



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final-revised Common Council

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Wednesday, August 3, 2022

7:00 PM

Council Chambers

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A. CALL TO ORDER

*The meeting was called to order by Council President Van Zeeland at 7:00 p.m.*

B. INVOCATION

*The Invocation was offered by Alderperson Alfheim.*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

*Mayor Woodford arrived at 7:15 p.m.*

**Present:** 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt, Alderperson Chad Doran and Mayor Jake Woodford

**Excused:** 2 - Alderperson Brad Firkus and Alderperson Maiyoua Thao

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*All Departments were represented.*

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[22-0972](#)

Common Council Meeting Minutes of July 20, 2022

**Attachments:** [CC Minutes 7-20-22.pdf](#)

**Alderperson Hartzheim moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

**Excused:** 2 - Alderperson Brad Firkus and Alderperson Maiyoua Thao

**Abstained:** 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[22-1008](#) Library Project Status Update

[22-0985](#) Proclamations  
- Breastfeeding Awareness Month  
- Creative Economy Week

**Attachments:** [Breastfeeding Awareness Month Proclamation.pdf](#)  
[Creative Economy Week Proclamation.pdf](#)

H. PUBLIC PARTICIPATION

*The following spoke regarding Item 22-0940 Trout Museum location in Ellen Kort Peace Park Discussion:*

*Cindy Kort, 405 S Olde Oneida St #203  
Curt Detjen, 3348 S Scarlet Oak Ln  
Joe Martin, 415 S Olde Oneida St #101  
Christina Turner, 111 W College Ave  
Dan Van Daalwyk, 200 E College Ave  
Elisa DeGroot, 335 W Prospect Ave  
Clint Dusenbery, 505 E 17th St, Kaukauna  
Beth Flaherty, 1703 W Reid Dr  
Brian Hess, 507 W Prospect Ave  
Jennifer Stephany, 333 W College Ave Ste. 100  
Peggy Saurson, 331 W 6th St*

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

K. ESTABLISH ORDER OF THE DAY

[22-0940](#)

Action Item: Authorize staff to engage in further discussions with Trout Museum of Art representatives in order to continue exploring the feasibility of locating the museum within Ellen Kort Peace Park and, if feasible, further develop plans and agreements for subsequent approval by the Common Council during future steps in the process

**Attachments:**     [2022 Ellen Kort Park Proposal.docx](#)

**Alderson Del Toro moved, seconded by Alderson Meltzer, that the Item be amended to state: Authorize staff to engage in further discussions with Trout Museum of Art representatives in order to continue exploring the feasibility of a Public Private Partnership with the City of Appleton and supporters of the Trout Museum and, if feasible, further develop plans and agreements for subsequent approval by the Common Council during future steps in the process.**

**(Removes the Ellen Kort Peace Park part of the discussions)**

**Roll Call. Motion failed by the following vote:**

**Aye:** 4 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Israel Del Toro and Alderson Nate Wolff

**Nay:** 9 - Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Joss Thyssen, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Kristin Alfheim, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Chad Doran

**Excused:** 2 - Alderson Brad Firkus and Alderson Maiyoua Thao

**Abstained:** 1 - Mayor Jake Woodford

**Alderson Croatt moved, seconded by Alderson Hartzheim, that the Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 9 - Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Joss Thyssen, Alderson Alex Schultz, Alderson Kristin Alfheim, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Chad Doran

**Nay:** 3 - Alderson Vered Meltzer, Alderson Israel Del Toro and Alderson Vaya Jones

**Excused:** 2 - Alderson Brad Firkus and Alderson Maiyoua Thao

**Abstained:** 2 - Alderson William Siebers and Mayor Jake Woodford

[22-1017](#)

Refer back objection for Item 22-0968

**Item 22-0968 (Resolution #8-R-22) was referred back to Committee by Alderson Doran.**

**Alderson Fenton moved, seconded by Alderson Wolff, to object to the refer-back. Roll Call. Motion carried, and the objection was sustained by the following vote:**

**The item is not referred back.**

**Aye:** 9 - Alderperson Vered Meltzer, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim and Alderperson Nate Wolff

**Nay:** 4 - Alderperson William Siebers, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

**Excused:** 2 - Alderperson Brad Firkus and Alderperson Maiyoua Thao

**Abstained:** 1 - Mayor Jake Woodford

[22-0968](#)

