



CITY OF APPLETON

MEMORANDUM

Date: 04/07/2025

To: Municipal Services Committee

From: Mark Lahay, P.E., Assistant City Engineer
Pete Neuberger, P.E., Deputy Director of Public Works / City Engineer

Subject: Approve consulting services contract award for design and construction engineering of traffic signals at Richmond Street and Ridgeview Drive to raSmith, in an amount not to exceed \$68,855.

The Department of Public Works (DPW) is requesting approval of a consulting services contract award for design and construction engineering of traffic signals at Richmond Street and Ridgeview Drive to raSmith, in an amount not to exceed \$68,855.

The work is scheduled for construction in 2026. Upon completion of this project, the DOT will reimburse the City for 90% of these costs. The award amount includes \$63,855 base bid plus a \$5,000 contingency.

DPW requested proposals from five qualified consulting firms located in Wisconsin. The proposal from raSmith was the only proposal DPW received. DPW reviewed raSmith's proposal and determined that it meets or exceeds the project requirements based on firm experience, team staffing, and project approach.