



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Utilities Committee

Tuesday, April 28, 2015

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Dannecker called the Utilities Committee meeting to order at 4:30 p.m.

2. Roll call of membership

Present: 4 - Alderperson Jirschele, Alderperson Martin, Alderperson Dannecker and Alderperson Meltzer

Excused: 1 - Alderperson Baranowski

3. Approval of minutes from previous meeting

[15-577](#)

Approval of the March 24, 2015 Utilities Committee Meeting minutes.

Alderperson Martin moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Jirschele, Alderperson Martin, Alderperson Dannecker and Alderperson Meltzer

Excused: 1 - Alderperson Baranowski

4. Public Hearings/Appearances

5. Action Items

[15-647](#)

Postpone the Sanders Street watermain replacement project between Seymour Street and Verbrick Street to coincide with the revised street resurfacing project schedule.

Alderperson Martin moved, seconded by Alderperson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Jirschele, Alderperson Martin, Alderperson Dannecker and Alderperson Meltzer

Excused: 1 - Alderperson Baranowski

[15-663](#) Award Contract to Fiberglass Solutions, Inc. for Hypochlorite Fiberglass Reinforced Plastic Tank Conditions Assessment & Repair Work in the amount of \$28,673 plus a 5% contingency of \$1,434 for a total not to exceed cost of \$30,107.

Aldersperson Martin moved, seconded by Aldersperson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Jirschele, Aldersperson Martin, Aldersperson Dannecker and Aldersperson Meltzer

Excused: 1 - Aldersperson Baranowski

[15-679](#) Approval of Engineering Services for Water Plant Softener #3 and #4 Rehabilitation including Field Services to Robert E. Lee and Associates in the amount of \$59,800 and a 5% contingency of \$2,990 for a project total not to exceed \$62,790.

Aldersperson Jirschele moved, seconded by Aldersperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Jirschele, Aldersperson Martin, Aldersperson Dannecker and Aldersperson Meltzer

Excused: 1 - Aldersperson Baranowski

6. Information Items

[15-626](#) Confirm the following:

- Elect a Vice-Chair and Secretary
- Designate a "Contact Person" who can answer specific questions about agenda items.
- Meeting date and time

The Committee motioned and approved Aldersperson Meltzer as Vice-Chairperson. Director Shaw and Director Vandehey were appointed Secretary and contact people for agenda items. The Utilities Committee will meet on the Tuesday following Common Council at 5:30 p.m.

[15-578](#) 2015 Water Treatment Facility Generation Test.

Discussed.

[15-579](#) Change Order #1 to PAC Fire Suppression Project contract for flexible connections in the amount of \$894 resulting in a decrease to contingency from \$26,070 to \$25,176.

Discussed.

[15-580](#) Change Order #2 to PAC Fire Suppression Project contract for instruments and program alarming capabilities in the amount of \$6,720 resulting in a decrease to contingency from \$25,176 to \$18,456.

Discussed.

[15-581](#) Change Order #3 to PAC Fire Suppression Project contract for modifications to the silo bag house resulting in an increase to contingency from \$18,456 to \$21,156.

Discussed.

[15-583](#) Compost Project Update.

Presentation given.

[15-624](#) Joint Hydrant Painting Proposals with various other communities.

Discussed.

[15-623](#) Monthly Reports for January, February, March 2015
- Wastewater Treatment Plant Synopsis and Receiving Station Revenue
- Water Treatment Plant Synopsis
- Water Distribution and Meter Team Monthly Report - March

Reports were reviewed.

7. Adjournment

Aldersperson Martin moved, seconded by Aldersperson Jirschele, that the Utilities Committee meeting be adjourned at 5:30 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Jirschele, Aldersperson Martin, Aldersperson Dannecker and Aldersperson Meltzer

Absent: 1 - Aldersperson Baranowski