STAFF PERSON	POSITION	DEPT.	Date of Vacancy	RTF Approval Date	# of Openings	STATUS
KIM	Laborer	DPW	Anticipated	7/19/16	1	Application deadline 8/21/16
	Engineering Technician	DPW	3/29/16	6/13/16	1	Resignation of Josh Winterfeldt Background and references pending on final candidate
	Operator I – Sanitation	DPW	7/15/16	7/19/16	1	Interviews 8/11/16
	Facilities Technician	PRFM	1/8/16	12/17/15	1	Retirement of Jerry Running Application deadline 7/31/16
	Bus Driver (Part-time)	Valley Transit	2/12/16	2/18/16	1	Medical pending on top candidate Two candidates on eligibility list
	General Manager	Valley Transit	2/5/16	2/19/16	1	Background and references pending on final candidate
	PT Serviceperson	VT	7/1/16	8/2/16	1	Resignation of Tom Coon
	Recreation Programmer	PRFM	7/15/16	6/22/16	1	Resignation of Heidi Erickson Interviews 8/10/16
JAY	Police Officer	Police	NA	NA	To establish an eligibility list	Open application process started to establish a new eligibility list
	Page Clerk (half-time)	Library	8/8/16	7/19/16	1	Jeffrey Jandourek start date 8/15/16
	Operations Clerk (Sub)	Library	NA	7/6/16	1 + Elig. List	Panel interviews 8/17/16

TOTAL POSITIONS OPEN = 10   TOTAL ELIGIBILITY LISTS = 2

Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.

POSITIONS ON HOLD

STAFF PERSON	POSITION	DEPT	Date(s) of Opening(s)	RTF Approval Date	# of Openings	Person Vacating Position/Status
JAY	Systems Analyst	IT	7/6/15	Hold	1	Department re-evaluating position. Using part-time temporary staffing to fill current need
	Diversity Coordinator	C & ED	7/27/16	Pending	1	Kathy Flores resignation. Request to fill pending
KIM	Maintenance/Operations Supervisor	Valley Transit	7/8/16	Pending – dept. evaluating	1	Resignation of Mike Punzel
	Operator II – Sewer	DPW	8/3/16	Pending	1	Resignation of Todd Kalies
	Operator I – Street	DPW	8/18/16	Pending	1	Tyler Bauer resignation

TOTAL POSITIONS ON HOLD = 5   TOTAL ELIGIBILITY LISTS = 0