



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, September 5, 2018

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. PUBLIC PARTICIPATION
- G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
 - [18-1284](#) Common Council Meeting Minutes of August 15, 2018
 - Attachments:** [CC Minutes 8-15-18.pdf](#)
- H. BUSINESS PRESENTED BY THE MAYOR
 - [18-1290](#) National Rail Safety Week Proclamation
 - [18-1291](#) Honoring Senator Roger Roth as a Municipal Champion
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
 - [18-1281](#) Resolution Authorizing Sewer System Revenue Refunding Bonds
 - Attachments:** [Sp Resolution-2018 Sewer Revenue Refunding Bonds.pdf](#)
 - [18-1282](#) Resolution Authorizing Storm Water System Revenue Bonds
 - Attachments:** [Sp Resolution- 2018 Storm Water Revenue Bonds.pdf](#)
 - [18-1283](#) Resolution Authorizing General Obligation Promissory Notes, Series 2018A
 - Attachments:** [Sp Resolution- 2018 G.O. Promissory Notes.pdf](#)

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[18-1256](#) Request from Mr. Frank Schadt for a street occupancy permit to have two (2) propane fireplaces within a portion of the College Avenue sidewalk at 525 W. College Avenue be denied.

Attachments: [525 W College Ave-two propane tanks.pdf](#)

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[18-1213](#) Class "A" Beer License - Change of Agent of Kwik Trip #639, Shannon A. Otte, Agent, 2175 S. Memorial Drive, contingent upon approval from the Police Department.

Legislative History

8/22/18	Safety and Licensing Committee	recommended for approval
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[18-1257](#) Operator's Licenses

Attachments: [Operator's Licenses for 08-22-2018 S&L.pdf](#)

3. MINUTES OF THE CITY PLAN COMMISSION

[18-1230](#) ****CRITICAL TIMING**** Annual review and request to approve the Downtown Appleton Business Improvement District (BID) 2019 Operating Plan

Attachments: [StaffReport_2019BIDOperatingPlan_For08-21-18.pdf](#)

[2019 BID Operational Plan.pdf](#)

[2017 BID Annual Report.pdf](#)

[2017 BID Audit - Financial Statements.pdf](#)

[2017 BID Audit - Management Communications.pdf](#)

Legislative History

8/21/18	City Plan Commission	recommended for approval
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4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[18-1195](#)

Request to award contract to Commercial Horizons for design and engineering services for the Appleton Public Library for a contract of \$347,000. This includes \$122,961 for work completed to date and \$4,000 for site analysis specific to the Soldier Square site.

Attachments: [2018 Library Architect and Engineer.pdf](#)

Legislative History

8/6/18	Finance Committee	recommended for approval
8/15/18	Common Council	referred to the Finance Committee

Motion by Alderperson Croatt, seconded by Alderperson Plank to hold this item until the next Council meeting. After some discussion, Plank withdrew her second. Alderperson Coenen then seconded the Motion to hold.

Roll Call.

Motion to hold failed 3/12 with Alderpersons Williams, Coenen, & Croatt voting Aye.

This item was then referred back to the Finance Committee by Alderperson Baranowski.

8/20/18	Finance Committee	held
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[18-1274](#)

A Resolution authorizing and providing for the sale and issuance of \$13,840,000 General Obligation Promissory Notes, Series 2018, and all related details

Attachments: [Appleton 2018A G.O. Promissory Notes - Award Resolution.pdf](#)

[18-1275](#)

A Resolution authorizing and providing for the sale and issuance of \$3,000,000 Stormwater System Revenue Bonds, Series 2018, and all related details

Attachments: [Appleton 2018 Storm Water Revenue Bonds - Award Resolution.pdf](#)

[18-1276](#)

A Resolution authorizing and providing for the sale and issuance of \$5,400,000 Wastewater System Revenue Refunding Bonds, Series 2018, and all related details

Attachments: [Appleton 2018 Sewer Revenue Refunding Bonds - Award Resolution.pdf](#)

[18-1022](#)

Request to approve contract for Granicus services for next three years

Attachments: [2018 Granicus Contract Renewal 3yr.pdf](#)
[WI Appleton Renewal Q-23670 2018JULY23.pdf](#)
[REVISED Granicus Renewal_2018 August 16..pdf](#)

Legislative History

7/9/18	Finance Committee	held
7/23/18	Finance Committee	held

Second meeting in Aug

8/20/18 Finance Committee recommended for approval
Amend contract utilizing the I-Pad Option

[18-1242](#) Request to approve the 2019 Special Assessment Policy.

Attachments: [2019 Special Assessment Policy.pdf](#)

Legislative History

8/20/18 Finance Committee recommended for approval

[18-1244](#) Request to approve accepting the Home Depot grant in the amount of \$13,200.

Attachments: [2018 Home Depot Grant.pdf](#)

Legislative History

8/20/18 Finance Committee recommended for approval

[18-1267](#) Request to award contract to AAR Advanced Asbestos for remediation of asbestos and lead for the Blue Ramp Demolition for a contract of \$28,640 and a contingency of 15% for a contract not-to-exceed \$32,936

Attachments: [2018 Blue Ramp Remediation.pdf](#)

Legislative History

8/20/18 Finance Committee recommended for approval

[18-1270](#) Request to approve \$5,000 contribution to the League of Wisconsin Municipalities to support their "Close the Dark Store Loopholes" campaign. Funding would come from general fund balance.

Attachments: [League Dark Store Campaign 2018.pdf](#)

Legislative History

8/20/18 Finance Committee recommended for approval

[18-1293](#) Request to award Unit Y-18 Evergreen Drive Storm Sewer Construction to Dorner, Inc in the amount of \$880,170 with a 5% contingency of \$44,009 for a project total not to exceed \$924,179.

Attachments: [Award of Contract Unit Y-18.pdf](#)

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

[18-1233](#) Request from Ms. Rebecca Kent to have stormwater reimbursement for 303 S. Victoria Street back to January 2004 instead of 6-year timeframe that Utilities Committee and Council have previously authorized.

Attachments: [R Kent Victoria Street Stormwater Reimbursement.pdf](#)

Legislative History

8/21/18	Utilities Committee	recommended for approval
8/21/18	Utilities Committee	recommended for denial

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[18-1240](#) Request to approve Health Department reorganization to change the .75 fte Health Preparedness Coordinator to a 1.0 Emergency Management Coordinator.

Attachments: [Health Reorg 8-2018.pdf](#)
[Health Reorg TO 8-16-18.pdf](#)

Legislative History

8/22/18	Human Resources & Information Technology Committee	recommended for approval
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9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[18-1278](#) Ordinances 80-18 to 90-18

Attachments: [Ordinances going to Council 9-5-18.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S CLOSED SESSION

[18-1294](#)

The Common Council will go into closed session according to State Statute §19.85(e) for the purpose of discussions regarding deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session concerning funding for the Appleton Public Library and then reconvene into open session.

T. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.