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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 11/7/2022

RE: Action: Award the "2022 AWWTP F1-Building Phase 1 Remodeling Project" contract to RJM Construction, LLC. in the amount of \$271,840 with a contingency of 15% for a project total not to exceed \$312,616.

Action: Approve balance transfer of \$60,000 from the "AWWTP Electrical Distribution Upgrades Project" to "2022 AWWTP F1-Building Remodeling Project."

The 2022 Capital Improvement Plan includes \$300,000 to renovate the F1-Building at the Appleton Wastewater Treatment Plant. Of that amount \$44,500 has been utilized for design leaving a balance of \$255,500 for construction. This project was originally bid overbudget, and has been re-bid with a reduced scope of work as part of a phased project. The scope in this bid represents the minimum that needs to be completed, and we cannot reduce the scope anymore than it currently is. Because of this aspect a budget transfer is requested from the AWWTP Electrical Distribution Project.

The bids received were as follows:

RJM Construction, LLC. (Low Bid)	\$271,840
Cardinal Construction, Inc.	\$327,380

We are requesting a balance transfer from the AWWTP Electrical Distribution Project. The AWWTP Electrical Distribution Project bids came in under the estimated budget.

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to RJM Construction, LLC. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to RJM Construction, LLC. in the amount of \$271,840 plus a contingency of 15% only to be utilized as needed

The Parks, Recreation and Facilities Management Department recommends rejecting these bids.
Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.