



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Human Resources & Information Technology Committee

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Wednesday, July 28, 2021

6:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 4 - Thao, Fenton, Alfheim and Smith

**Excused:** 1 - Hartzheim

3. Approval of minutes from previous meeting

[21-0958](#)

Minutes from 7/14/21

**Attachments:** [Minutes 7-14-21.pdf](#)

**Smith moved, seconded by Alfheim, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Thao, Fenton, Alfheim and Smith

**Absent:** 1 - Hartzheim

4. **Public Hearings/Appearances**

5. **Action Items**

[21-0830](#)

Request to approve Information Technology to overhire position of Help Desk Analyst.

**Attachments:** [Help Desk Overhire Request 2021.pdf](#)

**Smith moved, seconded by Thao, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Thao, Fenton, Alfheim and Smith

**Absent:** 1 - Hartzheim

6. **Information Items**

[21-1062](#)

Mid year budget report for Information Technology.

**Attachments:** [IT Department Mid-Year Report 2021.pdf](#)

**This Report was received and filed**

[21-1063](#)

Recruitment status report 7/22/21

**Attachments:** [RSR thru 7-22-21.pdf](#)

**This Report was received and filed**

7. Adjournment

**Smith moved, seconded by Alfheim, that the meeting be adjourned. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Thao, Fenton, Alfheim and Smith

**Absent:** 1 - Hartzheim