



Community Development Block Grant (CDBG): 2013 APPLICATION



PART A – PROGRAM/PROJECT INFORMATION

1. **Program/Project Name:** N. Appleton Street Rehab
2. **Sponsoring Organization:** Emergency Shelter of the Fox Valley
3. **Federal Tax Identification Number:** 39-1447152
4. **Contact Person Name/Title:** Jerome Martin/Executive Director
5. **Telephone:** (920) 882-1689 x
6. **Email:** jeromemartin@esfv.org
7. **Address:** *street* – 400 N. Division *city* – Appleton *zip code* – 54911

PART B – PROGRAM/PROJECT INDICATORS

1. **National objective claimed:**

<input checked="" type="checkbox"/> Benefit low moderate income persons	<input type="checkbox"/> Prevent/eliminate shum or blight
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2. **Program category:**

<input type="checkbox"/> Acquisition	<input type="checkbox"/> Housing
<input type="checkbox"/> Administration/Planning	<input checked="" type="checkbox"/> Public Facilities
<input type="checkbox"/> Economic Development	<input type="checkbox"/> Public Services
3. **High priority need(s) met (use list provided in Exhibit A):**
 - a) Economic Development-Improve Public Facilities
 - b) _____
 - c) _____
4. **Proposed output type and number (select more than one if necessary):**

<input checked="" type="checkbox"/> 9 persons served	<input checked="" type="checkbox"/> 3 housing units rehabilitated/acquired
<input type="checkbox"/> _____ households served	<input type="checkbox"/> _____ jobs created/retained
<input type="checkbox"/> _____ businesses rehabilitated	<input type="checkbox"/> _____ other (<i>specify:</i> _____)
5. **Other outputs/indicators associated with the program/project (limit answer to the space provided):**
 This project addresses the immediate housing needs of those individuals who do not access traditional shelter settings. Providing immediate housing stability has been determined to reduce the consumption of public resources such as police, fire and EMS responses, incarcerations and emergency room visits.



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PART C – PROGRAM/PROJECT FUNDING INFORMATION *(limit narrative responses to the space provided)*

1. CDBG funds requested (minimum of \$10,000): \$10,000
2. Detailed program/project budget (Please be as detailed and specific as possible).

Program/Project Activity	CDBG Award Allotment
Apartment 2-Remove and replace flooring throughout	\$2000
Apartment 4-rehabilitate bathroom and kitchen	\$3000
Apartment 4-Repair living & dining room ceilings	\$825
Roof Repair for 319-321-323 N. Appleton Street	\$1000
Apartment 5-Remove old appliances and replace with energy efficient appliances	\$1500
Apartment 5-Remove and install new entry door-36" wide	\$700
Apartment 5-Remove and replace flooring throughout	\$2000
Apartment-5 Rehabilitate bathroom and kitchen	\$3000
Other (specify)	\$
Other (specify)	\$
Other (specify)	\$
TOTAL:	\$14,025

3. Percent of total program/project budget that will be covered by this CDBG award: 75%
4. Anticipated future CDBG funding needs for this program/project: One time use
5. If this request is not a one-time use of CDBG, describe the reasoning/plan for use of future funds.
N/A

6. Amounts of prior year CDBG awards for this program/project:
 - a) 2012-2013 = \$10,000
 - b) 2011-2012 = \$15,700
 - c) 2010-2011 = \$38,000



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7. SPECIFIC major sources that will/may also fund this program/project in 2013:

Leverage Source	Amount	Status
a) Contribution Income	\$2000	In process
b) In-kind labor and materials	\$2000	In process
c)	\$	(select one)
d)	\$	(select one)
e)	\$	(select one)

8. Describe your efforts to secure additional/complementary funding for your program/project. If this program/project will generate program income, please note the amount and how it will be spent.

This project is necessary to restore one apartment to a livable standard that allows us to house at least one chronically homeless individual. It will also assist the ESFV with some minor but necessary updates in at least two other apartments and will allow us to provide a suitable living environment for at least two more individuals.

Once occupied, the ESFV will be able to collect 30% of the individual's income for housing. This is estimated to be \$3,600 annually per apartment or about \$10,800 for the three units. This money will be deposited into an account that is used for ongoing maintenance and repairs.

PART D – PROGRAM/PROJECT DESCRIPTION

(limit narrative responses to the space provided)

1. Provide an overview of the program/project that seeks CDBG funding.

The Emergency Shelter of the Fox Valley is requesting funding to rehabilitate one of the six apartments located at 321 N. Appleton Street and make repairs and updates to two other apartments so as to create a suitable living environment. These apartments are used to permanently house clients from the Street Outreach program.