Resolution #8-R-22 Requesting an Advisory Referendum related to Marijuana Legalization for the November 8, 2022 election ballot

**Attachments:** [#8-R-22 Advisory Referendum Res- Marijuana Legalization..pdf](#)  
[Memo RE Res 8-R-22 Advisory Referendum.pdf](#)

**Alderperson Schultz moved, seconded by Alderperson Wolff, that the Resolution be amended as follows:**

**Section 1. remove the words "full adult" and add "by those 21 and over" to read:**

**..."for the purpose of submitting to the qualified electors of Appleton the proposition of whether the State of Wisconsin should legalize and regulate the use of marijuana in Wisconsin by those 21 and over"**

**Add Section 3. to read: "The City Clerk is directed to send results of the referendum to the Governor of the State of Wisconsin, the Wisconsin Towns Association, the Wisconsin League of Municipalities, and all members of the State Legislature"**

**Roll Call. Motion carried by the following vote:**

**Aye:** 11 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff and Alderperson Christopher Croatt

**Nay:** 2 - Alderperson Sheri Hartzheim and Alderperson Chad Doran

**Excused:** 2 - Alderperson Brad Firkus and Alderperson Maiyoua Thao

**Abstained:** 1 - Mayor Jake Woodford

**Alderperson Fenton moved, seconded by Alderperson Meltzer, that the Exhibit A portion (Referendum Question) of the Resolution be amended as follows: "Should marijuana be legalized for use by those 21 and over in the State of Wisconsin?"**

**Roll Call. Motion carried by the following vote:**

**Aye:** 11 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff and Alderperson Christopher Croatt

**Nay:** 2 - Alderperson Sheri Hartzheim and Alderperson Chad Doran

**Excused:** 2 - Alderperson Brad Firkus and Alderperson Maiyoua Thao

**Abstained:** 1 - Mayor Jake Woodford

**Alderperson Hartzheim moved, seconded by Alderperson Doran, that the Resolution be referred back to the Safety & Licensing Committee. Roll Call. Motion failed by the following vote:**

**Aye:** 4 - Alderperson William Siebers, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

**Nay:** 9 - Alderperson Vered Meltzer, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim and Alderperson Nate Wolff

**Excused:** 2 - Alderperson Brad Firkus and Alderperson Maiyoua Thao

**Abstained:** 1 - Mayor Jake Woodford

**Alderperson Doran moved, seconded by Alderperson Hartzheim, that the Resolution be amended to add:  
"Be It Further Resolved, that the costs of the Advisory Referendum are funded with account 620600 of the Council budget" which is the remaining parking passes budget for the Council members.**

**Roll Call. Motion failed by the following vote:**

**Aye:** 2 - Alderperson Sheri Hartzheim and Alderperson Chad Doran

**Nay:** 11 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff and Alderperson Christopher Croatt

**Excused:** 2 - Alderperson Brad Firkus and Alderperson Maiyoua Thao

**Abstained:** 1 - Mayor Jake Woodford

**Alderperson Fenton moved, seconded by Alderperson Thyssen, that the Resolution for an Advisory Referendum be approved as amended. Roll Call. Motion carried by the following vote:**

**Aye:** 9 - Alderperson Vered Meltzer, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim and Alderperson Nate Wolff

**Nay:** 4 - Alderperson William Siebers, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

**Excused:** 2 - Alderperson Brad Firkus and Alderperson Maiyoua Thao

**Abstained:** 1 - Mayor Jake Woodford

[22-0952](#)

APS Evaluation-Meade St/Wisconsin Av Traffic Signal. Follow-Up to a One-Year Period

**Attachments:** [Meade St-Wisconsin Ave.pdf](#)

**Alderperson Croatt moved, seconded by Alderperson Del Toro, that the APS Evaluation follow-up be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

**Excused:** 2 - Alderperson Brad Firkus and Alderperson Maiyoua Thao

**Abstained:** 1 - Mayor Jake Woodford

L. COMMITTEE REPORTS

**Balance of the action items on the agenda.**

**Alderperson Croatt moved, Alderperson Hartzheim seconded, to approve the balance of the agenda. The motion carried by the following vote:**

**Aye:** 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

**Excused:** 2 - Alderperson Brad Firkus and Alderperson Maiyoua Thao

**Abstained:** 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[22-0950](#)

Apple Fields Subdivision traffic control

**Attachments:** [Apple Fields Subdivision traffic control.pdf](#)

**This Report Action Item was approved.**

[22-0951](#) Change to intersection traffic control at the Cedar Ridge Dr/Woodendale Way intersection. Follow up to Six-Month Trial Period

**Attachments:** [Cedar Ridge-Woodendale Way.pdf](#)

**This Report Action Item was approved.**

[22-0953](#) Request from Positive Ventures, LLC to have their street snow removal assessments totaling \$397.25 for properties at 1200 & 1216 S. Oneida Street waived.

