



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final-revised Common Council

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Wednesday, August 16, 2017

7:00 PM

Council Chambers

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- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. PUBLIC PARTICIPATION
- G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES  
[17-1279](#) Common Council Meeting Minutes of August 2, 2017

**Attachments:** [CC Minutes 8-2-17.pdf](#)

- H. BUSINESS PRESENTED BY THE MAYOR
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS
- 1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**  
[17-1212](#) Approve a Special Event Parking Fee Rate of \$5 per vehicle.

**Attachments:** [Special Event parking rate of \\$5.pdf](#)

**Legislative History**

8/7/17	Municipal Services Committee	recommended for approval
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[17-1213](#) Request from Appleton Downtown Inc. to install a Pet Waste Station in the flower planter on College Avenue adjacent to Houdini Plaza.

**Attachments:** [Pet Waste Station.pdf](#)

**Legislative History**

8/7/17            Municipal Services            recommended for approval  
                         Committee

[17-1214](#) Request from Appleton Downtown Inc. to install free libraries at the following locations:

1. Valley Transit area
2. 513 W. College (Riverview Gardens)
3. 122 E. College (Hoffman Office)
4. Atlas Mills area

**Attachments:** [Free Libraries.pdf](#)

**Legislative History**

8/7/17            Municipal Services            recommended for approval  
                         Committee

[17-1215](#) Approve revised State/Municipal Agreement for the Oneida Street Reconstruction Project to include \$26,400 in non-participating costs for adjustments of sanitary sewer manholes.

**Attachments:** [Oneida Street Reconstruction.pdf](#)

**Legislative History**

8/7/17            Municipal Services            recommended for approval  
                         Committee

[17-1216](#) Request from Dairy Queen to relocate their sign as part of the S. Oneida Street Reconstruction Project to a location approximately 1 foot within the street right-of-way.

**Attachments:** [Dairy Queen.pdf](#)

**Legislative History**

8/7/17            Municipal Services            recommended for approval  
                         Committee

[17-1247](#)**Resolution #17-R-17**

August 2, 2017

*Submitted by: Alderperson Meltzer - District 2**Referred to: Municipal Services Committee*

WHEREAS the City of Appleton supports and encourages bicycle riding, as evinced by our newly updated comprehensive plan, as well as by earning the distinction of one of the four Silver level Bicycle Friendly Communities in the State of Wisconsin and;

WHEREAS a very common complaint of bicyclists in Appleton is a lack of bike racks at local businesses;

THEREFORE BE IT RESOLVED that if a business is approved for a street occupancy permit for a bicycle rack, the fee be waived, as recognition that additional bike racks are an asset to the community and to surrounding businesses as well.

**Legislative History**

8/7/17	Municipal Services Committee	recommended for denial
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[17-1248](#)

Approve changes to Municipal Code Section 7-100(d)(1) regarding smoking in the city parking ramps.

**Attachments:** [Changes to Municipal Code Section 7-100\(d\)\(1\).pdf](#)

**Legislative History**

8/7/17	Municipal Services Committee	recommended for approval
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**2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE**[17-1056](#)

Class "B" Beer License application of King Brokerage LTD d/b/a Outer Edge Stage, Lyssa M. King, Agent, 303 N. Oneida St., contingent upon approval from all departments.

**Attachments:** [King Brokerage LTD application.pdf](#)

**Legislative History**

8/9/17	Safety and Licensing Committee	recommended for approval
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[17-1169](#) Salvage Dealer's License Renewal application of Appleton Aluminum Recycling Inc., Charles O. Desten, Applicant, 300 N. Kensington Dr., contingent upon approval from all departments.

**Legislative History**

8/9/17 Safety and Licensing Committee recommended for approval

[17-1176](#) "Class B" Beer/Liquor License application of H&S Investment Group LLC, Roger W. Hager, Agent, 2639 S. Oneida St., contingent upon approval from all departments.

**Attachments:** [H&S Investment Group LLC application.pdf](#)

**Legislative History**

8/9/17 Safety and Licensing Committee recommended for approval

[17-1177](#) Reserve "Class B" Beer/Liquor License temporary change of premise description of The Fox Cities Performing Arts Center, Maria S. Van Laanen, Agent, August 23, 2017, contingent upon approval from all departments.

