



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Appleton Redevelopment Authority

Wednesday, September 10, 2025

9:00 AM

Council Chambers, 6th Floor

1. Call meeting to order

Chair Downs called the meeting to order at 9:00 a.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Downs, Van Dyke, Brokl, Carpenter and Lambrecht

Excused: 2 - Fisher and Higgins

4. Approval of minutes from previous meeting

[25-0921](#)

ARA Minutes from 2-12-25

Attachments: [ARA Minutes 2-12-25.pdf](#)

Lambrecht moved, seconded by Van Dyke, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Downs, Van Dyke, Brokl, Carpenter and Lambrecht

Excused: 2 - Fisher and Higgins

5. Public Hearing/Appearances

6. Action Items

[25-0922](#)

Elect Chair

Carpenter nominated himself for Chair. No other nominations were received. Carpenter was elected Chair by unanimous consent.

[25-0923](#)

Elect Vice Chair

Van Dyke nominated Fisher for Vice Chair. Downs suggested this may not be appropriate since Fisher was not present and stated she would be willing to be Vice Chair if no one else present would like to do it. No other nominations were received. Downs was elected Vice Chair by unanimous consent.

[25-0924](#)

Set Meeting Date and Time

Lambrecht moved, seconded by Carpenter, to change the meeting date and time to the 3rd Wednesday of the month at 8:30 a.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Downs, Van Dyke, Brokl, Carpenter and Lambrecht

Excused: 2 - Fisher and Higgins

[25-0925](#)

Designate Contact Person

Downs moved, seconded by Lambrecht, that Director Kara Homan be designated as the contact person. Roll Call. Motion carried by the following vote:

Aye: 5 - Downs, Van Dyke, Brokl, Carpenter and Lambrecht

Excused: 2 - Fisher and Higgins

7. Information Items

[25-0926](#)

Update on Comprehensive Plan / Sub Area Plans

Attachments: [Appendix 8 Northland Avenue and Richmond Street Subarea.pdf](#)
[Appendix 9 S. Oneida Street Subarea.pdf](#)
[Appendix 10 Wisconsin Avenue Subarea.pdf](#)

This item was presented and discussed.

[25-0927](#)

Update on 222 N. Oneida Street

This item was presented and discussed.

[25-0928](#)

Requests for Future Agenda Items

The ARA listed the following items as Future Agenda Items:

- ARA's role in sub area plan implementation (revising business enhancement grant guidelines and potentially investing in other business support efforts)
- Financial report on ARA accounts (recent proceeds from sale of 222 N. Oneida Street, status of business enhancement grant, other fund balance)

8. Adjournment

Lambrecht moved, seconded by Brokl, that the meeting be adjourned at 10:08 a.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Downs, Van Dyke, Brokl, Carpenter and Lambrecht

Excused: 2 - Fisher and Higgins