**Attachments:** [Positive Ventures LLC- Snow assessments.pdf](#)

**This Report Action Item was approved.**

[22-0965](#) Request from AT&T for a permanent Street Occupancy Permit to install a 54" x 54" utility cabinet at the end of Kernan Avenue near 3201 S Kernan Avenue.

**Attachments:** [3201 S Kernan Ave-Perm St Occ.pdf](#)

**This Report Action Item was approved.**

## 2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[22-0238](#) Class "B" Beer and "Class B" Liquor License application for Chandelier LLC d/b/a Broken Chandelier, Kyle E Jones, Agent, located at 215 W College Ave, contingent upon approval from the Health and Inspections departments.

**Attachments:** [Broken Chandelier.pdf](#)

[SUP 13-08 Transfer\\_Report\\_3-18-22\\_final- Broken Chandelier.pdf](#)

**This Report Action Item was approved.**

[22-0593](#) Temporary Class "B" Beer and "Class B" Liquor License Premise Amendment application for Stone Arch Brewpub, Steve Lonsway, Agent, located at 1004 S Olde Oneida St, on August 4-7, 2022, contingent upon approval from the Community Development and Inspections departments.

**Attachments:** [Stone Arch Brewpub.pdf](#)

**This Report Action Item was approved.**

[22-0872](#)

Class "B" Beer License application for The Breaking Point LLC d/b/a Breaking Point, Courtney Hayden, Agent, located at 2011 N Richmond St, contingent upon approval from the Health and Inspections departments.

**Attachments:** [Breaking Point -1.pdf](#)  
[Resolution\\_The Breaking Point\\_SUP#5-21\\_SIGNED\\_LiquorLicense.pdf](#)

**This Report Action Item was approved.**

[22-0902](#)

Temporary Class "B" Beer and "Class B" Liquor Premise Amendment application for S C Carrow Corp d/b/a Rookies Sports Bar & Grill, Steve Carrow, Agent, located at 325 N Appleton St, on August 4-7, 2022, contingent upon approval from the Inspections department.

**Attachments:** [Rookies Sports Bar & Grill S&L.pdf](#)

**This Report Action Item was approved.**

[22-0945](#)

Taxicab Company & Limousine Service License Application for Dynasty Limousine Service LLC, 1900 Vandenberg Ln, Kaukauna, WI 54130, Diana & John Wolters.

**Attachments:** [Diana Wolters- Dynasty Limousine Service LLC.pdf](#)

**This Report Action Item was approved.**

[22-0961](#)

Class "A" Beer / "Class A" Liquor - Cider Only License Change of Agent application for True North Energy LLC d/b/a True North #822, Michelle A Knox, New Agent, located at 3411 N Ballard Rd.

**Attachments:** [Michelle A Knox S&L.pdf](#)

**This Report Action Item was approved.**

[22-0963](#)

Class "B" Beer and "Class B" Liquor License application for Topsy Taco & Tequila Bar LLC d/b/a Topsy Taco & Tequila Bar, Sarah J Gregory, Agent, located at 127 S Memorial Dr, contingent upon approval from the Inspections department.

**Attachments:** [Topsy Taco & Tequila Bar-1.pdf](#)

**This Report Action Item was approved.**

### 3. MINUTES OF THE CITY PLAN COMMISSION

### 4. MINUTES OF THE PARKS AND RECREATION COMMITTEE



[22-0930](#)

Action Item: Approve contract with Shade Systems for \$49,664.87 to purchase shade structures for Jones Park

**Attachments:** [Action-2022 Jones Park Shade Systems.docx](#)

This Report Action Item was approved.