**Attachments:** [Fox Cities PAC temporary amendment.pdf](#)

**Legislative History**

8/9/17 Safety and Licensing Committee recommended for approval

[17-1192](#) Salvage Dealer's License Renewal application of Green Meadow Recycling, Inc., Neil D. Novak, Applicant, 2220 W. Everett St., contingent upon approval from all departments.

**Legislative History**

8/9/17 Safety and Licensing Committee recommended for approval

[17-1193](#) Salvage Dealer's License Renewal application of Golper Supply Co., Inc., David B. Golper, Applicant, 1810 W. Edgewood Dr., contingent upon approval from all departments.

**Legislative History**

8/9/17 Safety and Licensing Committee recommended for approval

[17-1250](#) Salvage Dealer's License Renewal application of Mach IV Motors, LLC, Kara L. Tullberg, Applicant, 600 E. Hancock St., contingent upon approval from all departments.

**Legislative History**

8/9/17 Safety and Licensing Committee recommended for approval

[17-1251](#) Operator's Licenses

**Attachments:** [Operator's Licenses for 08-9-17 S & L.pdf](#)

**Legislative History**

8/9/17 Safety and Licensing Committee recommended for approval

[17-1252](#) Special Class "B" Beer License application of Pulse Young Professionals Network, Nikki L. Hessel, Applicant, 125 N. Superior St., September 20, 2017, contingent upon approval from all departments.

**Attachments:** [Pulse Young Professionals Network application.pdf](#)

**Legislative History**

8/9/17 Safety and Licensing Committee recommended for approval

**3. MINUTES OF THE CITY PLAN COMMISSION**

[17-1224](#) Request to approve Extraterritorial Preliminary Plat for West Integrity Way Plat located in the Town of Grand Chute as shown on the attached maps subject to waiving the policy which requires a minimum of a 14-day waiting period before the Final Plat can be submitted for action pursuant to Resolution #64-R-04 (Associated with Action Item #17-1225)

**Attachments:** [StaffReport\\_ExtraPrePlat\\_IntegrityWay.pdf](#)

**Legislative History**

8/8/17 City Plan Commission recommended for approval

[17-1225](#) Request to approve Extraterritorial Final Plat for West Integrity Way Plat located in the Town of Grand Chute as shown on the attached maps subject to waiving the policy which requires a minimum of a 14-day waiting period before the Final Plat can be submitted for action pursuant to Resolution #64-R-04 (Associated with Action Item #17-1224)

**Attachments:** [StaffReport\\_ExtraFinalPlat\\_IntegrityWay.pdf](#)

**Legislative History**

8/8/17 City Plan Commission recommended for approval

**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**

**5. MINUTES OF THE FINANCE COMMITTEE**

[17-1197](#) Approve Relocation Order for demolition of the Blue Ramp

**Attachments:** [Relocation Order.pdf](#)

**Legislative History**

8/7/17 Finance Committee recommended for approval

[17-1202](#) Request for Finance Director to sell \$13,885,000 General Obligation Notes

**Legislative History**

8/7/17 Finance Committee recommended for approval

[17-1203](#) Request for Finance Director to sell \$5,000,000 Storm Water Revenue Bonds

**Legislative History**

8/7/17 Finance Committee recommended for approval

[17-1208](#) Approve Leona Pond Relocation Order

**Attachments:** [Leona Pond - Relocation Order \(07-31-2017\).pdf](#)

**Legislative History**

8/7/17 Finance Committee recommended for approval

[17-1238](#) Request to sole source contract to Calnin & Goss, Inc for a contract fee of \$34,782 and a contingency of \$3,500 for the removal of the ramp in Jones Park for a contract not to exceed \$38,282.

**Attachments:** [2017 Jones Park Stair Removal Sole Source.pdf](#)

**Legislative History**

8/7/17 Finance Committee recommended for approval

[17-1241](#) Request to award the 2017 Wastewater Asbestos removal and remodeling project to Cardinal Construction Co., Inc. in the amount of \$111,415 with a contingency of 10% for a project total not to exceed \$122,556 and approve the following 2017 Budget adjustment:

**Wastewater Treatment Plant Capital Projects Funds**

Wastewater Water Lateral Replacement Project	- \$68,000
Wastewater Asbestos Removal & Remodeling Project	+\$68,000

to reflect the positive balance transfer from WWTP water lateral replacement project to WWTP asbestos removal & remodeling project.

