



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Common Council

Wednesday, March 18, 2015

7:00 PM

Council Chambers

A. CALL TO ORDER

B. INVOCATION

Offered by Alderperson Dalton.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

F. PUBLIC PARTICIPATION

G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[15-397](#) Common Council Meeting Minutes from March 4, 2015.

Attachments: [CC Minutes 03-04-2015.pdf](#)

H. BUSINESS PRESENTED BY THE MAYOR

[15-419](#) Reappointment of Lee Marie Vogel and Doug Nelson to the Board of Health.

Attachments: [CC 03-18-2015 - COMM REAPPOINTMENTS BOARDS OF HEALTH REVIEW.](#)

[15-420](#) Reappointment of Eleanor Maloney, Linda Marx and James Smith to the Board of Review.

Attachments: [CC 03-18-2015 - COMM REAPPOINTMENTS BOARDS OF HEALTH REVIEW.](#)

[15-423](#) Announcement of the winning poems for the 2015 Sidewalk Poetry Program.

15-432 Exhibition Center - Next Steps

I. PUBLIC HEARINGS

[15-323](#) Public Hearing - Street Vacation - Douglas Street.

Attachments: [CC 03-18-2015 - Public Hearing - Street Vacation - Douglas Street.pdf](#)

J. SPECIAL RESOLUTIONS

[15-344](#) Final Resolution: Douglas Street Vacation.

Attachments: [CC 03-18-2015 - Douglas Street Vacation - Final Resolution - 2015.pdf](#)

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[15-338](#) Secondhand Mall/Flea License application of Ye Old Goat, Meghan M. Keller, Person in Charge, 1919 E. Calumet St., contingent upon approvals from all departments.

Legislative History

3/12/15 Safety and Licensing Committee recommended for approval

[15-346](#) "Class B" Beer/Liquor License Transfer - Premises To Premises of Antijotos Mexicanos, Fernando Almanza, Agent. Currently at 207 N. Richmond Street transferring to 204 E. College Ave., contingent upon approvals from all departments.

Legislative History

3/12/15 Safety and Licensing Committee recommended for approval

[15-349](#) Farm Market application of Appleton Downtown Incorporated, Djuanna Hugdahl, Saturdays November 7, 2015 through May 28, 2016, City Center Plaza contingent upon approvals from all departments.

Legislative History

3/12/15 Safety and Licensing Committee recommended for approval

[15-353](#) Secondhand Article License Renewal application of Studio 213, LLC, 213 E. College Ave., Cherie J. Greek, Person in Charge, contingent upon approvals from all departments.

Legislative History

3/12/15 Safety and Licensing Committee recommended for approval

[15-357](#)

Request to approve \$2,200 from the Heaney Family Fund within the Community Foundation for the Fox Valley Region to purchase bicycle helmets to be distributed during National Police Week.

Attachments: [Grant Tracking Form-Police Dept-bicycle helmets.pdf](#)

Legislative History

3/12/15 Safety and Licensing Committee recommended for approval

[15-362](#)

Secondhand Mall/Flea License Renewal application of Carole's Antiquus, Carole E. Hoffman, Person in Charge, 127 E. Wisconsin Ave., contingent upon approvals from all departments.

Legislative History

3/12/15 Safety and Licensing Committee recommended for approval

2. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[15-378](#)

Award Bridge Deck Sealing Contract, Unit U-15, to Norcon Corporation in an amount not to exceed \$85,000.

Attachments: [Bridge Deck Sealing.pdf](#)

Legislative History

3/10/15 Municipal Services Committee recommended for approval

[15-385](#)

Award of Consultant Design Services Contract for CTH JJ Roadway and Stormwater Improvements to OMNI Associates in the amount of \$136,391 with a contingency of \$13,500 for a contract total not to exceed \$149,891.

Attachments: [Award of Consultant Design Services Contract for CTH JJ.pdf](#)

Legislative History

3/10/15 Municipal Services Committee recommended for approval

[15-386](#)

Approve Midway Road modified safety improvements in response to Resolution #16-R-13/Jirschele.

Attachments: [Midway Road Safety Review.pdf](#)

[Midway Rd Safety Impvmnts - Muni Services Comm Meeting 3-10-15.pdf](#)

Legislative History

3/10/15 Municipal Services Committee recommended for approval

[15-387](#)

Award 2015 Bridge Dive Inspections to Collins Engineers, Inc., in an amount not to exceed \$23,974.98.

Attachments: [Notifications of Award of Contract for 2015 Bridge Drive Inspections.pdf](#)

Legislative History

3/10/15 Municipal Services recommended for approval
 Committee

3. MINUTES OF THE CITY PLAN COMMISSION

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[15-370](#)

Action: Award contract to ACT Services, Inc. in the amount of \$21,900 to perform an ADA Accessibility Audit and to develop a Transition Plan. In addition, requesting approval of \$3,000 in contingency in the event additional amenities require assessments not included in the original scope. Total contract not to exceed \$24,900.