2. Describe how requested CDBG funds will be utilized within the program/project; list ALL activities for which the CDBG funds will be used (salaries/fringes, rehabilitation costs, direct assistance, etc.). For example: If the budget includes funding for a position, please list title and salary or hourly wage and what percentage of the position will be funded by grant dollars.

The CDBG funds will be used to pay for the costs of labor and materials to install new flooring in apartment #2; rehabilitating the bathroom and kitchen, as well as repairing the living and dining room ceilings in apartment #4; and replacing appliances, installation of a new front door, replace the flooring and rehab the bathroom and kitchen in apartment 5. The remaining funds will be used to repair the building's roof.



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3. Identify the projected target population your proposed CDBG-funded program/project will serve (i.e. age, race, residency, disability, income level, other unique characteristics/information).

This project targets those homeless individuals who have a disabling condition and who have been continuously homeless for a year or more, or who has had at least four episodes of homelessness in the past three years.

4. Describe how your program/project coordinates with others to avoid duplication of services.

The Emergency Shelter of the Fox Valley is part of the Fox Cities Housing Coalition and serves as one of the entry points in the continuum of care. The role of the ESFV is to connect those individuals we serve with our partner agencies and coordinate service delivery in a collaborative fashion allowing the ESFV to guide the individual to self-sufficiency.

5. Provide any additional narrative that will help to further illustrate the mission and/or purpose of the program/project and how it uniquely meets priority needs in the community.

The mission of the Emergency Shelter of the Fox Valley is to provide temporary shelter to homeless individuals and families in a safe environment, while providing guidance to those both homeless and at-risk that promotes independence. To accomplish this mission, the ESFV provides our clients with food, basic necessities and a safe, clean place to live. This project will help the ESFV provide safe, affordable housing with supportive services to those chronically homeless individuals in our community who often have difficulty locating, qualifying for and maintaining a stable place to live.

PART E – PROGRAM/PROJECT OBJECTIVE/OUTCOMES *(limit narrative responses to the space provided)*

1. Check one HUD-defined objective that best relates to your potential CDBG-funded program:

- Create Suitable Living Environments → address issues in daily life (social barriers, physical barriers, etc.)
- Provide Decent Affordable Housing → address individual, family, or neighborhood housing needs
- Expand Economic Opportunity → address economic development (job creation, commercial rehab, etc.)

2. Check one HUD-defined outcome that best relates to your potential CDBG-funded program:

- Availability/Accessibility → make basic services more readily available/accessible to low-income persons
- Affordability → make basic services more affordable for low-income persons in a variety of ways
- Sustainability → improve the overall viability of communities (blight elimination, LMI benefits, etc.)

3. Describe how the potential CDBG-funded program relates to the primary objective and outcome chosen above.

Locating and securing housing for the chronically homeless is challenging because most have no or little income, poor rental histories, criminal records and don't receive the appropriate supportive services necessary to address issues they encounter in daily life. This project seeks to ensure that there are as many housing units as possible that are linked to organizations such as the ESFV who can provide the necessary support services.



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4. Briefly describe data that will be collected and/or analysis used to measure success in achieving your objectives and outcomes for the target population identified above.

To measure success, the ESFV will count the number of chronically homeless individuals that were afforded immediate housing. Once permanently housed, success will be measured in the following 3 ways: 1) Client actively participates in case management to increase skills necessary for self-sufficiency; 2) Clients connect to and participate in community based supportive services; 3) Clients reduce consumption of public resources such as police, fire & EMS contacts, incarcerations and emergency room contacts.

The data used for this analysis will be derived from our Wisconsin Service Point database, case notes, communication with collaborative partners and other databases that contain information relative to the use of public resources that enable the ESFV to examine pre and post-housing experiences.

PART F – ATTACHMENTS

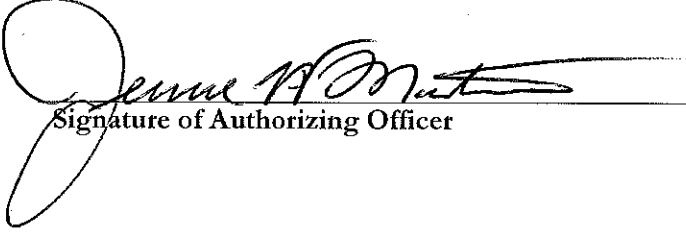
1. Please attach the following information relating to your organization:

- Administrative Structure Chart
- Articles of Incorporation and Bylaws
- Board of Directors/Officers Roster.
- Mission Statement
- Budget (most current)

PART G – AUTHORIZATION

JEROME W MARTIN
Name of Authorizing Officer

EXECUTIVE DIRECTOR
Title of Authorizing Officer


Signature of Authorizing Officer

09-13-13
Date