



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Tuesday, January 7, 2014

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 5 - Alderperson Greg Dannecker, Alderperson Patti Coenen, Alderperson Chris Croatt, Alderperson Joe Martin and Alderperson Kole Oswald

3. Approval of minutes from previous meeting

[14-8](#)

Approval of Minutes from December 10, 2013.

**Attachments:** [Minutes from December 10, 2013.pdf](#)

**Alderperson Martin moved, seconded by Alderperson Oswald, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt, Alderperson Martin and Alderperson Oswald

4. Public Hearings/Appearances

5. Action Items

[13-1812](#)

R/B-Dannecker-Request from John Kellogg to appeal the \$50 Weed Administration Fee for 1813 S. Peabody Street.

**Attachments:** [John Kellogg appeal.pdf](#)

*Hold until 1/21/14 meeting.*

**Alderperson Martin moved, seconded by Alderperson Croatt, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt, Alderperson Martin and Alderperson Oswald

[13-1771](#)

Approve Residential Recycling Cart Exchange Policy.

**Attachments:** [Res. Recycling Cart Exchange Policy -rev.pdf](#)

*Policy will be changed administratively to remove number 4 and add new language to number 5 that states no fee will be charged for smaller carts if cart not exchanged within 24 months.*

*2nd amendment (GD) A smaller size recycling cart shall only be available to properties with the small and medium size refuse carts.*

**Alderson Oswald moved, seconded by Alderson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Dannecker, Alderson Coenen, Alderson Croatt, Alderson Martin and Alderson Oswald

[14-4](#)

Approve Appleton Bike Corral Pilot Project for parking stall in front of 231 E. College Avenue.

**Attachments:** [Appleton Bike Corral Pilot Project.pdf](#)

*Amendment added the language "and waive the \$1400 meter bag fee at this location" to the original action item.*

**Alderson Martin moved, seconded by Alderson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Dannecker, Alderson Coenen, Alderson Martin and Alderson Oswald

**Nay:** 1 - Alderson Croatt

[14-6](#)

Approve contract with Steigerwaldt Land Services, Inc. to provide land acquisition services for the Prospect Avenue Bridge Reconstruct Project in an amount not to exceed \$20,700.

**Attachments:** [Steigerwaldt Land Services contract.pdf](#)

**Alderson Martin moved, seconded by Alderson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Dannecker, Alderson Coenen, Alderson Croatt, Alderson Martin and Alderson Oswald

[14-5](#)

Approve contract amendment with Graef-USA, Inc. for additional design services for the E. South River Street Retaining Wall project in an amount of \$1,200 for a new total contract not to exceed \$20,690.

**Attachments:** [Contract Amendment with Graef-USA, Inc.pdf](#)

**Alderson Croatt moved, seconded by Alderson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt, Alderperson Martin and Alderperson Oswald

[14-7](#)

Approve request to sole source purchase LUKE II pay stations, manufactured by Digital Payment Technologies, for installation in the Library Parking Lot.

**Attachments:** [Sole source purchase LUKE II pay stations.pdf](#)

**Alderperson Martin moved, seconded by Alderperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt, Alderperson Martin and Alderperson Oswald

[14-69](#)

Sole source purchase request-Variou Traffic Equipment & Technologies

**Attachments:** [Sole source purchase request-Variou Traffic Equipment & Tech.pdf](#)

**Alderperson Martin moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt, Alderperson Martin and Alderperson Oswald

## 6. Information Items

[13-1662](#)

Directors Report.

[13-833](#)

#16-R-13/Jirschele - "Whereas Midway Road from Oneida Street to Lake Park Road has become a major and highly trafficked thoroughfare for Appleton, Menasha and Calumet County, and winds through residential areas, and

Whereas Residents are concerned about vehicle speeds, pedestrian safety and property configurations along this route, and

Whereas Ordinance design and application may not have kept pace with the growth of residential areas, traffic volume and type, and pedestrian uses

Be It Resolved That the City of Appleton lead a comprehensive review of the Midway Road corridor, to be accomplished by September 1, 2013, and suspend property-related, roadway-ordinance enforcement along the corridor pending the results of the review"

**Attachments:** [Midway Road Safety Review.pdf](#)

[13-1774](#)

Recycling cart smaller option update.

[13-1775](#)

Department of Public Work's Great Ideas of 2013 List.

**Attachments:** [Great ideas of 2013.pdf](#)

7. Adjournment

**Alderson Coenen moved, seconded by Alderson Croatt, that the be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Dannecker, Alderson Coenen, Alderson Croatt and Alderson Oswald

**Excused:** 1 - Alderson Martin