



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appletonwi.gov

## Meeting Minutes - Final Municipal Services Committee

---

Monday, March 9, 2026

4:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

*Chair Fenton called the meeting to order at 4:30 p.m.*

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

4. Approval of minutes from previous meeting

[26-0317](#)

Minutes from March 4, 2026

**Attachments:** [03-04-26 MSC Minutes.pdf](#)

**Meltzer moved, seconded by Firkus, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

5. Public Hearing/Appearances

6. Action Items

[26-0318](#)

Request to Approve Parking changes on the 1700 Block of E. Orchard Blossom Dr (follow-up to a six-month evaluation)

**Attachments:** [Orchard Blossom Dr 1700E \(post 6-mo Eval\).pdf](#)

**Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[26-0319](#)

Request to Approve Loading Zone on the south side of 300E College Avenue (follow-up to a six-month evaluation)

**Attachments:** [College Av 300E LZ \(post 6-mo Eval\).pdf](#)

**Firkus moved, seconded by Stancil-Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[26-0320](#)

Request to Approve Parking changes on Florida Av and Durkee St by Einstein Middle School (follow-up to a six-month evaluation)

**Attachments:** [Florida Av 300E by Einstein MS \(post 6-mo Eval\).pdf](#)

**Firkus moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[26-0321](#)

Request to Approve Parking changes on Badger Av by Appleton West High School (follow-up to a six-month evaluation)

**Attachments:** [Badger Av by Appleton West HS \(post 6-mo Eval\).pdf](#)

**Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[26-0322](#)

Request to Award Traffic Utility Locating Services Contract to Lazer Utility Locating, LLC, in an amount not-to-exceed \$60,000

**Attachments:** [Traffic Utility Locating Services Contract Award.pdf](#)

**Schultz moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[26-0323](#)

Request to Approve Lawe Street Navigational Canal Bridge Three-Party Design Contract - Amendment #1, in an amount of \$23,401.80, for a new not-to-exceed contract total of \$463,057.64.

**Attachments:** [Lawe St Nav Canal Bridge.pdf](#)

**Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[26-0324](#)

Request to Award 2026 Illicit Discharge Detection and Elimination Ongoing Field Screening Services Contract to Westwood Professional Services, Inc. in an amount not-to-exceed \$35,000.

**Attachments:** [IDDE Field Screening Services.pdf](#)

**Meltzer moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[26-0325](#)

Request to approve Contract Amendment #1 with Traffic and Parking Control Co., Inc. (TAPCO) for TIBA ramp access upgrades in the amount of \$67,000 for a new not-to-exceed total of \$288,209.00

**Attachments:**     [TAPCO Ramp Access Upgrades.pdf](#)

**Firkus moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

**7. Information Items**

**8. Adjournment**

**Meltzer moved, seconded by Stancil-Martin, that the Meeting be adjourned at 4:39 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus