



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, July 20, 2020

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

3. Approval of minutes from previous meeting

[20-0923](#)

Minutes from July 6, 2020

**Attachments:** [Minutes from July 6, 2020.pdf](#)

**Prohaska moved, seconded by Otis, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

4. **Public Hearings/Appearances**

5. **Action Items**

[20-0924](#)

Request from Park Central for a Street Occupancy Permit for balconies to extend into the alley right-of-way 5'-8" with the minimum clearance of 14 feet at 318 W College Avenue.

**Attachments:** [318 W College Ave-Street Occupancy Permit.pdf](#)

**Otis moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[20-0925](#)

Request from Friends of Hearthstone, Inc. to Vinyl wrap the traffic control box at the corner of S. Memorial Drive and W. Prospect Avenue be approved subject to the conditions outlined by the Appleton Public Art Committee.

**Attachments:** [Friends of Hearthstone-Vinyl wrap traffic control box.pdf](#)

Otis moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[20-0926](#)

Approve State/Municipal Agreement for the design and construction of the Olde Oneida Street Bridge over the Power Canal.

**Attachments:** [Agreement-Olde Oneida St Bridge.pdf](#)

Otis moved, seconded by Wolff, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[20-0927](#)

Request from Jason Bruehl, 2907 E. Rail Road, for a variance to Municipal Code 19-91(f)(3) to extend driveway 15 feet.

**Attachments:** [2907 E Rail Road-driveway variance.pdf](#)

Otis moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[20-0928](#)

Request from The Marigold Mile to expand their Street Occupancy permit to install a 2nd sign at a 45 degree angle from the existing sign at the corner of S. Oneida Street and S. Olde Oneida Street.

**Attachments:** [Marigold Mild-Street Occupancy Permit.pdf](#)

Prohaska moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[20-0929](#)

Request from Jaymie Holtz to have the \$50 Weed Administration Fee waived for 3522 N. Mariah Lane.

**Attachments:** [3522 N Mariah Lane-Weed Admin. Fee waived.pdf](#)

Coenen moved, seconded by Otis, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Firkus, Coenen, Otis and Prohaska

**Nay:** 1 - Wolff

[20-0959](#)

Approve the installation of STOP signs on Boyd Court at Plank Road.

**Attachments:** [Boyd Plank \(uncontrolled-to-stop\) \(003\).pdf](#)

Otis moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[20-0960](#)

Approve the installation of STOP signs on Esther Street at Christine Street.

**Attachments:** [Christine-Esther intersection.pdf](#)

Otis moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

[20-0961](#)

Approve the installation of YIELD signs on Woodland Avenue at Kenilworth Avenue/Woodland Court.

**Attachments:** [Kenilworth Woodland \(uncontrolled-to-yield\).pdf](#)

Prohaska moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

## 6. Information Items

[20-0930](#)

Inspections Division Permit Summary Comparison Report for June, 2020.

**Attachments:** [Inspection Div. Permit Summary Report June, 2020.pdf](#)

[20-0931](#)

2019 Mid-Year Performance Reviews.

**Attachments:** [Performance Indicators 7-16-20.pdf](#)

## 7. Adjournment

Otis moved, seconded by Prohaska, that the meeting be adjourned at 4:55 p.m. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff