



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Safety and Licensing Committee

Wednesday, June 12, 2024

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order by Chair Croatt at 5:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Croatt, Siebers, Doran, Fenton and Schultz

4. Approval of minutes from previous meeting

[24-0705](#)

Safety and Licensing Committee Minutes from 05/22/2024.

Attachments: [S&L Minutes 05-22-24.pdf](#)

**Siebers moved, seconded by Fenton, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Croatt, Siebers, Doran, Fenton and Schultz

5. **Public Hearing/Appearances**

6. **Action Items**

[24-0743](#)

Fire Department Automatic Aid Agreement with the Village of Fox Crossing Fire Department.

Attachments: [AFD_Auto_Aid_Fox_Crossing_2024.pdf](#)

Siebers moved, seconded by Fenton, that the Fire Department Automatic Aid Agreement be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Siebers, Doran, Fenton and Schultz

[24-0748](#)

2024-2025 Late Alcohol License Renewal applications, contingent upon approval from all departments by 12:00 p.m. on June 28, 2024

Attachments: [Late 2024-25 Alcohol License Renewals.pdf](#)

Siebers moved, seconded by Fenton, that the 2024-2025 Late Alcohol License Renewal applications be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Siebers, Doran, Fenton and Schultz

[24-0749](#)

2024-2025 Late Cigarette, Tobacco, and Vapor Product License Renewals

Attachments: [2024-2025 Late C.T.V Renewals.pdf](#)

Fenton moved, seconded by Schultz, that the 2024-2025 Late Cigarette, Tobacco and Vapor Product License Renewals be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Siebers, Doran, Fenton and Schultz

Balance of the action items on the agenda.

Schultz moved, Fenton seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 5 - Croatt, Siebers, Doran, Fenton and Schultz

[24-0684](#)

Class "B" Beer and "Class B" Liquor License application for Mauthe Ventures LLC d/b/a Basil's Pub & Provisions, Jennifer Mauthe, Agent, located at 109 W College Ave, contingent upon approval from the Health department.

Attachments: [Mauthe Ventures LLC Basil's Pub App Redacted.pdf](#)

This Report Action Item was recommended for approval.

[24-0683](#)

Class "B" Beer and "Class B" Liquor License application for Mauthe Ventures LLC d/b/a No Idea Bar, Jennifer Mauthe, Agent, located at 109 W College Ave, contingent upon approval from the Health department.

Attachments: [Mauthe Ventures LLC No Idea Bar App Redacted.pdf](#)

This Report Action Item was recommended for approval.

[24-0685](#)

Class "B" Beer and Reserve "Class B" Liquor License application for Mauthe Ventures LLC d/b/a Olde Town Tavern, Jennifer Mauthe, Agent, located at 107 W College Ave, contingent upon approval from the Health department.

Attachments: [Mauthe Ventures LLC Olde Town Tavern App Redacted.pdf](#)

This Report Action Item was recommended for approval.

[24-0704](#)

Class "B" Beer and "Class B" Liquor Temporary Premises Amendment application for S C Carrow Corp d/b/a Rookies Sports Bar & Grill, Steven C. Carrow, Agent, located at 325 N. Appleton St, from 11 a.m. to 2 a.m., August 1-4, 2024 for Mile of Music Event, contingent upon approval from the Health Department.

Attachments: [Rookies Sports Bar Temp Premise Amend. for 8.2024.pdf](#)

This Report Action Item was recommended for approval.

[24-0708](#)

Taxicab Company License Application for Z's Overflow LLC d/b/a Phoenix Transportation, Owner, Zonea Mims, 1280 S. Van Dyke Rd. #3, Appleton, WI 54914, contingent upon approval from the Inspections department.

Attachments: [Z's Overflow LLC - Taxicab Co Application.pdf](#)

This Report Action Item was recommended for approval.

[24-0663](#)

Taxicab Company License Renewal Application for Dynasty Limousine Service LLC, Owner, Diana Wolters, 1900 Vandenberg Ln, Kaukauna, WI 54130.

Attachments: [Dynasty Limousine Service LLC - Taxicab Co Renewal.pdf](#)

This Report Action Item was recommended for approval.

[24-0751](#)

Pet Store renewal application for Fish Cave LLC, Ton Vang, Applicant, located at 2110 S Memorial Dr, contingent upon approval from the Inspection and Community Development departments.

Attachments: [Fish Cave LLC Renewal 2024 Redacted.pdf](#)

This Report Action Item was recommended for approval.

[24-0702](#)

Pet Store renewal application for Just Pets, Craig Weborg, Applicant, located at 2009 N. Richmond St, contingent upon approval from the Inspection and Community Development departments.

Attachments: [Just Pets 2024 Renewal Redacted.pdf](#)

This Report Action Item was recommended for approval.

[24-0699](#)

Salvage Dealer Renewal application for Mr C's Motorcycles LLC, Janet Ristau, Applicant, located at 724 S. Outagamie St, contingent upon approval from the Inspections department.

Attachments: [Mr. Cs Motorcycles LLC 2024 Renewal Redacted.pdf](#)

This Report Action Item was recommended for approval.

[24-0709](#)

Temporary Class "B" Beer License application for Appleton Downtown Inc, Jennifer Stephany, Person in Charge, Approved Downtown Appleton Establishments, from 1:00 p.m. to 4:00 p.m. on July 13, 2024, for the Summer Beverage Stroll event, contingent on approval from the Health department.

Attachments: [Temp B ADI Summer Bev Stroll Redacted.pdf](#)

This Report Action Item was recommended for approval.

[24-0376](#)

Temporary Class "B" Beer and "Class B" Wine License application for Fox Valley Vietnam Veterans Association, David Willems, Person in Charge, located at Houdini Plaza, from August 1st - August 4th 2024, for Mile of Music, contingent upon approval from the Health department.

Attachments: [Mile of Music - Houdini Plaza Temporary Class B Application.pdf](#)

This Report Action Item was recommended for approval.

[24-0377](#)

Temporary Class "B" Beer and "Class B" Wine License application for Fox Valley Vietnam Veterans Association, David Willems, Person in Charge, located at Lawrence Lawn on Lawrence University Campus, from August 1st - August 4th 2024, for Mile of Music, contingent upon approval from the Health department.

Attachments: [Mile of Music - Lawrence Lawn Temporary Class B Application.pdf](#)

This Report Action Item was recommended for approval.

7. Information Items

[24-0735](#)

Police Department Table of Organization Modification Request and Addition of Police Officer Position Memo

Attachments: [2024 reorg.pdf](#)
[APD TO 5-31-24.pdf](#)
[traffic report April 2024.pdf](#)

[24-0706](#)

Special Events

- Appleton Parks & Recreation, Movie on the Hill Series, Appleton Memorial Park Amphitheater, June 20th, July 11th and August 1st 2024
- Appleton Parks & Recreation, Kid's Fun Run, Appleton Memorial Park Soccer Field, June 20th and July 21st 2024
- Mandala Energy Flow LLC, Mandala Yoga Festival, Pierce Park, June 30th 2024
- Scheig Center Garden Walk, Appleton Memorial Park, July 13th 2024
- Appleton Parks & Recreation, Kid's Rummage Sale, Pierce Park, July 23rd 2024
- Appleton Parks & Recreation, Playground Fair, July 25th and July 26th 2024

[24-0707](#)

Directors Report

1. City Clerk
 - Alcohol Licensing Update
 - Staffing Update
2. Fire Chief
3. Police Chief

8. Adjournment

Siebers moved, seconded by Fenton, that the meeting be adjourned at 5:46 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Siebers, Doran, Fenton and Schultz