

**RECRUITMENT STATUS REPORT
UPDATES THRU 1/21/2021**

STAFF PERSON	POSITION	DEPT.	DATE OF VACANCY	# OF OPENINGS	STATUS
KIM	Bus Driver	VT	Multiple	5	Application Deadline: 3/28/21. Medical pending for 1 candidate Start date pending for 1 candidate.
	Part-Time Bus Driver	VT	N/A	N/A	Application Deadline: 3/28/21.
	Operator I - Street	DPW	Multiple	1	Tyler Salvesson-Krepline transfer date 1/25/21.
	Operator I - Sanitation	DPW	11/23/20 & 1/25/21	2	Background and references pending on 2 candidates
	Civil Engineer	DPW	3/13/21	1	Samuel Buetow starting 2/8/21.
	Master Mechanic	DPW	1/15/21	1	Application Deadline: 1/31/21.
	HVAC Technician/Pipefitter	PRFM	1/5/21	1	Panel Interviews: 1/25/21.
	Utility Worker	Utilities	12/18/20	1	Panel Interviews: 1/22/21.
ALLISON	Police Officer	Police	N/A	Elig.	Jack Doemel, Jr. starting 3/15/21. 1 candidate placed on Eligibility List.
	Police Officer	Police	N/A	Elig.	Application Deadline: 2/14/21.
	Community Service Officer (CSO)	Police	1/19/21	N/A	Backgrounds pending on 2 candidates.
	Library Clerk – Regular Part Time	Library	1/5/21	1	Matt Reiersen transfer date 1/25/21.
	Library Supervisor – Materials Management	Library	2/2/21	1	Background and references pending on top candidate.
	Library Clerk	Library	1/30/21	1	Application Deadline: 1/24/21.
	Firefighter	Fire	N/A	3 +Elig.	Conditional Offer extended to 3 candidates. 1 candidate placed on Eligibility List.
	Administrative Assistant	Health	12/19/20	1	Background and references pending on top candidate.
	Account Clerk II	Finance	12/12/20	1	Panel Interviews: 1/22/21.

TOTAL POSITIONS OPEN = 20 TOTAL ELIGIBILITY LISTS = 1

POSITIONS ON HOLD

STAFF PERSON	POSITION	DEPT	Date(s) of Opening(s)	# of Openings	Person Vacating Position/Status
ALLISON	Systems Analyst	IT	9/6/19	1	Using part-time temporary staffing to fill current need.
	Library Assistant – Children’s (Sub)	Library	N/A	1	RTF approved – Delay hiring.
	Diversity & Inclusion Coordinator	Mayor	1/19/21	1	Department working on proposed Title & Job Description changes.
	Assistant Chief	Police	January 2022	1	Larry Potter retirement January 2022. Waiting for RTF.
KIM	Parking Operator I	DPW	5/30/20	1	Received RTF – December hire.
	Parking Enforcement	DPW	9/10/20	1	Received RTF – Delay hiring.

TOTAL POSITIONS ON HOLD = 6

Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.