

**RE: Sole source police evidence storage**

Jenifer S. Huss <Jenifer.Huss@Appleton.org>

Tue 12/6/2022 1:34 PM

To: Corey J. Popp <Corey.Popp@Appleton.org>; Vanessa L. Schommer <Vanessa.Schommer@appleton.org>; Jamie Griesbach <Jamie.Griesbach@appleton.org>; Chris Behrens <Chris.Behrens@Appleton.org>

Hi Corey,

The justification provided presents a solid business case to use Axon Enterprise as a sole source purchase. Per our policy, I'm interpreting the committee of jurisdiction to be Human Resources & Information Technology rather than Finance.

Thank you,  
Jenifer

---

**From:** Corey J. Popp <Corey.Popp@Appleton.org>

**Sent:** Monday, December 5, 2022 2:58 PM

**To:** Jenifer S. Huss <Jenifer.Huss@Appleton.org>; Vanessa L. Schommer <Vanessa.Schommer@appleton.org>; Jamie Griesbach <Jamie.Griesbach@appleton.org>; Chris Behrens <Chris.Behrens@Appleton.org>

**Subject:** Sole source police evidence storage

Hello Jenifer,

I am seeking permission to sole source unlimited cloud storage for Police Department criminal justice evidence storage from Axon Enterprise. Currently, Axon is the sole provider of the Appleton Police Department's body cam hardware and video storage. Partnering with Axon to add third-party evidence storage allows the City to eliminate data silos in their evidence management system and store all criminal digital evidence in a single storage solution.

Currently, criminal justice evidence is spread out between body-cam cloud storage and two onsite City and Police Department servers. The Evidence Specialists spend a significant amount of their time managing evidence storage as we frequently run low (or completely exhaust) evidence storage resources.

Also of critical importance is that the Axon Evidence cloud-storage product is entirely compliant with all Criminal Justice Information System (CJIS) standards used by the Wisconsin Department of Justice and Federal Bureau of Investigation.

The contract length is 18 months and costs \$52,806 (attached). The first installment will be paid following Common Council approval on **December 21, 2022** in the amount of \$17,602 and will cover a six month prorated term. The second installment will be paid in June 2023 in the amount of \$35,204 and covers a 12-month term that runs coterminous with the Axon Body Cam solution currently in use at APD. In June of 2024, the two contracts will be merged into a single new contract to run conterminously from that point forward.

Per the City of Appleton's purchasing policy procedures (paragraph IV.C.3), I am preparing a memo to secure a recommendation for approval by the Finance Committee on **Monday, Dec 12** and Common Council approval on **Wednesday, Dec 21**.

The 2022 amount (\$17,602) will come from the 2021 excess fund balance carried over and earmarked for IT by Mayor Woodford in item 22-1100 (attached).

12/6/22, 3:17 PM

Mail - Corey J. Popp - Outlook

Corey Popp  
IT Director  
City of Appleton  
[corey.popp@appleton.org](mailto:corey.popp@appleton.org)

cc: [@Vanessa L. Schommer](#), [@Jamie Griesbach](#), [@Chris Behrens](#)