



DEPARTMENT OF PUBLIC WORKS

100 North Appleton Street

Appleton, WI 54911

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MEMO

To: Municipal Services Committee
From: Danielle Block, P.E. Director of Public Works
Date: May 17, 2023
Re: 1619 Pauline Street – Terrace Occupancy Permit

The resident at 1619 E. Pauline Street has applied for a Terrace Occupancy Permit to allow for an existing private 3' fence to remain in the right-of-way/street terrace. See the attached site photo.

The recently updated City Street Terrace Policy allows requests to be made for consideration by the Municipal Services Committee and Common Council. Any approved terrace occupancy permits require insurance and payment of an annual terrace occupancy permit fee, which is valid until December 31 of the year it is issued.

Staff recommends approval of the Terrace Occupancy Permit. All required documentation has been submitted by the resident.



PERMIT TO OCCUPY THE PUBLIC RIGHT-OF-WAY

Permit #: Effective Date: 5/15/23 Expiration Date: Fee: 40.00 Paid (yes or no):

Rev. 04-10-15

Applicant Information

Name (print): Jo Ann Fidika Company: Address: 1619 E. Pauline St. Telephone: 920-574-0471 FAX: Appleton, WI e-mail: zorrafid@gmail.com Applicant Signature: [Signature] Date: 5/15/23

Occupancy Information

General Description: 3' fence in set back Street Address: Tax Key No.: 31-1-2375-00 - or- Street: From: To: Multiple Streets:

(Department use only)

Table with columns: Occupancy Type, Sub-Type, Location. Includes checkboxes for Permanent, Temporary, Amenity/Annual, Blanket/Annual, Block Party, Sandwich Board, Tables/Chairs, Dumpster, POD/Container, Obstruction/Other, Sidewalk, Terrace, Roadway.

Additional Requirements

Plan/Sketch Certificate of Insurance OR Waiver Bond Other:

Traffic Control Requirements

Type of Street: Proposed Traffic Control: City Manual Page(s) State Manual Page(s) Other (attach plan) Approved by: Date: Contact Traffic Division (832-2379) 1 business day prior to any lane closure, or 2 business days prior to a full road closure. Additional Requirements:

This permit approval is subject to the following conditions:

- 1. Permittee is responsible to obtain any further permits that may be required as part of this occupancy. 2. Permittee shall adhere to any plan(s) that were submitted to the City of Appleton as part of this application. 3. This permit is subject to IMMEDIATE REVOCATION and/or issuance of a MUNICIPAL CITATION if conditions of the permit are not met. 4. This permit is subject to IMMEDIATE REVOCATION if unfavorable traffic conditions develop during the period the occupancy is permitted. 5. 6.

This permit is issued to the applicant upon payment of the permit fee and is expressly limited to the location and type described herein. The applicant, in exchange for receiving this permit, warrants that all street occupancies will be performed in conformity to City ordinances, standards and policies, be properly barricaded and lighted, and be performed in a safe manner.

The Grantee shall guarantee at their expense, the repair or replacement of pavement, sidewalk and any other facilities within the public right-of-way damaged or destroyed by the Grantee or any sub-contractor working for them.

APPROVED BY: (Department of Public Works) DATE:

