

Department of Public Works – Engineering Division

MEMO

TO: Utilities Committee
Finance Committee

FROM: Paula Vandehey, Director of Public Works
Pete Neuberger, Staff Engineer
Tom Duffey, Staff Horticulturist

SUBJECT: Amend Unit K-14 Native Landscape Management Contract with Applied Ecological Services, Inc., by an amount not to exceed \$81,998.92.

DATE: July 28, 2014

The Department of Public Works is requesting approval to amend the Unit K-14 Native Landscape Management Contract with Applied Ecological Services, Inc., by an amount not to exceed \$81,998.92, using developer escrowed funds. If approved, the new total K-14 contract value will be \$252,873.22.

The proposed contract amendment is for establishment of native vegetation at the following six private stormwater ponds: Emerald Valley Pond, Clearwater Creek Pond, and Glacier Ridge (Werner NW, Werner SW, Werner S, and Kurey) Ponds.

Under the respective subdivision development agreements already in place, the City of Appleton is to assume ownership of these ponds upon their completion, including establishment of native vegetation. By mutual agreement with the developer, the developer proposes to escrow the funds needed to cover installation of native vegetation by the City according to the original development agreement requirements, and the City proposes to use the escrowed funds to install the vegetation under the current K-14 contract bid prices. This arrangement is considered beneficial to both parties, since the developer can take advantage of the good Unit K-14 bid prices and the City has the assurance that the work will be performed by the highly qualified and experienced K-14 contractor, Applied Ecological Services, under City direction.

A budget adjustment is included to recognize the contributed capital of \$81,998.92 and increasing the expense in the same amount.

Therefore, the Department of Public Works recommends approval to amend Unit K-14 Native Landscape Management Contract with Applied Ecological Services, Inc., by an amount not to exceed \$81,998.92, for a new contract amount of \$252,873.22.

**CITY OF APPLETON
BUDGET ADJUSTMENT REQUEST
Budget Year 2014**

<u>Budget Description</u>	<u>Business Unit</u>	<u>Acct. No.</u>	<u>Sub Acct No.</u>	<u>Subledger No.</u>	<u>Transfer Amount</u>
Budget adjustment - Contributed Capital	5210	5021	.		\$ 81,999
Budget adjustment - Contractor fees	5210	6404	.		\$ 81,999

For the purpose of:

To recognize the escrowed funds (contributed capital) from the developer and the expense needed to increase the native vegetation contract for the 6 ponds that will be turned over to the City.

Requested by:

Paula Vandebey
Department Head

8-7-14
Date

Budget Entry (BE) No.: _____

Approved by:

Tony Saucerman Finance Director

Date

Timothy M. Hanna, Mayor

Date

Reported to Administrative Services Committee:

Date

Additional comments: _____