Attachments: [2015 ADA Analysis Action Item.pdf](#)

Legislative History

3/11/15 Parks and Recreation recommended for approval
 Committee

[15-371](#)

Action: Award playground equipment purchase and installation at Lions Park to Team REIL Inc. for a contract total not to exceed \$42,256

Attachments: [Lions Parks Playground Equipment CIP \(3-11-15\).pdf](#)

Legislative History

3/11/15 Parks and Recreation recommended for approval
 Committee

5. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[15-363](#)

Request to approve the Offer to Purchase for Lots 9 & 10, Northeast Industrial Park Plat 4

Attachments: [Romenesko OTP Memo CEDC 3-2-15.pdf](#)

Legislative History

3/9/15 Community & Economic recommended for approval
 Development Committee

6. MINUTES OF THE UTILITIES COMMITTEE

- [15-381](#) Award of 2015C Stormwater Consulting Services Contract for Northland Avenue Pond Final Design to Brown and Caldwell in an amount not to exceed \$154,085.

Attachments: [2015C Stormwater Consulting Services Contract.pdf](#)

Legislative History

3/10/15 Utilities Committee recommended for approval

- [15-382](#) Award Unit K-15 Native Landscape Management Contract to Applied Ecological Services, Inc. in an amount not to exceed \$133,294.93.

Attachments: [Unit K-15 Native Landscape Management Contract.pdf](#)

Legislative History

3/10/15 Utilities Committee recommended for approval

- [15-398](#) Approval of 2014 Annual Report under MS4 General Permit No. WI-S050075-2 (NR216 Phase II Stormwater Report).

Attachments: [2014 Annual Report Memo.pdf](#)

Legislative History

3/10/15 Utilities Committee recommended for approval

7. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

8. MINUTES OF THE BOARD OF HEALTH

9. MINUTES OF THE HUMAN RESOURCES COMMITTEE

10. MINUTES OF THE FINANCE COMMITTEE

- [15-366](#) Request to award the MSB CIP roof replacement contract to E.D. Chase Roofing in the amount of \$178,583 with a contingency of \$17,500 for a total contract not to exceed \$196,083.

Attachments: [2015 MSB Roof Replacement.pdf](#)

Legislative History

3/11/15 Finance Committee recommended for approval
Alderson Coenen arrived at 4:34

- [15-367](#) Request to award the Library CIP roof replacement contract to W.J. Woodruff Roofing in the amount of \$134,940 with a contingency of \$13,500 for a total contract not to exceed \$148,440.

Attachments: [2015 Library Roof Replacement.pdf](#)

Legislative History

3/11/15 Finance Committee recommended for approval

[15-388](#)

Request to approve the following 2014 Budget adjustments:

HAZMAT Grant Fund

Salaries	+\$12,200
Supplies	+\$14,100
Fund Balance	- \$26,300

Community Development Block Grant (CDBG) Fund

Grant Payments	+\$18,100
Federal Grant Revenue	+\$18,100

Emergency Shelter Grant Fund

Grant Payments	+\$49,800
State Grants and Aids	+\$49,800

Housing Rehabilitation Grant Fund

Grant Payments	+\$48,100
Fund Balance	- \$48,100

Room Tax Fund

Payments to Convention/Visitors Bureau	+\$43,400
Hotel Room Tax	+\$43,400

TIF 7 Fund

Developer Incentive Payments	+\$7,600
Property Taxes	+\$7,600

(all adjustments require 2/3 vote)

Attachments: [Final 2014 Budget Adj.pdf](#)

Legislative History

3/11/15 Finance Committee recommended for approval

[15-391](#)

Request to award Unit B-15 asphalt pavement reconstruction to Triple P, Inc (d/b/a Peters Concrete) in the amount of \$743,264.75 with a 2.75% contingency of \$20,500 for a project total not to exceed \$763,764.75.

Attachments: [Award of Contract B-15.pdf](#)

Legislative History

3/11/15 Finance Committee recommended for approval

[15-396](#)

Request to approve the following 2015 Budget adjustments:

Water Utility

Loss on Disposal of Land	+\$62,000
Fund Balance	- \$62,000

Facilities, Parks & Recreation Capital Projects Fund

Donations	+\$62,000
Land	+\$62,000

to facilitate accounting transactions necessary to record the transfer of the old Water Plant land to the general fund as approved by Council on March 4, 2015 (2/3 vote required)

Legislative History

3/11/15 Finance Committee recommended for approval

M. CONSOLIDATED ACTION ITEMS

O. ITEMS HELD

P. ORDINANCES

[15-399](#)

Ordinances 13-15 through 34-15.

Attachments: [Ordinances going to 03-18-2015 Council.pdf](#)

Q. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

R. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

S. OTHER COUNCIL BUSINESS

[15-431](#)

The Common Council will go into closed session according to State Statute §19.85(1)(e) for the purpose of discussions of real estate negotiations regarding the Library and reconvene into open session.

T. ADJOURN

Dawn A. Collins, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.