



"...meeting community needs...enhancing quality of life."

APPLETON FIRE DEPARTMENT
700 N. DREW STREET
APPLETON, WI 54911

MEMORANDUM

To: Kyle Lobner, Chair - Safety & Licensing Committee
& Common Council

From: Jeremy Hansen, Fire Chief

Date: August 1, 2018

Re: Recommendation of a Fire Records Management System

As you may recall, the Appleton Fire Department budgeted \$119,500 in the 2018 Capital Improvement Budget for the purchase of a Fire Records Management System (FRMS) resulting from Outagamie County's 12/31/18 discontinuance of the current Visual Fire/ESO records management system housed on the County's servers.

The department's Technology Committee has spent the last several months researching and reviewing software demonstrations to identify a vendor that would meet the department's needs. Those vendors included: Emergency Reporting, Zoll, Firehouse Software, ESO, and ImageTrend. There were several items to consider throughout the FRMS evaluation including a fire and EMS reporting solution with exporting capabilities to the National Fire Incident Reporting System database and the Wisconsin Ambulance Run Database System (WARDS), integration with Spillman CAD, data migration from existing fire software database to proposed vendor, paperless fire inspections, pre-fire planning functionality, inventory, permitting, investigation, and scheduling integration.

After a thorough review of the various software vendors, the department is recommending the purchase of the ImageTrend software solution in the amount of \$68,140. There will be additional costs with ImageTrend for the data migration and training that are based on the amount of data migrated and number of training hours needed which will be determined in the future. In addition, there will be on-going annual maintenance costs of \$25,140.

The software purchase is only a portion of this project. The committee is currently reviewing three scheduling software solutions that will integrate with ImageTrend. In addition, there are some hardware purchases that will be necessary for the implementation of the paperless inspection program such as tablet computers, printers, and a mobile data computer.

If you have any questions or concerns, please do not hesitate to contact me at (920) 832-5810. Thank you!