



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Monday, April 10, 2023

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting

[23-0353](#) Finance Committee minutes

Attachments: [MeetingMinutes Mar-20-2023.pdf](#)

4. Public Hearings/Apearances

5. Action Items

[23-0354](#) Request to approve the following 2023 Budget Amendment

Water Utility

Water Lake Station Gate Upgrade	+ \$188,139
Fund Balance	+ \$188,139

to record 2022-23 Budget Carryover that should have been included in request as Under Contract of \$13,814 and Not Under Contract of \$174,325, for the replacement and upgrade of the gate at the Water Lake Station

[23-0355](#) Request to approve the AWWTP A&S Buildings Roof Repairs Project Engineering Services Amendment #1, increasing Specialty Engineering Group, LLC's total contract amount by \$39,600 from \$18,500 to \$58,100.

Attachments: [2023 AWWTP Roofing Design Contract Ammendment.pdf](#)

[23-0356](#) Request to award the 2023 AWWTP A-Building Renovation Project contract to RJM Construction, LLC. in the amount of \$262,328 with a contingency of \$36,000 for a project total not to exceed \$298,328.

Attachments: [2023 AWWTP A-Building Ceiling Renovation Project.pdf](#)

- [23-0357](#) Request to award Unit J-23 Mini Storm Sewer Construction to M & E Construction, LLC. in an amount not to exceed \$200,000.
Attachments: [Contract Unit J-23.pdf](#)
- [23-0358](#) Request to award Unit X-23 Water Main Reconstruction (Rebid) to Kruczek Construction Inc. in the amount of \$1,044,444 with a 5% contingency of \$52,222 for a project total not to exceed \$1,096,666.
Attachments: [Contract Unit X-23 \(Rebid\).pdf](#)
- [23-0362](#) CEA Review Committee Report
Attachments: [CEA Review Committee Mtg Minutes 3-20-2023.pdf](#)

6. Information Items

- [23-0359](#) The following 2023 Budget adjustments were approved by the Finance Director in accordance with Policy:

General Fund - Library

Reimbursements - Friends of the Library	+ \$35,000
Administration Expenses	+ \$ 9,000
Children's Services Expenses	+ \$ 9,000
Community Partnership Expenses	+ \$15,000
Materials Management Expenses	+ \$ 2,000

to record funds received from the Friends of the Appleton Public Library

General Fund - Library

Reimbursements - OWLS	+ \$24,500
Materials Management Materials & Supplies	+ \$21,000
Administration Travel/Training	+ \$ 3,500

to record expense reimbursement from OWLS

General Fund - Library

Donations	+ \$771
Materials Management Expenses	+ \$ 51
Administration Expenses	+ \$140
Community Partnership Expenses	+ \$580

to record donation from Brown County United Way and University of Wisconsin Systems

[23-0360](#)

Contract 133-22 was awarded to Staab Construction Corporation for \$237,000 with a contingency of \$11,850 for WWTP Aeration Tank Repair. Change orders were approved totaling \$11,064. Final contract amount is \$248,064 with a contingency of \$786. Payments issued to date total \$243,064. Request final payment of \$5,000.

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

Any questions regarding this agenda, please contact Jeri Ohman at (920) 832-5742.

**We are currently experiencing intermittent issues/outages with our audio/video equipment. Meeting live streams and recordings are operational but unreliable at times. This is due to delays in receiving necessary system hardware components. We continue to look for solutions in the interim and we hope to have these issues resolved soon.*