



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, December 12, 2023

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee Meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Meltzer, Doran, Firkus and Siebers

Excused: 1 - Del Toro

4. Approval of minutes from previous meeting

[23-1465](#)

Approval of the November 7, 2023 Utilities Committee Meeting minutes.

Attachments: [November 7, 2023 Utilities Committee Meeting Minutes.pdf](#)

**Firkus moved, seconded by Siebers, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Meltzer, Doran, Firkus and Siebers

Excused: 1 - Del Toro

5. **Public Hearing/Appearances**

6. **Action Items**

[23-1466](#)

Award of 2024A Stormwater Consulting Services Contract for 2024 Stormwater Management Plan Reviews to Brown and Caldwell in an amount not to exceed \$50,000.

Attachments: [2024A-B Plan Review Award Util Memo BC and raSmith final.pdf](#)

Siebers moved, seconded by Firkus, that the 2024A Stormwater Consulting Services Contract for 2024 Stormwater Management Plan Reviews to Brown and Caldwell in an amount not to exceed \$50,000 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Doran, Firkus and Siebers

Excused: 1 - Del Toro

[23-1467](#)

Award of 2024B Stormwater Consulting Services Contract for 2024 Stormwater Management Plan Review to raSmith in an amount no to exceed \$50,000.

Attachments: [2024A-B Plan Review Award Util Memo BC and raSmith final.pdf](#)

Siebers moved, seconded by Firkus, that the 2024B Stormwater Consulting Services Contract for 2024 Stormwater Management Plan Review to raSmith in an amount not to exceed \$50,000 be recommended for approval. Roll Call.

Motion carried by the following vote:

Aye: 4 - Meltzer, Doran, Firkus and Siebers

Excused: 1 - Del Toro

7. Information Items

[23-1468](#)

2024 Joint Chemical Consortium Quotation Awards

Attachments: [2024 Chemical Award Memo to UC 121223.pdf](#)

The chemical quotations were reviewed.

[23-1469](#)

Monthly Report for October 2023:
- Water Distribution and Meter Team Monthly Report

Attachments: [October 2023 Water Main Breaks.pdf](#)

This report was presented.

8. Adjournment

Siebers moved, seconded by Firkus, that the Utilities Committee Meeting be adjourned at 4:42 p.m.. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Doran, Firkus and Siebers

Excused: 1 - Del Toro