**5. MINUTES OF THE FINANCE COMMITTEE**

[22-0904](#)

Request to approve the following 2022 Budget amendments:

**General Fund - Police**

|                         |            |
|-------------------------|------------|
| Insurance Proceeds      | +\$ 27,106 |
| Miscellaneous Equipment | +\$ 27,106 |

to record the insurance proceeds for the replacement of a damaged drone (2/3 vote of Council required)

**General Fund - Police**

|                          |            |
|--------------------------|------------|
| Miscellaneous State Aids | +\$225,618 |
| Miscellaneous Equipment  | +\$225,618 |

to record funds received from a Department of Administration grant for Safer Communities to support purchase of Cradlepoint wireless router system (2/3 vote of Council required)

**Attachments:** [Drone Memo.pdf](#)  
[Safer Communities Memo.pdf](#)

This Report Action Item was approved.

[22-0958](#)

Request to approve the following 2022 Budget amendment:

**Facilities Management Capital Projects Fund**

|   |           |
|---|-----------|
| Telulah Park Pickleball Complex Project | +\$27,000 |
| Einstein Park Land Improvement Project  | -\$27,000 |

to reallocate excess budget funds from the Einstein Park Land Improvement project to the Telulah Park Pickleball Complex project (2/3 vote of Council required)

**Attachments:** [Budget Transfer Einstein Park to Telulah Park.pdf](#)

This Report Action Item was approved.

[22-0959](#) Request to approve amendment and change order of \$27,593 to contract #21-22 Telulah Park Pickleball Complex Project for the addition of geogrid and breaker stone resulting in the contract to Northeast Asphalt increasing from \$586,552 to \$614,145.

**This Report Action Item was approved.**

[22-0960](#) Request to approve the following 2022 Budget amendment:

**ARPA Special Revenue Fund**

|                                |               |
|--------------------------------|---------------|
| Transfer Out - Parking Utility | + \$1,500,000 |
| Fund Balance Applied           | + \$1,500,000 |

to record use of ARPA funds as lost revenue for the Parking Utility (2/3 vote of Council required)

**Attachments:** [2022 ARPA Lost Revenue.pdf](#)

**This Report Action Item was approved.**

[22-0966](#) Request to award the Council Chamber Tech Upgrade project to Camera Corner/Connecting Point in the amount of \$49,930

**Attachments:** [2022 Council Chamber RFP Action and Info.pdf](#)

**This Report Action Item was approved.**

[22-0906](#) CEA Review Committee Report

**Attachments:** [CEA Review Committee MeetingMinutes11-Jul-2022-08-11-19.pdf](#)

**This Report Action Item was approved.**

## 6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[22-0938](#) Request to approve the attached College North Neighborhood Plan prepared by RDG Planning & Design

**Attachments:** [College North Neighborhood Plan Memo to CEDC + Plan 7-27-22.pdf](#)  
[ExecSummary\\_CollegeNorthNeighborhoodPlan\\_July2022.pdf](#)  
[CollegeNorthNeighborhoodPlan\\_July2022.pdf](#)

**This Report Action Item was approved.**

## 7. MINUTES OF THE UTILITIES COMMITTEE

[22-0933](#)

Request to approve Lead and Galvanized Steel Water Service Replacement Program Eligibility and Participation Policy.

**Attachments:** [Attachment - Utilities Committee - 07-26-22 - Eligibility Policy for Private Lead Service Replacement Program.pdf](#)

This Report Action Item was approved.

8. **MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

9. **MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

10. **MINUTES OF THE BOARD OF HEALTH**

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[22-0973](#)

Ordinance #52-22

**Attachments:** [Ordinances to Council 8-3-22.pdf](#)

**Aldersperson Fenton moved, seconded by Aldersperson Hartzheim, that the Ordinance be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Excused:** 2 - Aldersperson Brad Firkus and Aldersperson Maiyoua Thao

**Abstained:** 1 - Mayor Jake Woodford

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

[22-1036](#)

Resolution #9-R-22 Sustainability

**Attachments:** [#9-R-22 Sustainability Panel Resolution.pdf](#)

[22-1037](#)

Resolution #10-R-22 Lawe Street Truck Route

**Attachments:** [#10-R-22 Lawe St Truck Route.pdf](#)

R. OTHER COUNCIL BUSINESS

S. ADJOURN

**Aldersperson Hartzheim moved, seconded by Aldersperson Del Toro, that the meeting be adjourned at 9:56 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Excused:** 2 - Aldersperson Brad Firkus and Aldersperson Maiyoua Thao

**Abstained:** 1 - Mayor Jake Woodford

Kami Lynch, City Clerk