**Attachments:** [2017 Wastewater Asbestos Removal and Remodeling Project with Budget Adju:](#)

**Legislative History**

8/7/17 Finance Committee recommended for approval

[17-1242](#) Request to award the 2017 Police Department Parking Deck Re-surfacing project to Ram Construction Services of MI, Inc in the amount of \$143,750 with a contingency of 10% for a project total not to exceed \$158,125.

**Attachments:** [2017 Police Department Parking Deck Surfacing.pdf](#)

**Legislative History**

8/7/17 Finance Committee recommended for approval

[17-1243](#) Request to Delay the 2017 Water Revenue Bond Issue.

**Attachments:** [Water Bond Issue Delay 2017.pdf](#)

**Legislative History**

8/7/17 Finance Committee recommended for approval

[17-1244](#) Request to approve payment to von Briesen & Roper, S.C. for real estate services performed under the “Hourly Services” provision of the Phase III agreement related to the construction of the Fox Cities Exhibition Center, and approve the following related 2017 Budget adjustment:

**Exhibition Center Capital Projects Fund**

Consulting Services	+\$570
Debt Proceeds/Room Tax	+\$570

to provide funding for real estate services related to the construction of the Fox Cities Exhibition Center.

**Attachments:** [vB Invoice PhIII Update 7-21-17.PDF](#)

[vB Invoice PhIII 6-27-17.pdf](#)

**Legislative History**

8/7/17 Finance Committee recommended for approval

[17-1245](#) Request to award contract for Unit HH-17 Northland Avenue Frontage Road Sidewalk Construction to Fischer Ulman Construction, Inc in the amount of \$86,609 with a 3.5% contingency of \$3000 for a project total not to exceed \$89,609.

**Attachments:** [Unit HH-17.pdf](#)

**Legislative History**

8/7/17 Finance Committee recommended for approval

**6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

**7. MINUTES OF THE UTILITIES COMMITTEE**

8. **MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

9. **MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

10. **MINUTES OF THE BOARD OF HEALTH**

M. **CONSOLIDATED ACTION ITEMS**

[17-1111](#) CONSOLIDATED ACTION ITEMS:  
Municipal Services Item 17-991  
City Plan Commission Item 17-1003  
Initial Resolution Item 17-1110

**Legislative History**

7/19/17	Common Council	held
8/2/17	Common Council	held

N. **ITEMS HELD**

[17-991](#) Approve Discontinuance of Locust Street at the CN Railroad Crossing Number 179 919F.

**Attachments:** [Discontinuance of Locust St at the CN Railroad crossing.pdf](#)

**Legislative History**

7/10/17	Municipal Services Committee	recommended for approval
7/19/17	Common Council	held
8/2/17	Common Council	held

[17-1003](#) Request to approve the street discontinuance to vacate a portion of South Locust Street public right-of-way in the 100 block at the CN Railroad Crossing Number 179 919F, as shown on the attached maps and legal description, pending approval by the Municipal Services Committee, and adopt the Initial Resolution

**Attachments:** [StaffReport\\_StreetVacation\\_SLocustStreet.pdf](#)

**Legislative History**

7/11/17	City Plan Commission	recommended for approval
7/19/17	Common Council	held
8/2/17	Common Council	held

[17-1110](#) Initial Resolution- South Locust Street Vacation

**Attachments:** [Locust Street RR Xing - Initial Resolution.pdf](#)

**Legislative History**

7/19/17	Common Council	held
8/2/17	Common Council	held



## O. ORDINANCES

## P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

## Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

## R. OTHER COUNCIL BUSINESS

[17-1296](#) Convene into Committee of the Whole

[17-1125](#) Acceptance of 2016 WISDOT Capital funds transfer to Operating Grant

**Attachments:** [FCTC Grant acceptance memo WISDOT transfer - 2017.pdf](#)  
[2017 5339 Appleton WISDOT transfer.pdf](#)

[17-1253](#) Authorization to enter into a Sole Source Radio Procurement

**Attachments:** [Request for Sole Source Radio Procurement.pdf](#)

[17-1297](#) Reconvene to Common Council

[17-1298](#) Report of the Committee of the Whole

## S. ADJOURN

Kami Lynch, City Clerk

*Reasonable accommodations for persons with disabilities will be made upon request and if feasible.*