

COA Recruitment Status Report 4/23/26

Dept.	Position	Date of Vacancy	Open Date	# of Openings	Status
Public Works	Engineering Technician	10/7/25	9/18/25	1	Application deadline: open.
	Civil Engineer	2/3/26	1/7/26	1	Background and references pending on top candidate.
	Fleet & Parking Service Person - 2nd Shift	3/17/26	3/5/26.	1	Medical pending on top candidate.
	Electrician - Traffic	5/1/26	4/16/26	1	Application deadline: 5/3/26.
	Operator I - DPW	3/7/26	3/6/26	3	Medical pending on 3 candidates.
	Operator II - Sweeper	4/4/26	3/30/26	1	Panel interview: 4/28/26.
	Operator II - Street	3/24/26	3/12/26	1	Job offer accepted; start date: 4/20/2026.
Utilities	Wastewater Plant Operator	4/9/26	3/27/26	1	Second interview/tour of the facility with top candidate.
Parks & Recreation	Director of Parks and Recreation	1/5/26	4/4/26	1	Application deadline: 4/25/26.
Valley Transit	<i>Bus Driver Part-time</i>	NA	2/17/26	NA*/Elig.	Application deadline: Open.
Community Development	Plumbing Inspector	3/14/2026	2/18/2026	1	Application deadline: 5/10/26. Panel Interview: 4/28/26.
Health	Community Health Supervisor	3/3/26	3/3/26	1	Background and references pending on top candidate.
IT	PC/LAN Specialist	3/17/26	3/9/26	1	Panel Interviews: 4/28/26 & 4/29/26.
Legal & Administrative Services	Administrative Support Specialist - Clerk's Office	4/18/26	4/6/26	1	Application deadline: 4/26/26.
Library	<i>Library Assistant - Children's (Sub)</i>	3/24/26	3/12/26	1	Job offer accepted; start date: TBD
	<i>Library Assistant - Community Partnerships (Sub)</i>	New Position	3/20/26	1	Panel interviews: 4/24/26.
	Library Assistant Supervisor - Materials Management	3/26/26	3/20/26	1	Panel Interviews: 4/23/26.
	Library Assistant - Materials Management (Acquisitions)	4/9/26	4/3/26	1	Panel Interviews: 5/4/26.
	<i>Library Page</i>	4/28/26 4/30/26	4/16/26	3	Application deadline: 5/3/26.
	<i>Library Page Clerk (Sub)</i>	4/28/26	4/16/26	1	Internal application deadline: 5/3/26.
	<i>Library Security Monitor</i>	NA	2/19/26	NA	Medical pending on internal candidate.
Mayor's Office	Communications Director - Office of the Mayor	4/5/26	3/25/26	1	Screening Interviews: 4/27/26.
Police	Crime Analyst	5/2/26	3/12/26	1	Chief Interviews: 4/22/26.
	<i>Community Service Officer</i>	7/26/25	11/19/25	NA/Elig.	Background pending on 1 candidate. Conditional offers extended to 2 candidates.
		8/18/25 9/29/25			
Total Positions Open: <i>(excludes part-time, non-benefited positions in italics)</i>		20	Vacancy Rate	3%	
On Hold	Position	Date of Vacancy	# of Openings	Status	
DPW	Engineering Technician	10/17/2025 & 10/4/2024	2	1 position on hold, 1 request to fill needed.	

Finance	Finance Associate	2/28/26	1	Position on hold, determining process.
Fire	Assistant to the Fire Chief	1/5/27	1	Retirement. Waiting for request to fill
	Firefighter	4/4/26 5/6/26	2	Determining next hiring process.
Library	Library Page Clerk - Materials Management (Sub)	4/27/26	1	Internal promotion. Position on hold.
	Library Assistant - Public Services (Sub)	8/19/25	1	Position on hold.
Police	Police Lieutenant	8/20/25	1	Position on hold. (Patrol Lt. vacancy)
Utilities	Water Treatment Specialist	8/22/25	1	Position on hold, request to fill needed.
VT	Recruitment Sourcing Coordinator - PT	NA	1	Position on hold.
Total On Hold			11	

*Will continue to fill Bus Driver vacancies as needed.