



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, December 13, 2022

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee Meeting to order at 4:30 p.m.

2. Roll call of membership

Present: 5 - Meltzer, Doran, Firkus, Jones and Schultz

3. Approval of minutes from previous meeting

[22-1533](#)

Approval of the October 25, 2022 Utilities Committee Meeting minutes.

Attachments: [October 25, 2022 Utilities Committee Meeting minutes.pdf](#)

**Jones moved, seconded by Firkus, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Meltzer, Doran, Firkus, Jones and Schultz

4. Public Hearings/Appearances

5. Action Items

[22-1534](#)

Award 2023A Stormwater Consulting Services Contract for 2023 Stormwater Management Plan Reviews to Brown and Caldwell in an amount not to exceed \$35,000.

Attachments: [2023A Plan Review Award Util Memo BC.pdf](#)

Firkus moved, seconded by Jones, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Doran, Firkus, Jones and Schultz

[22-1535](#)

Award of 2023B Stormwater Consulting Services Contract for 2023 Stormwater Management Plan Reviews to raSmith in an amount not to exceed \$35,000.

Attachments: [2023B Plan Review Award Util Memo raSmith.pdf](#)

Firkus moved, seconded by Jones, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Doran, Firkus, Jones and Schultz

[22-1536](#)

Award 2022G Stormwater Consulting Services Contract for the French Road Urbanization Study with McMahon Associates Inc. in an amount not to exceed \$46,354.

Attachments: [2022G French Rd Urbanization McM Award Memo.pdf](#)

Firkus moved, seconded by Jones, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Doran, Firkus, Jones and Schultz

[22-1550](#)

Amend 2021D Stormwater Consulting Services Contract for Lightning Drive Extension Final Design with raSmith in an amount not to exceed \$25,000.

Attachments: [2021D Lightning Drive Final Design Contract Amendment Memo 12-07-2022 FINAL.pdf](#)

Firkus moved, seconded by Jones, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Doran, Firkus, Jones and Schultz

[22-1556](#)

Approval to sole source and award 2022J contract for Conkey Pond Regional Pond Model Update, in an amount not to exceed \$36,910.

Attachments: [2023 Conkey Pond model update BC award.pdf](#)

Firkus moved, seconded by Jones, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Doran, Firkus, Jones and Schultz

6. Information Items

[22-1537](#)

2023 Joint Chemical Consortium Quotation Awards

Attachments: [2023 Chemical Award Memo.pdf](#)

This item was discussed.

[22-1600](#)

Wisconsin State Laboratory of Hygiene COVID Report

Attachments: [SARS CoV2 Report 120822.pdf](#)

This item was discussed.

[22-1538](#)

Monthly Report for October 2022:
-Water Distribution and Meter Team Monthly Report

Attachments: [Water Main Breaks - October 2022 .pdf](#)

This item was presented.

7. Adjournment

Firkus moved, seconded by Jones, that the Utilities Committee Meeting be adjourned at 4:44 p.m.. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Doran, Firkus, Jones and Schultz