



DEPARTMENT OF  
**PARKS, RECREATION  
& FACILITIES  
MANAGEMENT**

**CITY OF APPLETON**  
1819 East Witzke Blvd.  
Appleton, WI 54911  
920-832-5572  
appletonparkandrec.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 4/22/2024

RE: Action: Award the City of Appleton's "2024 PRFMD Facility Generator Replacement" to Van Ert Electric Co., Inc. in the amount of \$278,579 with a contingency of 15% for a project total not to exceed \$320,366.

The 2024 Capital Improvement Plan includes \$375,000 to install a new generator at the PRFMD Facility. Of that amount, \$24,980 has been utilized for professional services, leaving a balance of \$350,020 for construction. The existing generator is over 40 years old and is at the end of its useful life.

The bids were received as follows:

<b>Van Ert Electric Co., Inc.</b>	<b>\$278,579</b>
Elmstar Electric Corporation	\$279,442

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Van Ert Electric Co., Inc. The Division of Facilities and Construction Management has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Van Ert Electric Co., Inc. in the amount of \$278,579 plus a contingency of 15% only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.