

## Department of Public Works – Engineering Division

### MEMO

**TO:** Utilities Committee

**FROM:** Paula Vandehey, Director of Public Works  
Pete Neuberger, Staff Engineer  
Sue Olson, Staff Engineer

**DATE:** January 2, 2019

**RE:** Award Sole Source Stormwater Consulting Services Contract 2019G for French Road Urbanization Stormwater Analysis with raSmith in an amount not to exceed \$28,000.

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The Department of Public Works requests approval to award the sole source Stormwater Consulting Services Contract 2019G for the French Road Urbanization Stormwater Analysis with raSmith in an amount not to exceed \$28,000. After this contract award, \$586,220 will remain in the 2019 stormwater consulting budget.

French Road from Evergreen Drive to Broadway Drive is a rural two-lane road located within the City's northeast growth area. As development continues to occur nearby, such as Emerald Valley to the west and North Edgewood Estates to the east, the need for urbanization of French Road increases to allow for efficient regional traffic flow.

Urbanization of a roadway is accompanied by the need to provide stormwater conveyance and management per City and DNR requirements. This contract is proposed to allow the City to begin planning and budgeting for the design and construction of an urbanized French Road. Project scope includes the following items:

1. Identify and analyze potential stormwater management practices to meet required peak flow and water quality, including potential use of the existing Emerald Valley stormwater pond.
2. Develop and analyze alternative conveyance of stormwater runoff.
3. Prepare 30% conceptual engineering plans with budget level cost estimates for the selected stormwater management facilities, stormwater conveyance system, and French Road urbanization

raSmith has already performed significant review and analysis within the tributary and downstream areas of French Road, including analysis of existing Emerald Valley Pond function and stormwater review of North Edgewood Estates Stormwater Management Plan. Based on raSmith's prior excellent work in these areas and a scope of services provided by raSmith, DPW staff determined the raSmith team are prepared to provide the most efficient, cost-effective process for providing these consulting services. Therefore DPW requests approval of the recommendation without a formal RFP process. If raSmith provides excellent consulting services under this proposed contract, DPW staff anticipate requesting at a future date to contract with raSmith for the final design of the stormwater facilities described above.