.org/email) and select "Building Process Updates."**