



"meeting community needs  
.....enhancing quality of life"

# REQUEST for Alcohol License Premise Amendment

<b>FEES ARE NON-REFUNDABLE</b>	Date Recv'd <u>4/7/23</u>
License Fee \$10.00/event	Acct: CLCAGP
Receipt <u>4895-1</u>	

## SECTION 1 – LICENSE INFORMATION

Name of Establishment	<u>Trout Museum of Art</u>	
Address of Establishment	<u>111 W. College Ave</u>	
Name of Agent	<u>Christina Turner</u>	Phone Number <u>920-733-4089</u>

## SECTION 2 – PREMISE AMENDMENT

Please describe the change in premises:  
 \*A drawing/diagram of the proposed area must also be submitted with this application\*  
8/25/23 Event with outside bar and music on stage.  
 Expecting approx 200 guests.

Is this change Permanent?	If this is temporary please specify the reason for the amendment:
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	

Please list the date(s) and time(s) that this temporary premise amendment will be utilized:  
8/25/23 Set up 8am , Event 6pm-10pm

## SECTION 3 – PENALTY NOTICE

I certify that I am familiar with Section 9-52 of the Municipal Code of the City of Appleton and agree that any license granted under this application may be suspended for cause at any time by the Common Council.  
 Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature of Applicant: Christina Turner 4/6/23

## FOR OFFICE USE ONLY

Department	Approve	Deny	By	Reason
Comm. Dev.				
Finance				
Fire				
Health				
Inspections				
Police				
S&L	Council	Date Issued	Exp. Date	License Number





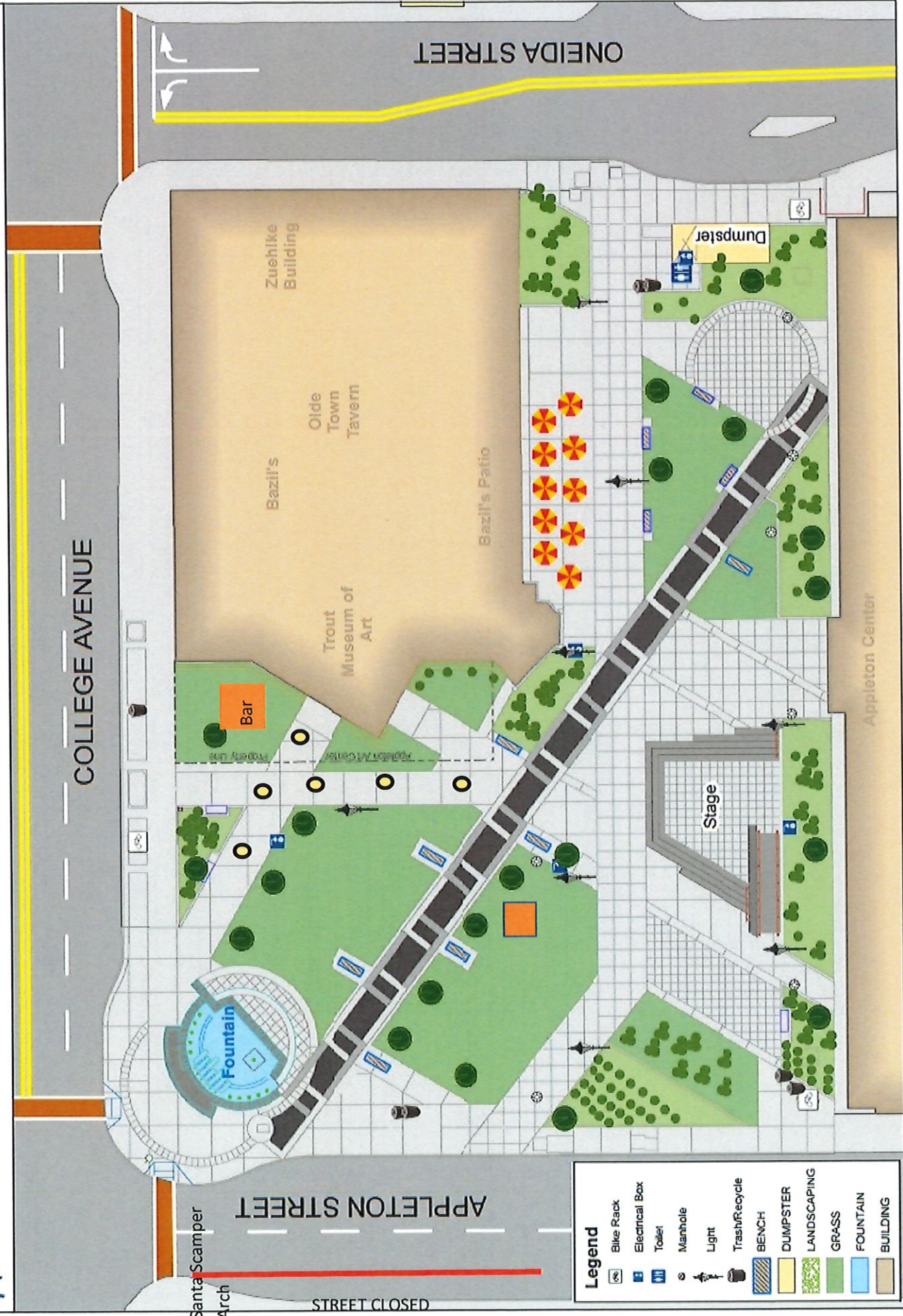
= 10'x10' tent



= bistro table



# HOUDINI PLAZA



**Legend**

	Bike Rack
	Electrical Box
	Toilet
	Manhole
	Light
	Trash/Recycle
	BENCH
	DUMPSTER
	LANDSCAPING
	GRASS
	FOUNTAIN
	BUILDING



# **TMA** TROUT MUSEUM OF ART

111 W College Ave, Appleton, WI 54911

To: Members of COA Parks and Recreation Committee  
From: Trout Museum of Art Staff  
Regarding: Request for Event in Houdini Plaza

The Trout Museum of Art is planning a special event to be held on Friday, August 25, 2023, in Houdini Plaza. This is the opening reception for Trout Museum of Art's Made to Order exhibition.

Made to Order is an opportunity for any interested party to commission artwork to be custom made by their selected artist, which is then put on display in our gallery before going home with the commissioner. This gives artists, an opportunity to sell their work with the Trout Museum of Art acting as their agent.

The opening event on August 25th is also a fundraiser for our non-profit art museum. Anyone is welcome to attend if they buy a ticket, which will be priced at \$25 per person, in line with our fundraising goal. We estimate a maximum attendance of 200.

The exhibition will be held within our museum, but drinks, music, and some seating will be offered in the plaza. We have applied for an addendum to our liquor license since Houdini Plaza is not on but adjacent to our property.

Setup and take down of this event will all occur on August 25<sup>th</sup>. We will set up two 10x10 foot bar tents in the Plaza and 1 additional bar in our atrium. There will also be cocktail tables and chairs set up in the plaza sidewalks. During the event guests will be inside on the three floors of our building, as well as outside.

We have filed a Special Event permit with the City Clerk's office.

There will be live music on the stage in Houdini Plaza from 8:30 p.m. until 10:00 p.m. to end the event. We have also sent a request for a noise variance. Passersby are welcome to listen to the music without buying a ticket, as the area will not be fenced off.