## **MEMO**



TO:

Municipal Services Committee

FROM:

Paula Vandehey, Director of Public Works

DATE:

January 9, 2020

SUBJECT:

Request from The Community Blood Center for bagged meters on College

Avenue.

The Community Blood Center has requested eight (8) meters to be bagged on June 23<sup>rd</sup> and nineteen (19) to be bagged on June 24<sup>th</sup>. (See attached map). The stated use for some of the parking spaces does not meet the City of Appleton's Meter Bag Policy.

As you know, there are many competing needs for downtown meter parking, including turnover parking for the retail and restaurant businesses. In order to try to meet all needs as much as possible, we do not allow meters to be bagged "for convenience" purposes. One example of convenience parking is staffing for events in Houdini Plaza. Instead, the idea is that the staff for events in Houdini Plaza would park in the Red Ramp directly across the street from the plaza.

Therefore, we support bagging all the meters requested except for those highlighted in yellow below:

Tuesday, June 23:

- CAW 201/203/205: staff parking for both CBC and Fox Cities Party Rental for set up
- CAW 109/107/105/103/101: trucks for Fox Cities Party Rental and CBC for set up, and spots for staff for set up

Wednesday, June, 24:

- CAW 201/203/205: staff parking for CBC for those who need to be able to come-and go throughout the day (all others will utilize the ramp)
- . CAW 115/113/111/109/107/105/103/101
  - o 115: grill station, including pop up tent
  - o 113/111/109: mobile unit 9 for double red cell collection (collection that can't be done outside in Houdini Plaza like all other blood collection)
  - 107/105: U-Haul truck used for re-loading and access to necessary materials throughout the day
  - o 103: staff parking/overflow
  - o 101: garbage truck
- CAW 116/114/112/110/108/106/104/102
  - Reserved parking for three additional mobile units, including one bus for staff breaks and the other two for materials and supplies (estimated three mobile units will take up spaces 116/114/112/110/108). Remaining parking will be reserved for media partners.

