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**APPLETON PUBLIC LIBRARY**  
2411 S. Kensington Drive  
Appleton, WI 54915  
920-832-6170

**TO: Members of the Appleton Public Library Board of Trustees  
Members of the City of Appleton Common Council**  
**FROM: Dean Gazza, Director of Parks Recreation and Facilities Management  
Colleen Rortvedt, Library Director**  
**DATE: September 14, 2022**  
**RE: September Library Building Project Update**

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City staff continue to work with architects Skidmore, Owings and Merrill (SOM) and Boldt on the library project. The following progress has been made in the past month:

#### **Timeline**

The deadline for bids was extended at the request of prospective bidders who are working to prepare accurate and competitive proposals. Please remember the schedule may be impacted by many factors including lead time for products, supply chain, weather, etc. The current timeline is as follows:

9/20/2022– Bids Due  
9/26/2022 – Finance Committee (request approval of construction contract)  
10/5/2022 – Common Council (request approval of construction contract)  
Fall 2022 – Groundbreaking and Construction Starts  
Fall 2023 – Anticipated Substantial Completion  
Early 2024 – Opening Day

#### **Communication**

Library and city staff, along with staff from Boldt and SOM are beginning to plan for groundbreaking. More information will be available in the coming weeks. We continue to promote our building project webpage – [apl.org/building](http://apl.org/building) - as a place for community members to find information related to the project. The webpage includes news, renderings, project FAQs, project spotlights (such as parking, plans and permits, etc.), and an area to provide feedback/questions.

#### **Capital Campaign**

Friends of APL and the Capital Campaign Committee continue to connect with potential major donors during the quiet phase of the campaign. Friends also hired a part time staff member to serve as a Capital Campaign Manager. They will support the Friends and the Committee prepare for the public phase of the campaign which will likely launch in early 2023. Friends is working on its public facing materials between now and then.

Note: these updates will transition to a construction newsletter upon approval of bids.

**Stay up to date on the library building project or sign up for email updates by visiting [apl.org/building](http://apl.org/building).**